



SUPPLEMENT
TO THE
NEW ZEALAND GAZETTE
OF
THURSDAY, FEBRUARY 8, 1906.

Published by Authority.

WELLINGTON, THURSDAY, FEBRUARY 8, 1906.

*General Regulations of the Defence Forces of New Zealand revoked,
and others made in lieu thereof.*

PLUNKET, Governor.

IN pursuance and exercise of all powers and authorities conferred on me by "The Defence Act, 1886," and "The Defence Act Amendment Act, 1900," I, William Lee, Baron Plunket, the Governor of the Colony of New Zealand, do hereby revoke (as on and from the date hereinafter mentioned) all regulations heretofore made under the said recited Acts or either of them (except the regulations relating to the formation, equipment, and training of cadet corps in connection with the public schools), and in lieu thereof do hereby make the regulations set forth in the Schedule hereto, and do hereby declare that such revocation shall take effect and the regulations set forth in the Schedule hereto shall come into force on the eighth day of February, one thousand nine hundred and six.

SCHEDULE.

DEFINITIONS.

1. In these Regulations, if not inconsistent with the context—
 - "Company" means troop, battery, or company.
 - "Defence Act" means "The Defence Act, 1886," and the Acts amending the same.
 - "Defence Forces" means all officers, warrant officers, non-commissioned officers, and men of the Permanent Staff, Permanent Forces, Militia, Volunteers, Volunteer Cadets, and Defence Rifle Clubs, serving under the Defence Act.
 - "General Orders" means orders issued under the authority of the Commandant.
 - "Medical Corps" means the New Zealand Medical Corps as defined and constituted under these regulations.
 - "Minister" means the Minister of Defence.
 - "N.C.O." means non-commissioned officer of Staff, Permanent Force, Militia, Volunteers, or Cadets.
 - "O.C." means the officer for the time being in command of any military district, or unit, or company.
 - "O.C.P.F." means the officer commanding the Permanent Force.
 - "Officer" means a commissioned officer.
 - "P.M.O." means the principal medical officer of a district.
 - "P.V.O." means the principal veterinary officer.

“ Permanent Force ” means the Permanent Militia Force enrolled under the Defence Act.

“ R.N.Z.A. ” means Royal New Zealand Artillery.

“ R.N.Z.E. ” means Royal New Zealand Engineers.

“ Unit ” means in—

- Field Artillery, a battery.
- Garrison Artillery, a division.
- Engineers, a company.
- Mounted Rifles, a battalion.
- Infantry, a battalion.
- Field Hospital and Bearer companies, a company.

“ Volunteer, ” as a noun, does not include a commissioned officer.

The Volunteer “ year ” is the year beginning on the 1st day of March, and ending on the last day of February following.

SUBDIVISION OF COLONY INTO DISTRICTS.

2. For the purposes of military administration the colony is subdivided into the following military districts:—

Auckland Military District.—Comprising the land district of Auckland, with headquarters at the City of Auckland.

Wellington Military District.—Comprising the land districts of Wellington, Hawke’s Bay, and Taranaki, with headquarters at the City of Wellington.

Nelson Military District.—Comprising the land districts of Nelson, Westland, and that portion of the land district of Marlborough lying to the north of the Clarence River, with headquarters at the City of Nelson.

Canterbury Military District.—Comprising the land district of Canterbury, and that portion of the land district of Marlborough lying to the south of the Clarence River, with headquarters at the City of Christchurch.

Otago Military District.—Comprising the land districts of Otago and Southland, with headquarters at the City of Dunedin.

The term “ land district ” or “ land districts, ” in reference to the said military districts, means a “ land district ” or “ land districts ” constituted under “ The Land Act, 1892, ” or any Act amending the same.

ESTABLISHMENT.

3. The establishment for the various arms shall be as follows:—

(1.) PERMANENT FORCE.

(a.) Depot and Regimental Staff.

Lieut.-Colonel.	Lieutenant and Adjutant.	Honorary Chaplain.	Regimental Sergeant-major (Testing S.A.A.)	Armourer Section.		Master Gunner, 1st Class.	Master Gunners, 2nd Class.	Mobilisation Storekeepers.	Totals.		
				Armourer Sergeants.	Assistant Armourers.				Officers.	N.C.Os. and Men.	Total.
1	1	1	1	2	4	1	4	4	3	16	19

(b.) Royal New Zealand Artillery.

Captains.	Lieutenants.	Regimental Sergeant-majors (I.G.).	Company Sergeant-majors	Company Quartermaster Sergeants.	Sergeant Artificers.	Sergeants.	Corporals.	Bombardiers.	Acting-Bombardiers.	Gunners, 1st Class.	Gunners, 2nd Class.	Bombardier Trumpeter.	Trumpeters.	Field Section.				Totals.		
														Sergeant.	Sergeant Saddler.	Corporal and Bombardier.	Drivers.	Officers.	N.C.Os. and Men.	Total.
3	5	4	4	2	12	9	9	9	8	56	113	1	8	1	1	2	14	8	253	261

(c.) Royal New Zealand Engineers.

Captain.	Honorary Captains.	Lieutenants.	Chief Engineer and Inspector of Machinery, with Rank of Honorary Lieutenant.	Engineer with Rank of Honorary Lieutenant.	Regimental Sergeant-Major Instructor.	Company Sergeant-Majors.	Sergeant Mechanists.	Sergeants.	Corporals.	Second Corporals.	Acting Second Corporals.	Sappers, 1st Class.	Sappers, 2nd Class.	Totals.		
														Officers.	N.C.Os. and Men.	Total.
1	2	3	1	1	1	4	11	5	6	8	3	36	31	8	105	113

(2.) VOLUNTEERS.

(a.) *New Zealand Field Artillery.*

Battery Establishment.

	Captain or Major.*	Lieutenants.	Battery Sergeant-Major.	Battery Quarter-master-Sergeant.	Farrier-sergeant.	Sergeants.	Corporals.	Bombardiers.	Gunners.	Trumpeters.	Drivers.	Total.		
												Officers.	N.C.Os. and Men.	Total.
Maximum	1	4	1	1	1	4	4	4	35	2	24	5	76	81
Minimum	3	60	63

* An officer after seven years' efficient service as captain of a battery of Field or company of Garrison Artillery will be eligible for promotion to rank of major.

(b.) *New Zealand Garrison Artillery.*

Company Establishment.

	Captain or Major.*	Lieutenants.	Company Sergeant-Major.	Company Quartermaster-Sergeant.	Sergeants.	Corporals.	Bombardiers.	Trumpeters.	Gunners.	Officers.	Totals.	
											N.C.Os. and Men.	Total.
Maximum	1	4	1	1	6	6	6	4	127	5	151	156
Minimum	3	60	63

* An officer after seven years' efficient service as captain of a battery of Field or company of Garrison Artillery will be eligible for promotion to rank of major.

The several companies of the regiment of New Zealand Garrison Artillery Volunteers in Auckland, Wellington, Canterbury, and Otago shall be formed into divisions, and be styled the Auckland, Wellington, Canterbury, or Otago Divisions of Garrison Artillery Volunteers. The several companies shall be numbered in order of seniority in the regiment.

The staff of a Garrison Artillery division shall be as follows :—

- 1 lieutenant-colonel.
- 1 major.
- 1 adjutant.
- 1 pay- and quarter-master, with honorary rank.
- 2 medical officers to be attached from Medical Corps as circumstances may require.
- 2 honorary chaplains.
- 1 divisional sergeant-major.
- 1 divisional quartermaster-sergeant.

(c.) *New Zealand Engineers.*

Company (Submarine Mining and Field) Establishment.

	Captain or Major.*	Lieutenants.	Company Sergeant-Major.	Company Quartermaster-Sergeant.	Sergeants.	Corporals.	Second Corporals.	Sappers.	Buglers.	Officers.	Totals.	
											N.C.Os. and Men.	Total.
Maximum	1	4	1	1	6	6	6	78	2	5	100	105
Minimum	3	60	63

* An officer after seven years' efficient service as captain of an Engineer company will be eligible for promotion to the rank of major.

The establishment for Field Engineers shall be divided into a Field Engineering Section of fifty, a Signalling Section of twenty-five, and a Field Telegraph Section of twenty-five, exclusive of officers.

The various companies of the regiment of New Zealand Engineer Volunteers shall be numbered in order of seniority.

(d.) *Mounted Rifles.*

Company Establishment.

	Captain.	Lieutenants.	Sergeant-Major.	Company Quarter-master-sergeant.	Sergeants.	Farrier-sergeant.	Corporals.	Privates.	Buglers.	Totals.		
										Officers.	N.C.Os. and Men.	Total.
Maximum ..	1	3	1	1	6	1	6	63	2	4	80	84
Minimum	3	40	43

Mounted Rifle companies shall be formed into battalions according to districts, and the companies lettered in order of seniority in the battalion.

The staff of a Mounted Rifle battalion shall be as follows:—

- 1 lieutenant-colonel.
- 1 major.
- 1 adjutant.
- 1 pay- and quarter-master, with honorary rank.
- 2 medical officers, to be attached from Medical Corps.
- 2 veterinary officers, to be attached from Veterinary Corps.
- 2 honorary chaplains.
- 1 battalion sergeant-major.
- 1 battalion quartermaster-sergeant.
- 1 farrier-quartermaster-sergeant.
- 1 sergeant-bugler, where more than five companies in battalion.

(e.) *Infantry.*

Company Establishment.

	Captain.	Lieutenants.	Colour-sergeant.	Sergeants.	Corporals.	Privates.	Bugler.	Totals.		
								Officers.	N.C.Os. and Men.	Total.
Maximum ..	1	2	1	4	4	50	1	3	60	63
Minimum	2	40	42

In addition to the above company establishment the following corps will be allowed the further additional and maximum establishment for the purposes of training detachments in signalling:—

- College Rifle Volunteers (Auckland).
- Wellington Post and Telegraph Rifle Volunteers.
- Stoke Rifle Volunteers.

Signalling Detachment.

Strength.	Lieutenants.	Sergeants.	Corporals.	Privates.	Totals.
..	2	2	2	30	36

Infantry companies shall be formed into battalions according to districts, and the companies lettered according to seniority in the battalion.

The staff of an Infantry battalion shall be as follows:—

- 1 lieutenant-colonel.
- 1 major.
- 1 adjutant.
- 1 pay- and quarter-master, with honorary rank.
- 2 medical officers, to be attached from Medical Corps.
- 2 honorary chaplains.
- 1 battalion sergeant-major.
- 1 battalion quartermaster-sergeant.
- 1 sergeant-bugler, where more than five companies in battalion.

(f.) *Cycle Companies.*

Company Establishment.

	Lieutenants.	Colour-sergeant.	Sergeants.	Corporals.	Bugler.	Privates.	Totals.		
							Officers.	N.C.Os. and Men.	Total.
Maximum ..	2	1	3	3	1	24	2	32	34
Minimum	1	25	26

In addition to the above company establishment the following corps will be allowed the further additional and maximum establishment for the purposes of training detachments in signalling:—

- Christchurch Volunteer Cycle Corps.
- Dunedin Volunteer Cycle Corps.

Signalling Detachment.

Strength.	Lieutenants.	Sergeants.	Corporals.	Privates.	Totals.
..	2	2	2	30	36

Cycle companies shall only be formed at Auckland, Wellington, Nelson, Christchurch, and Dunedin, and shall be attached to Infantry battalions, but shall not be lettered.

(g.) *Field Hospital and Bearer Companies.*

Company Establishment.

	Surgeon-Major.	Surgeon-Captains.	Colour-sergeant.	Sergeants.	Corporals.	Bugler.	Privates.	Totals.			
								Officers.	N.C.Os. and Men.	Total.	
Maximum	1	2	1	4	4	1	37	3	47	50
Minimum	2	25	27

Field Hospital and Bearer companies shall be formed in each military district and shall be lettered in order of seniority in the colony. Detachments of each company may be formed at such places in each military district as the Minister may determine.

*(h.) Cadets.**Company Establishment.*

	Captain, or Acting Honorary Captain.	Lieutenants, or Acting Honorary Lieutenants.	Acting Colour-sergeant.	Acting Sergeants.	Acting Corporals.	Privates.	Bugler.	Totals.		
								Officers.	N.C.Os. and Men.	Total.
Maximum ..	1	2	1	4	4	50	1	3	60	63
Minimum	2	40	42

Cadet companies shall be formed into battalions and lettered in order of seniority. The battalion staff shall consist of one major, one adjutant, and one quartermaster with honorary rank.

(i.) Defence Rifle Clubs.

1 captain and not less than 14 members.

Defence Rifle Clubs may, by direction of the Minister, be affiliated with the nearest or most convenient Volunteer company.

(j.) Garrison Bands.

	Bandmaster.*	Drum-major.	Sergeants.	Corporals.	Bandsmen.	Total.
Minimum	20

* In cases where the bandmaster has been seven years in charge of the band, and efficient, he may be granted the honorary rank of lieutenant.

Garrison bands shall only be formed at headquarters of districts.

(k.) Battalion Bands.

	Bandmaster.	Sergeant.	Corporal.	Bandsmen.	Total.
Minimum	10

Battalion bands will be allowed at battalion headquarters provided not less than two companies are located there.

At the headquarters of Infantry battalions, where two or more companies are located, a battalion band may be established, consisting of not more than twenty or less than ten members, inclusive of a sergeant in charge.

PRECEDENCE.

Precedence of Arms and Companies.

4. The various branches of the New Zealand Defence Forces shall rank in the order named below:—

- Permanent Staff.
- Royal New Zealand Artillery.
- Royal New Zealand Engineers.
- Militia (when embodied).

Volunteer Force.

Field Artillery.
 Garrison Artillery.
 Engineers (Submarine Mining and Field).
 Mounted Rifles.
 Infantry (including Cyclists).
 Medical Corps.
 Field Hospital and Bearer Companies.
 Veterinary Corps.
 Defence Cadets.
 Defence Rifle Clubs.
 Garrison Bands.
 Battalion Bands.

5. The relative precedence of companies or units of the same arm shall be determined by the date on which the Governor accepts their services. If companies or units are accepted on the same date, their precedence shall be determined by the order in which such acceptance appears in the *New Zealand Gazette*.

Precedence of Officers.

6. Officers of the Permanent Staff and Permanent Militia shall take precedence of rank of officers of other branches of the Defence Forces.

7. Officers of the Militia and Volunteers, when serving together or on the staff, shall rank with each other of like rank according to the dates of their commissions.

8. Where any commissions of like rank bear the same date, the holders thereof respectively shall rank according to the dates of their prior commissions, and in case there be no such prior commissions, then the aforesaid holders shall take rank alphabetically in the order of their names.

9. An officer holding a substantive and brevet commission shall take precedence of all officers holding honorary or acting appointments in the same rank. Acting officers shall rank amongst themselves according to the dates of their acting appointments.

10. All commands shall belong to the senior combatant officer present on duty, irrespective of the branch of the service to which he belongs.

Precedence of Warrant Officers and N.C.Os.

11. Warrant officers and N.C.Os. of Permanent Staff and Permanent Force shall rank senior to N.C.Os. of Militia and Volunteers in their own grades.

12. The following is relative rank of N.C.Os. (those in each class shall rank amongst themselves according to the date of their appointments):—

1st class: Master Gunner, Staff sergeant-major instructor.

2nd class: Division or battalion sergeant-major, and bandmaster.

3rd class: Division or battalion Q.M.-sergeant, farrier Q.M.-sergeant, and drum-major.

4th class: Battery or company sergeant-major, colour-sergeant, battery or company Q.M.-sergeant.

5th class: Sergeant, armourer-sergeant, farrier-sergeant, band-sergeant, sergeant-bugler, lance-sergeant.

6th class: Bombardier, corporal, acting-bombardier, lance-corporal.

13. All commands in the absence of an active combatant officer shall belong to the senior combatant warrant officer or N.C.O. present on duty, irrespective of the branch of the service to which he belongs.

PERMANENT STAFF.

14. All officers of the Permanent Staff shall hold commissions in the New Zealand Militia, unless they hold commissions in the Imperial Regular Forces. No officer of the Permanent Staff shall hold any commission in the Volunteer Force.

15. Staff officers shall be appointed by the Governor on the recommendation of the Defence Minister, and shall be given positions in the New Zealand Militia if they do not already hold commissions in the Imperial Army.

The Commandant.

16. Without in any way limiting the powers and functions of the Governor or the Minister, the Commandant of the Defence Forces shall at all times be responsible to the Minister for—

- (1.) The discipline, military training, and efficiency of the Defence Forces.
- (2.) The care, maintenance, and distribution of military stores, clothing, arms, accoutrements, and munitions of war when placed under his control by the Minister.
- (3.) The construction, maintenance, and custody of all fortifications, works, and buildings, and charge of all magazines-storehouses, and lands belonging to the military authorities of the colony.
- (4.) The provision and maintenance of horses and transport for the troops, and directing land and water transport.
- (5.) The collection and record of strategical and other information.
- (6.) The preparation and maintenance of detailed plans for the mobilisation of the Defence Forces.
- (7.) And generally shall see to the discipline and efficiency of the Defence Forces of the colony, and for that purpose shall have such powers as defined by the Defence Act and these regulations, or as may be otherwise conferred by the Minister.

Headquarters Staff.

17. The Headquarters Staff shall consist of the Commandant and such Staff as may from time to time be appointed to assist him.

18. All reports and correspondence from O.S.C. Districts shall be forwarded to the Commandant, who shall advise the Minister thereon.

19. All orders to O.S.C. Districts shall be issued by the Commandant, and promulgated by him in "General Orders" or otherwise.

20. The Commandant may inspect any portion of the Defence Force at such time and place as he may think fit, or instruct any other officer or officers to make such inspection.

21. Any officer appointed for the purpose of inspection may order a parade of any unit or company for inspection; and any officer or Volunteer unable to be present must obtain leave of absence, or will be liable to a penalty not exceeding £1.

22. In the event of an officer or Volunteer being prevented from attending the parade by sickness, the fine may be remitted on the production of a certificate to that effect, duly certified to by a medical officer.

23. The inspecting officer, when making his official inspection, shall be recognised as the senior officer at all parades he may attend.

24. The inspecting officer's duties are limited to inspections, but he shall have power at any time to order the production of all Government properties and stores in possession of any unit or company, and to examine all books and other official documents in use or authorised by these regulations.

25. On notification from the inspecting officer, the O.C. the District shall call such parades as may be required by him.

26. An officer appointed for the purpose of inspecting Defence Rifle Clubs may twice in any year cause the members of any such club to assemble.

District Staff.

27. The District Staff of each district shall consist of an O.C. the District, and such Staff officers or instructors as may from time to time be appointed to act under and assist the O.C. the District in performing the duties appertaining to his command.

28. The O.C. the District shall reside at the headquarters of his district. He will be held responsible for the maintenance of proper order and discipline of the Defence Forces in his district, the accuracy of all returns rendered or called for, and the conduct of all correspondence in connection with his command, and for the proper conduct and carrying out of all matters pertaining to or connected with the defences of the district under his command.

29. All correspondence from units to headquarters must be forwarded through the O.C. the District, and all communications shall be replied to through the same channel.

30. The O.C. the District is responsible for the prompt promulgation of all orders or instructions emanating from headquarters. Such orders or instructions should be so promulgated by district order, or such other means as local circumstances may prove most convenient and expeditious.

31. In the absence of the O.C. the District, the senior combatant officer resident at headquarters, unless otherwise ordered, shall assume the command and perform all duties attached to that office.

32. The O.C. the District shall, before the first day of May in each volunteer year, forward a report for the previous year on the Defence Forces in his district, to the Commandant, in which the efficiency of each unit and company, and of the officers and N.C.Os. thereof is to be specially dealt with. At the same time he shall forward a confidential report on the officers and N.C.Os. of the Permanent Staff.

33. The O.C. the District shall at all times have access to the muster-rolls and other official documents of all companies and units in his district. A muster-roll of each company or unit shall be kept in each district office.

34. The O.C. the District shall keep a record of attendance at all parades, which he shall from time to time compare with the muster-rolls and records of attendance kept by the various companies.

35. The O.C. the District shall frequently visit and inspect units under his command, and for this purpose shall order such parades as he may think fit. He shall forward on the first of each month to headquarters the parade states of the units and companies so inspected.

36. The O.C. the District shall report annully on all drill-halls and rifle-ranges belonging to Permanent Force, Militia, Volunteers, or Cadets, such report to be forwarded to headquarters before the 1st May in each Volunteer year.

37. The O.C. the District shall have on charge to him all Defence stores on issue to units and companies in his district, and shall supervise the issue and return of all such stores and their treatment and preservation.

38. The O.C. the District shall exercise supervision over all claims submitted against the Defence Department.

39. The O.C. the District shall cause all accounts to be rendered to him for settlement monthly. This particularly applies to expenses incurred in advertising in newspapers, and in the carriage, freight, or cartage of arms and stores.

40. No unauthorised expenditure shall be incurred by the O.C. the District, units, or companies, without authority being first obtained through the Commandant from the Minister.

41. Every officer to whom forage allowance is granted shall keep a horse and appointments, which must be his own *bona fide* property, and be suitable for and used for military purposes.

42. The O.C. the District shall, prior to the 1st May in each Volunteer year, submit to the Commandant a return showing the estimated cost of maintaining or improving existing Government ranges, drill-halls, and other buildings in his district under the control of the Commandant, or for the providing of such new ranges, drill-halls, or other buildings as may be necessary for the ensuing year.

43. The O.C. the District shall at once advise headquarters of the decease of any officer in the district. He shall also report the absence of any officer from the colony without leave of absence.

N.C.Os. of Permanent Staff.

44. All N.C.O. Staff instructors not belonging to the Imperial service shall be enrolled in the New Zealand Militia, and the attestation forms shall be kept in the office of the district in which they are stationed.

45. All vacancies on the staff of N.C.O. instructors may be filled from N.C.Os. of Permanent Force or the Volunteer Force who may have passed through the School of Instruction.

46. N.C.Os. of the Staff shall be posted to districts and duties and transferred as occasion may require by the Commandant.

47. The O.C. the District shall at once report, when necessary, any irregularity, incompetence, or want of attention which he may observe on the part of any N.C.O. instructor.

48. The Commandant may disrate or suspend any N.C.O. instructor for neglect of duty or insubordination, or for breach of discipline, and may recommend his dismissal to the Minister.

49. The principal duty of a N.C.O. instructor is to attend to the drill and instruction of the Volunteers of the district in which he is stationed; but he may also, at the discretion of the O.C. the District, be charged with such other military duties as usually devolve on a N.C.O.

50. The N.C.O. instructor shall also keep a record of attendance at Government parades, which he shall from time to time compare with the muster-rolls and records of attendance kept by the corps in the district to which he belongs.

51. A N.C.O. instructor may be required to do orderly-room work, to superintend the cleaning of guns, harness, and arms, and take charge of accoutrements, &c., in store, without extra payment.

52. A N.C.O. instructor, although ordinarily employed at the firing-point, may be directed by the O.C. the District to mark at class-firing; but he is not required to mark at private practice, nor to undertake at such practice any duties at the range not being those of an N.C.O., except with his own consent.

53. No N.C.O. instructor on the paid staff shall hold a commission or appointment in any Volunteer unit or company.

54. N.C.O. instructors must reside within one mile of the headquarters of the district or locality in which they are stationed, unless specially exempted by the O.C. the District.

55. The age for retirement of N.C.O. instructors shall be fifty-five years for those who were serving on 31st March, 1905, and fifty years for those subsequently appointed.

56. In special cases, where it may be desirable to retain a N.C.O. instructor for a period not exceeding two years beyond the age fixed for retirement, the case will be submitted to the Commandant, who shall advise the Minister thereon.

57. N.C.O. instructors must before being married obtain permission to marry from the Commandant.

OFFICERS OF DEFENCE FORCES.

58. All officers of the Defence Forces must be born subjects or naturalised subjects of the King.

59. All appointments, promotions, acceptances of resignations, or dismissals of officers of the Defence Forces will be made by the Governor, on the recommendation of the Minister.

60. Commissions of Permanent Force, Militia, and Volunteer officers will be issued for the New Zealand Permanent Force, Militia, or Volunteer Force respectively.

61. All appointments, promotions, resignations, and dismissals of officers of the Defence Forces shall be inserted in the *Gazette*, and resignations and dismissals shall, unless notified to the contrary, be held to mean absolute withdrawal from the Defence Forces.

62. A substantive major whose promotion to that rank is made after these regulations come into force, and who is in a branch of the service in which examination for promotion is prescribed, will not (except provisionally) be promoted to the rank of lieutenant-colonel until he has passed the prescribed examination for such rank.

63. The commission of an officer dates from the date His Excellency the Governor in the warrant appoints.

64. The resignation of a commission by an officer does not take effect until a notification thereof has appeared in the *Gazette*.

65. The commission of any officer who is absent from the colony for three months without the permission of the Minister or Commandant shall thereupon lapse.

66. The commission of any officer who becomes a bankrupt may be cancelled in the discretion of the Governor.

67. No officer of the Volunteer Force shall hold a commission or acting appointment in more than one unit or company of the Volunteer Force. This shall not, however, prohibit such an officer from holding a commission in the New Zealand Militia.

68. Quartermasters may be granted honorary commissions.

69. (1.) Officers appointed to the rank of colonel or lieutenant-colonel after the date of coming into force of these regulations shall retire at the age of sixty. Majors appointed after the date these regulations come into force shall retire at the age of fifty-five. Captains appointed after the date that these regulations come into force shall retire at the age of fifty. Lieutenants appointed after the coming into force of these regulations shall retire at the

age of forty-five. Any officer, owing to infirmities, may, on the recommendation of the Commandant, be retired by the Minister although he may not have reached the retiring-age.

(2.) The period of service may in any case be extended for such period as the Minister, on the recommendation of the Commandant, may approve.

70. The ages of all officers shall, in the case of each officer, be calculated from the 1st March nearest to the actual date of his birth.

71. Any officer dismissed from the Defence Forces after the coming into force of these regulations shall not again be eligible to hold a commission, or be a member of the Permanent Force or Volunteer Force.

Permanent Force Officers.

72. For appointment, examination, and promotion of Permanent Force officers, see Regulations hereinafter contained as to the Permanent Force.

New Zealand Militia Officers.

73. Commissions and promotions in the New Zealand Militia shall be issued and made to such persons as may from time to time be recommended to the Governor by the Minister.

Volunteer Officers.

74. All appointments of Volunteer officers or the cancellation thereof shall be made by the Governor on the recommendation of the Minister. All acting appointments of Volunteer officers or the cancellation thereof shall be made by the Minister. Resignations of acting appointments may be accepted by Commandant.

75. All appointments and the resignation or cancellation of such shall be published in "General Orders."

76. The ages at which candidates become eligible for commissions in the Volunteer Force are as follows: Lieutenant, seventeen years; captain, twenty-one years. This provision shall not, however, apply to acting honorary officers of Cadet companies.

77. (1.) A Volunteer company may in manner hereinafter provided elect all the company officers thereof below the rank of field officer, as also all the honorary, but not any other, staff officers of such company.

(2.) The officers as aforesaid shall be elected by not less than two-thirds of the enrolled members of the company present at a meeting of the company convened by an advertisement published once at least in a newspaper circulating in the district. The senior officer present at such meeting shall report such election through the usual channel to the O.C. the District, who shall forward the same, with such recommendations or otherwise as he may think fit, to the Commandant for submission (with the hereinafter-mentioned certificate) to the Minister.

78. (1.) O.S.C. Districts shall, when forwarding to the Commandant the result of the election, give the name of the proposed officer in full, his address, age, occupation, and previous military service, if any, and certify as to whether he is a fit and proper person to hold the position to which he has been elected, and also as to whether he is a born or naturalised subject of the King.

(2.) The Minister may appoint the elected officer to act temporarily in the capacity to which he has been elected, pending his passing the prescribed examination.

79. All acting officers of field rank, and all acting officers on the Staff of Divisions of Garrison Artillery Volunteers, or Battalions of Mounted Rifle Volunteers or Infantry, shall be appointed by the Minister.

80. An acting officer on first appointment must pass the examination hereinafter laid down, not later than the first examination held in his district after his having attained one year's service. Failure to pass the above examinations will entail the cancelling of the acting appointment; but, on the recommendation of the O.C. the District, a fresh acting appointment for three months only from the date of re-election may be made, and the acting officer must pass the first examination that takes place after a period of three months from last election. Failure to then pass will render such person ineligible to be again a candidate for a commission.

81. On an acting officer passing the prescribed examination, the Commandant shall recommend to the Minister that a commission be issued.

82. Officers shall be permitted and encouraged to pass the examination for promotion to the next higher rank. Such passing for a higher rank shall only hold good for a maximum period of three years after the date of passing such examination.

83. Officers who bring satisfactory proof that they have served in a similar arm and rank in His Majesty's Regular Forces within seven years, or have held a commission for a similar rank and arm in any of His Majesty's Imperial or Colonial Volunteer Forces within two years of their appointment to the New Zealand Volunteer Force, may receive commissions without passing the prescribed examinations.

84. An officer may be transferred on promotion, or otherwise, from one company or unit to another company or unit, but such officer shall rank as junior of his rank in such new company or unit.

85. Every officer must possess a competent knowledge of his duties, and give a proper attendance to the drills of his unit and the administrative duties connected therewith; and any officer who does not attend the number of drills prescribed for the enrolled volunteers to qualify them for capitulation must make good the amount of such capitulation to the funds of his unit or company, and shall not be allowed to retain his commission unless the O.C. the District is satisfied, and recommends that there are special reasons for a relaxation of this regulation.

86. O.S.C. companies or units shall report any casualty in the company or unit without delay, through the usual channel, to the O.C. the District, and O.C. units shall submit for consideration the resignations of officers of their respective units.

87. On the disbandment of any unit or company the commissions of all officers therein shall lapse, unless they are transferred to other units or companies, or are specially retained on the Active List, or transferred to the Retired List.

EXAMINATION AND INSTRUCTION OF OFFICERS.

88. There shall be constituted a Central Board of Examination, consisting of a President, who shall be of field rank, and a member of the Permanent Staff, both of whom shall be appointed by the Minister, and of such other officers of the Defence Forces as may from time to time be appointed by the Minister.

89. The President of the Central Board shall report annually to headquarters on the 1st May, on the work done by the Board during the past Volunteer year.

90. A Local Board of Examination shall also be established in each military district, comprised of a President, who shall be the O.C. the District, and of three or more other officers of the Defence Forces, as may from time to time be appointed by the Minister.

91. It shall be the duty of the Central Board to prepare, according to the subjects prescribed, the questions and the examination-papers for all candidates for commissions or promotion in the Defence Forces, and to examine and check all such papers, and award marks accordingly, and to report the results to headquarters.

92. It shall be the duty of the Local Board to see to the proper carrying out of all written examinations within their districts, and also to examine and award marks in all practical work of all candidates for commissions or promotions, in accordance with the regulations hereinafter laid down, and to forward to the President of the Central Board such examination-papers and results of such practical examination.

93. The Officer-Commanding the School of Instruction shall not be a member of either the Central or any Local Board of Examination, but members of the Local Boards may also be members of the Central Board.

94. The Officer-Commanding the School of Instruction shall report annually, on the 1st May, to the Commandant on the work done by the school during the past Volunteer year.

SCHOOL OF INSTRUCTION.

Regulations for School of Instruction for Officers and Non-commissioned Officers.

95. *Establishment.*—With a view to raising the standard of proficiency of officers and non-commissioned officers of New Zealand Forces, a School of Instruction will be established and classes will be held under the direction of the Commandant.

96. *Staff.*—The staff of the School of Instruction shall consist of—

- (a.) Officer Commanding.
- (b.) Sergeant-major for instruction in field engineering.
- (c.) Sergeant-major for instruction in musketry.

Attached for duty as required :—

- (d.) Sergeant-major for instruction in artillery subjects.
- (e.) Sergeant-major for instruction in mounted rifles duties.
- (f.) Sergeant-major for instruction in infantry duties.

97. *Formation of Classes.*—Classes for officers and non-commissioned officers of the different arms will be arranged by the Officer commanding School of Instruction. Places and dates will be published in General Orders.

For officers—

- A Class : Headquarters corps.
- B Class : Outlying corps.

For non-commissioned officers—

- C Class : Headquarters corps.
- D Class : Outlying corps.

98. *Course.*—The course of the School of Instruction will be made to correspond with the syllabus contained in these regulations.

99. *Correspondence.*—All correspondence addressed to the Officer commanding School of Instruction should be forwarded through Officers commanding Districts, unless otherwise notified.

100. *Application.*—Applications to attend classes for which dates have been fixed must be forwarded through Officers commanding Districts, to reach headquarters at least fourteen days prior to date of commencement of class. The application shall be in the following form :—

School of Military Instruction.

Application is hereby made by me to attend class at [Place], commencing on , 19 .

Rank and Name of Applicant.	Age.	Corps.	Postal Address.

A.B. [Applicant].

Recommended.

, commanding Corps.
, commanding District.

101. *Allowances.*—Free railway passes and passages to join the classes, and return journey, will be granted to all officers and N.C.Os. selected.

At the conclusion of the class and on recommendation of the Officer commanding the School, the following allowances will be paid : Officers, 6s. 6d. per diem, and N.C.Os. 5s. per diem, for the period over which the class extends, provided they are necessarily absent all night from their headquarters. In cases where officers or non-commissioned officers are not so absent all night, their reasonable and actual expenses, not exceeding the above amounts, will be paid.

102. *Dress.*—Drill order.

103. *Drill towards Capitation.*—Candidates who complete a class at the School of Instruction will be allowed to count six drills towards capitation.

INSTRUCTIONS FOR THE GUIDANCE OF MEMBERS OF LOCAL BOARDS OF EXAMINATION.

104. The following system relating to examinations by Local Boards will be carefully adhered to :—

Presidents of Local Boards (Officers Commanding Districts) shall forward to the President of the Central Board of Examination a requisition (on a form to be prescribed by the Minister) for the papers required for the ensuing quarterly examination in their respective districts.

As the examination is held on the first Wednesday in March, June, September, and December, the requisition should reach Wel-

Wellington not later than the 1st of February, May, August, and November respectively.

105. The examination shall be in two parts—one practical in the field, and the other by written questions.

(a.) Questions for the written portion of the examinations will be prepared by the Central Board at Wellington, and on receipt of requisitions will be forwarded to Presidents of Local Boards. These questions will be in sealed envelopes, which shall not be opened till the Local Board and the candidates have assembled.

(b.) The questions will be handed to candidates, one subject at a time, and are not to be altered in any way, *nor are the answers to be written otherwise than in the proper sequence.* The answers are to be written on half-sheets of foolscap bearing one-fourth margin, and on *one side only.*

(c.) *Every half-sheet* will be headed with the subject of examination, the place at which it is held, the date, and the candidate's number, thus,—

DISCIPLINE.

WELLINGTON.

1st June, 1904.

No. 4.

(d.) The candidate's name, rank, or corps shall *not* appear on any part of the paper containing his answers. The question-papers will be pinned to the answer-papers. No communication is to be allowed to take place between candidates whilst under examination.

(e.) The President of the Local Board shall enter the date and place of examination, name, rank, corps, and examination number of candidates in a schedule on a form to be prescribed by the Minister. The schedule shall be filled up in duplicate.

(f.) The examination numbers are to be communicated by the President of the Local Board to the senior member of the Board detailed to supervise the written examination prior to the examination taking place, and are on no account to be altered. Both copies of such schedule shall be kept by the President of the Local Board until the marks have been awarded by the Central Board and forwarded to the President of the Local Board in a return (on a form to be prescribed by the Minister) when both copies of such schedule shall be forwarded to the Central Board for completion, one copy being returned to the Local Board, in due course, for record and reference.

(g.) All the answer-papers, with the question-papers attached, shall be forwarded to the President of the Central Board, accompanied by a certificate (on a form to be prescribed by the Minister), signed by the members of the Local Board present, that the examination was carried out strictly in accordance with the regulations and instructions on the subject, and that at least one member of the Local Board was present during the whole time the candidates were under examination.

(h.) Both copies of the aforesaid return, with the date and place of examination, arm of the service, and candidate's number entered thereon, and signed by the President of the Local Board, shall also accompany the question and answer papers.

(i.) Officers Commanding Districts shall arrange for a parade at which candidates can be tested as to their practical knowledge. These parades should, whenever practicable, take place on or before the day on which the written examination is held, and if this cannot be done, then as soon after as possible.

(j.) The results of the written examination are on no account to be detained owing to the necessary postponement of the practical examination, but shall be posted without delay to the President of the Central Board; the results of the practical examinations being forwarded as completed.

(k.) During the practical examination the Local Board may require the candidates to explain to the men any exercise or manœuvre about to be performed, in a clear and audible manner, and shall, in a report (on a form to be prescribed by the Minister) clearly state their opinion of the candidate's proficiency or otherwise.

(l.) The examining Officer may require any number of exercises or manœuvres to be performed, regarding any of which *viva voce* questions may be asked. The maximum marks for each exercise or manœuvre will be fixed by the examining Officers, but the aggregate must not exceed 100. These marks are to be entered and totalled in the column for that purpose.

(m.) In the case of Field Artillery and Garrison Artillery Officers the examining Officer may ask such questions as may seem to him to meet the circumstances of the case; the maximum marks to be as for other arms.

106. MILITARY EXAMINATION OF OFFICERS.

The examination of officers shall be as set forth hereunder.

ALL ARMS.

Duties and Discipline.

One Paper.

<p>1. Duties—</p> <p>Roster of duties</p> <p>Duties in camp and in the field</p> <p>Honours and salutes</p> <p>Guards and sentries</p> <p>Military funerals</p> <p>(Officers of each arm will in addition be examined in the special duties of that particular arm)</p> <p>2. Discipline—</p> <p>General instructions</p> <p>Administration of discipline</p> <p>Courts of inquiry</p> <p>General knowledge of the King's Regulations, New Zealand Defence Act and amendments, and the General Regulations of the Defence Force of New Zealand</p>	}	<p>Books recommended.</p> <p>The King's Regulations.</p> <p>"The Defence Act, 1886," and its amendments, and the General Regulations of the Defence Force of New Zealand.</p>
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PRACTICAL EXAMINATION.

Every candidate must show his ability to command, under all circumstances, a unit corresponding to that which his rank entitles him to command after obtaining his substantive commission in that rank. The examination will be conducted practically, and by *viva voce* questions in the field, at the forts, or at the station, according to the arm of the service to which the candidate belongs. In addition to giving the commands, the candidate is to be required to give the explanation of the exercise or manœuvre to be performed in a clear and audible manner.

The practical examination for officers of field artillery, garrison artillery, and engineers, and for lieutenant-colonels of all arms for which examination is prescribed, will be of an exhaustive character, and is set out in detail for each particular rank, as under :—

FIELD ARTILLERY VOLUNTEERS.

Rank, Lieutenant.

Drill and Field Training.

<p>1. Drills and exercises—</p> <p>Instructions on foot</p> <p>Equitation</p> <p>Stable duties and driving</p> <p>Drill and manœuvre</p> <p>Ceremonial (sufficient for inspection and review)</p> <p>Various methods of laying</p> <p>Tangent sights; telescopic sights</p> <p>Chinometer, indirect laying</p> <p>Section gun drill</p> <p>Care and adjustment of sights</p> <p>To lay a gun under same conditions laid down in "Instructions for Practice" for layers</p> <p>2. Equipment—</p> <p>Guns, General knowledge of, and capacity to take to pieces and put together breech-fittings, and explain their uses</p> <p>Carriages: To point out what parts of the carriages are likely to suffer from firing, travelling, fair wear, or neglect</p> <p>Ammunition: To explain construction and action of projectiles carried by the battery; to explain the action of the fuses, and to prepare quickly any round of ammunition that may be ordered</p>	}	<p>Cavalry Training.</p> <p>Field Artillery Training.</p> <p>Field Artillery Handbook.</p> <p>Handbook.</p> <p>Handbook.</p> <p>Handbook.</p> <p>Field Artillery Training.</p>
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Rank, Captain.

<p>1. Drills and exercises—</p> <p>Instruction on foot</p> <p>Equitation</p> <p>Stable duties and driving</p> <p>Drill and manœuvre</p> <p>Ceremonial (sufficient for inspection and review)</p> <p>Various methods of laying</p> <p>Battery gun drill</p> <p>2. Equipment—</p> <p>Guns</p> <p>Carriages</p> <p>Ammunition</p> <p>Practice—</p> <p>A thorough knowledge of fire tactics and fire discipline</p>	}	<p>Cavalry Training.</p> <p>Field Artillery Training</p> <p>As for Lieutenant.</p> <p>Field Artillery Training.</p>
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Rank, Major.

<p>1. Drill and manœuvre as applied to field artillery</p> <p>2. Ceremonial: Sufficient knowledge for inspection and review of a field battery</p> <p>3. Practice: A thorough knowledge of fire tactics and fire discipline and "Instructions for Practice" (Field Artillery, New Zealand)</p>	}	<p>Field Artillery Training.</p> <p>Instructions for Practice,</p>
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GARRISON ARTILLERY VOLUNTEERS.

Rank, Lieutenant.

- | | | |
|---|---|---|
| 1. Drills and exercises— | | Books recommended. |
| Squad drill, rifle and firing exercises, and simple company movements .. | } | Infantry Training.
Garrison Artillery.
Handbook.
Instructions for Practice.
Handbook.
Garrison Artillery Training, Vol. i. |
| Gun drill with the guns in use by the unit to which the candidate belongs .. | | |
| Laying-test as laid down for qualified layers in "Instructions for practice." | | |
| N.B.—An officer who fails in this will not be disqualified, but a record of his laying-ability will be kept | | |
| General knowledge of and capacity to strip and assemble portions of the mountings and breech-mechanism of one gun in use by the unit to which the candidate belongs | } | Garrison Artillery Training, Vol. i. |
| General knowledge of the electric gear in use with one gun used by the unit to which the candidate belongs, and its care | | |
| 2. Coast defence— | | |
| Duties of all ranks up to and including B.C. | } | Garrison Artillery Training.
Handbook. |
| Use of D.R.F. | | |
| 3. Equipment— | | |
| Identification of stores and ammunition. | | |
| Practical use of instruments used for testing and firing. | | |

Rank, Captain.

- | | | |
|---|---|--------------------|
| 1. Drills and exercises— | | |
| Squad and company drill | } | Infantry Training. |
| General knowledge of and capacity to strip and assemble portions of the mountings and breech-mechanism of one gun in use by the unit to which the candidate belongs | | |
| General knowledge and care of electric gear in use with one gun used by unit to which the candidate belongs | | |
| 2. Coast defence— | | |
| Duties of all ranks up to and including B.C. | | |
| Use of D.R.F. | | |
| 3. Equipment— | | |
| Identification of stores and ammunition. | | |
| Practical use of instruments for testing and firing. | | |

Rank, Major.

Manning and fighting a battery command of heavy guns.

FIELD ENGINEER VOLUNTEERS.

- | | | |
|---|---|---------------------------------|
| 1. Drills and exercises— | | |
| Squad drill, and simple company movements | } | Infantry Training. |
| Rifle and firing exercises | | |
| Skirmishing | | |
| 2. Field engineering— | | |
| The Board will select a position and set a scheme involving problems in elementary field engineering, such as the preparation of a position for defence, including arrangements for working-parties and execution of work, types of trenches, defence of localities, construction of obstacles, &c. | } | Manual of Military Engineering. |
| The time allowed and the stores available will be stated by the Board. | | |
| Candidates will be required to draw rough sketches and make notes on the works proposed, and hand them to the Board, who may question candidates as to their solution. The tendency to reproduce details from the text-books will be discouraged, and candidates must apply their general knowledge of the principles of field fortification to local conditions. | | |
| | | |
| 3. Signalling | | Signalling Regulations. |
| 4. Field telegraphy— | | |

Rank, Lieutenant.

Lieutenants of Field Engineering and Signalling Section will be examined in Parts 1, 2, and 3.
 Lieutenants of Field Telegraph Section will be examined in Part I and Part IV } Army Manual of Telegraphy.

Rank, Captain.

Same subjects as for lieutenant of Field Engineering and Signalling Section, with the addition of elementary field telegraphy } Manual of Military Engineering.
 Signalling Regulations.

Rank, Major.

Same subjects as for captain, but of a higher standard.

SUBMARINE MINING VOLUNTEERS.

Rank, Lieutenant.

- | | | |
|---|---|---|
| 1. Squad drill, rifle and firing exercises, and simple company movements— | | |
| Nature and use of ropes, chains, blocks, and tackle | } | Infantry Training.
Manual of Submarine Mining. |
| Nature and use of cables | | |
| Nature and use of mines and S.M. stores | | |
| Nature and use of vessels and boats | | |
| Signalling | | |
| Nature and use of defence electric-light plant | | |

2. Practical submarine mining—
 Preparing and laying out main and group cables.
 J.B. moorings, dormant buoys, and J.B. boat-work.
 Laying out and raising defences (including inserting apparatus, connecting up, embarking, slinging, and laying out mines, raising mines).
3. Defence electric lighting—
 Fitting—
 Disconnecting junction-boxes and explosive links.
 Apparatus for E.C. mines.
 Testing table-work with above.
 Testing and firing—
 Junction-box boat-work.
 Communication between test-room and boat.
- Books recommended.

Rank, Captain.

Same subjects as for lieutenant, but of a higher standard

Rank, Major.

Same subjects as for captain, but of a higher standard.

ALL ARMS.

(For which examination for lieutenant-colonel is prescribed.)

Rank, Lieutenant Colonel.

Practical Fitness to Command.

1. Map-reading.
 Setting a map.
 Finding observer's position in the field on a small-scale map.
 Facility in reading maps and in identifying points, both distant and near.
 Estimating distances on a map, direct and by road. (Map-reading to be tested indoors as well as in the field.)
 2. Showing with coloured pencils on a map (not less than 1 in. to a mile) the dispositions of a force consisting of one or two battalions, one battery (or portion of one), and one or two squadrons, in compliance with the conditions of a tactical problem. (The time allowed for making the dispositions should not exceed one hour. In case of any doubt with regard to the solution of a problem, the officer should be required to explain his dispositions to the Board.) The purpose of this paper is to test an officer in the details of the proper distribution of troops.
 3. Writing the orders to be issued to commanders of units of the force disposed as is specified in 2. (The time allotted for the preparation of the orders should not exceed one hour.)
 4. Handling in a tactical operation in the field a regiment of mounted rifles, a battalion of infantry, or a battery of field artillery, at the option of the candidate.
 Carrying out changes of position and formation to meet surprise situations.
- Infantry Training.
 Combined Training.
 Manual of Field Sketching and Reconnaissance.

WRITTEN EXAMINATION.

FIELD ARTILLERY VOLUNTEERS.

RANK, LIEUTENANT.

First Paper.

Same as for All Arms.

Second Paper.

1. Gunnery—
 Definitions
 Laying (all methods)
 Causes affecting accuracy of shooting
 Use of range-tables
 General characteristics and use of ammunition
 2. Material—
 Knowledge of guns, carriages, equipment, and ammunition in use in the battery
 Care and preservation of equipment
- Field Artillery Training.
 Handbook.
 Handbook.

Third Paper.

1. Training—
 Fire discipline.
 Supply of ammunition.
2. Duties on the march.
3. Gun-pits and epaulements
4. Disablement of ordnance.
5. Passage of obstacles.

RANK, CAPTAIN.

First Paper.

Same subjects as second paper for lieutenant, but of a higher standard.

Second Paper.

Same as third paper for lieutenant, with the addition of knowledge of "Instructions for Practice" (Field Artillery, New Zealand)

Instructions for Practice.

RANK, MAJOR.
One Paper.

Books recommended.

Employment and conduct of artillery in the field.
Fire discipline and fire tactics.

GARRISON ARTILLERY VOLUNTEERS.

RANK, LIEUTENANT.

First Paper.

Same as for All Arms.

Second Paper.

- 1. Gunnery—
 - Definitions
 - All methods of laying
 - Causes affecting accuracy of shooting
 - Armour and its penetration by projectiles
 - Use of range-tables
 - Estimation of hits
- 2. Material—
 - General construction of guns and carriages, &c., in use by the unit to which the candidate belongs
 - Construction, action, marking, use, and care of ammunition in use by unit to which the candidate belongs

Garrison Artillery Training.
Handbook.

Third Paper.

- 1. Training—
 - Fire tactics and fire discipline
 - Coast defence
- 2. Practice—
 - Instructions for practice.

Garrison Artillery Training.

RANK, CAPTAIN.
First Paper.

Same subjects as for second paper lieutenant, but of a higher standard.

Second Paper.

Same subjects as third paper for lieutenant, and with addition of criticism of practice reports.

RANK, MAJOR.
One Paper.

- Coast defence practice
- Conditions affecting attack and defence
- Organization for defence
- Identification of ships and choice of projectiles
- Manning and fighting a battery command
- Practice reports

Garrison Artillery Training.

FIELD ENGINEER VOLUNTEERS.

RANK, LIEUTENANT.

(Field Engineering and Signalling Section.)

First Paper.

Same as for All Arms.

Second Paper.

- Field engineering—
 - Field geometry and field level
 - Entrenching-tools
 - Working-parties, and execution of work
 - Materials
 - Revetments
 - Clearing of foreground
 - Defence of localities
 - Earthworks
 - Obstacles
 - Boning and levelling
 - Roads
 - Cordage, and use of spars
 - Camping arrangements
 - Hasty demolitions

Manual of Military Engineering.
Combined Training.

(Field Telegraph Section.)

First Paper.

Same as for All Arms.

Second Paper.

- Field telegraphy—
 - Principles of electric telegraph
 - Treatment of messages
 - Apparatus
 - Instruments and circuits. (Questions will only be asked on instruments in the company's equipment)
 - Construction, and advanced and semi-permanent lines
 - Testing and maintenance

Army Manual of Telegraphy.

RANK, CAPTAIN.

One Paper.

Books recommended.

Same subjects as for lieutenant of Field Engineering and Signalling Section, with the addition of elementary field telegraphy } Manual of Military Engineering. Army Manual of Telegraphy.

RANK, MAJOR.

One Paper.

Field defences generally Manual of Military Engineering.

SUBMARINE MINING VOLUNTEER .

RANK, LIEUTENANT.

First Paper.

Same as for All Arms.

Second Paper.

1. Submarine mining—
 - General arrangements and preparations for laying out defences.
 - Method of fixing positions by alignments, sextant, and position-finder.
 2. Defence electric lighting—
 - Electrical lectures and problems
 - Description and use of batteries
 - Electrical instruments (description only)
 - Electrical tests—Wheatstone's bridge and rough tests of cables
 - Detonators and fuses: description and method of testing
 - Priming apparatus
 - Arrangements for testing and firing mines, including duties in test room and observing-station
 - Theoretical instruction and periodical running
- } Manual of Submarine Mining.

RANK, CAPTAIN.

Same subjects as for lieutenants, but of a higher standard.

RANK, MAJOR.

Same subjects as for captain, but of a higher standard.

MOUNTED RIFLE VOLUNTEERS.

RANK, LIEUTENANT.

First Paper.

Same as for All Arms.

Second Paper.

1. Drills—
 - Rifle and firing exercises
 - Instruction of the recruit
 - Squad and squadron drill (mounted and dismounted)
 - Skirmishing
 - Advanced, flank, and rear guards
 - Outposts
 2. Musketry—
 - Instruction of the recruit
 - Theoretical principles
 - General knowledge of the rifle and ammunition
 - Precautions at rifle ranges
 - Conduct of field firing
 - Judging-distance practice
- } Manual for Mounted Rifles.
- } Manual for Mounted Rifles.

RANK, CAPTAIN.

One Paper.

The formation and manœuvre of a squadron with the regiment on parade and in the field, including outposts, advanced, flank, and rear guards } Manual for Mounted Rifles.

RANK, MAJOR.

One Paper.

1. Duties in the field—
 - Tactics
 - Field sketching and reconnaissance
 - Command of a regiment under all circumstances on parade and in the field
 2. Regimental duties and interior economy
- } Manual for Mounted Rifles.
- } Manual of Field Sketching and Reconnaissance.
- } Combined Training.

RIFLE VOLUNTEERS.

RANK, LIEUTENANT.

First Paper.

Same as for All Arms.

Second Paper.

1. Drills—
 - Rifle and firing exercises
 - Instruction of the recruit
 - Squad and company drill
 - Skirmishing
 - Advanced, rear, and flank guards
 - Attack and defence
 2. Musketry—
 - Same as for lieutenant, mounted rifles
- } Infantry Training.
- } Combined Training.
- } Infantry Training.

RANK, CAPTAIN.

One Paper.

Books recommended.

The formation and manoeuvre of a company with the battalion on parade and in the field } Infantry Training.

RANK, MAJOR.

One Paper.

- 1. Duties in the field—
 - Tactics } Infantry Training.
 - Field sketching and reconnaissance } Combined Training.
 - Command of a battalion under all circumstances on parade and in the field.. } Manual of Field Sketching and Reconnaissance.
- 2. Regimental duties and interior economy }

VOLUNTEER CYCLE CORPS.

RANK, LIEUTENANT.

First Paper.

Same as for All Arms.

Second Paper.

- 1. Drills—
 - Infantry squad drill } Infantry Training.
 - Cyclist drill } Cyclist Training.
- 2. Musketry—
 - Instruction of the recruit }
 - Theoretical principles }
 - General knowledge of the rifle and ammunition }
 - Precautions at rifle ranges }
 - Conduct of field firing }
 - Judging-distance practice }
- 3. Field sketching and reconnaissance—
 - The candidate will be required to render a report, accompanied by a sketch, of his observations as officer in charge of a reconnoitring party } Manual of Field Sketching and Reconnaissance.

FIELD HOSPITAL AND BEARER CORPS.

RANK, CAPTAIN.

First Paper.

Same as for All Arms, so far as applicable.

Second Paper.

Drills and exercises (as laid down in the latest edition of the Manual for the Royal Army Medical Corps).

RANK, MAJOR.

One Paper.

Field training and field hospital organization } Manual for the Royal Army Medical Corps.

REGIMENTAL (OR BATTALION) STAFF OFFICERS.

ADJUTANT.

Same as laid down for captain of the arm of the service to which the candidate belongs.

PAY- AND QUARTER-MASTER.

First Paper.

Same as for All Arms.

Second Paper.

- Rations and forage }
 - Cooking }
 - Pitching and striking camps }
 - Sanitary arrangements }
 - Water-supply }
 - Keeping accounts of money and stores }
 - Transport by land and sea }
 - Mobilisation }
- Manual of Military Cooking.
Standing Orders for Mobilisation.
Supply Handbook.
Combined Training.

The examination papers to be prepared by or under the supervision of the O.C. District.

107. The standard of qualification shall be as follows:—

(a.) *Practical Examination.*

To qualify for a pass under this head a candidate will require to obtain 60 marks out of 100.

(b.) *Written Examination.*

The maximum number of marks obtainable for each paper under this head will be 100, and the minimum number of marks required for a pass will be 40 in each paper, and an average of 60 in the whole.

Failure in (a) or (b) or in any paper under (b) will not disqualify a candidate in the whole examination, but will necessitate his being re-examined in that portion only of the examination in which he failed.

Officers who have already passed for a junior rank will be required to pass only in the portion of the examination prescribed for the senior rank. An officer holding a temporary appointment of a senior rank must pass the examination for the junior rank as well as for the senior rank, if he has not already done so.

An officer may take any portion of the examination for his rank at any quarterly examination held in his district, provided that the whole examination is completed within the prescribed time.

Officers of position artillery will be examined as for field artillery, with modifications to suit the armament and equipment on charge to the unit to which the candidate belongs.

Artillery questions will be set to suit the particular nature of ordnance which is in use by the corps to which the candidate belongs.

An officer who has served as quartermaster for five years will be entitled to be appointed captain, but a quartermaster so appointed captain shall not be entitled to be appointed subsequently to the command of a battery, squadron, or company, unless or until he has passed the prescribed examination for a captain for the particular arm of the service to which he desires to be appointed.

Books recommended.

108. The following are the books recommended for the foregoing examinations:—

All Arms.

“The King’s Regulations” (in so far as they apply to New Zealand Forces); “Defence Act and Volunteer Regulations”; “Regulations and Instructions for Camps and Cantonments”; “Notes from Lectures by Lieut.-Colonel R. H. Owen.”

Field Artillery.

“Field Artillery Training”; “Instructions for Practice”; “Handbook for Gun”; “Handbook for Field Range-finding”; “Treatise on Ammunition”; “Field Artillery Service Handbook”; “Tactics of Field Artillery”; “Infantry Manual.”

Garrison Artillery.

“Garrison Artillery Training”; “Handbook for Guns in Use”; “Treatise on Ammunition”; “Regulations for Magazines”; “Handbook of Depression Range-finder”; “Fort Record-book of Work to be manned”; “Infantry Manual.”

Field Engineers.

“Signalling Instructions”; “Manual of Military Engineering”; “Infantry Manual”; “Manual of Field Telegraphy.”

Submarine Miners.

“Manual of Submarine Mining”; “Infantry Manual.”

Mounted Rifles.

“Manual for Mounted Rifles”; “Regulations and Instructions for Camps and Cantonments”; “Manual of Military Topography”; “Signalling Instructions.”

Rifles.

“Infantry Manual”; “Regulations and Instructions for Camps and Cantonments”; “Manual of Military Topography”; “Signalling Instructions.”

Cyclists.

“Infantry Manual”; “Cyclists’ Training Manual”; “Signalling Instructions”; “Field Sketching.”

Bearer Companies.

“Manual for the Royal Army Medical Corps.”

Quartermasters.

“Manual of Military Cooking”; “Standing Orders for Mobilisation”; “Supply Handbook for Imperial Army Service Corps”; “Regulations and Instructions for Camps and Cantonments.”

The use of “The King’s Regulations” will be allowed during examination in discipline.

MILITARY EXAMINATIONS OF NON-COMMISSIONED OFFICERS.

109. The subjects for examination of N.C.Os. shall be as mentioned below.

The examination papers shall be prepared by or under the supervision of the O.C. District.

All Arms.

(1.) *Discipline.*—1, general instructions; 2, general knowledge of Defence Act and Volunteer Regulations.

(2.) *Duties.*—1, roster of duties; 2, guards and sentries; 3, duties of non-commissioned officers in garrison and in the field. (N.C.Os. of each arm will, in addition, be examined in the special duties of that particular arm.)

(3.) *Musketry* (field artillery excepted).—1, general knowledge of the rifle and ammunition; 2, precautions at rifle ranges; 3, rifle firing exercises; 4, judging-distance practice.

(4.) *Practical.*—Every non-commissioned officer must, according to his rank, show his ability to command in the field a section of the particular arm of the service to which he belongs.

Field Artillery Volunteers, all Ranks.

1, discipline; 2, duties; 3, gunnery and ammunition; 4, material; 5, care of horses; 6, fire discipline; 7, practical.

Garrison Artillery Volunteers, all Ranks.

1, discipline; 2, duties; 3, musketry; 4, squad drill; 5, gunnery and ammunition; 6, material; 7, range-finding and fort-manning; 8, practical.

Field Engineer Volunteers, all Ranks.

1, discipline; 2, duties; 3, musketry; 4, squad drill; 5, shelter-trench exercise; 6, elementary military engineering; 7, signalling; 8, practical.

Submarine Mining Volunteers, all Ranks.

1, discipline; 2, duties; 3, musketry; 4, squad drill; 5, submarine mining; 6, testing; 7, electric lighting (for electric-light section only); 8, practical.

Mounted Rifle Volunteers, all Ranks.

1, discipline; 2, duties (including care of horses, and stable duties); 3, musketry; 4, squad drill; 5, practical.

Rifle Volunteers, all Ranks.

1, discipline; 2, duties; 3, musketry; 4, squad drill; 5, practical.

Volunteer Cycle Corps, all Ranks.

1, discipline; 2, duties; 3, musketry; 4, squad drill (including cyclist drill); 5, information and reconnaissance; 6, elementary field sketching; 7, practical (including signalling).

Volunteer Bearer Companies, all Ranks.

1, discipline; 2, duties; 3, drills; 4, practical.

Quartermaster-Sergeants.

1, discipline; 2, duties. The special duties of quartermaster-sergeants are very comprehensive, comprising a general knowledge of transport, rations and forage, cooking, pitching and striking tents and marquees, sanitary arrangements, water-supply, correspondence, system of keeping accounts of money and stores, transport by railway and sea.

110. (1.) The maximum marks obtainable in each subject of the foregoing examination for N.C.Os. will be 100, and the minimum number of marks required to pass will be—For corporal, forty in each subject, and an average of fifty in the whole; for sergeant, forty in each subject, and an average of sixty in the whole.

(2.) Failure in any one subject means failure in the whole examination.

Books recommended.

111. The books recommended for officers are, in as far as they are applicable, also recommended for non-commissioned officers.

MEDICAL CORPS.

112. All medical officers shall be formed into a corps to be called the "New Zealand Medical Corps."

113. (1.) The rank of officers in the New Zealand Medical Corps shall be as follows: Surgeon-general, surgeon-lieutenant-colonel, surgeon-major, and surgeon-captain.

(2.) The status of medical officers holding commissions at the time these regulations come into force shall remain unaltered, but thereafter commissions to medical officers shall be given and issued for the New Zealand Medical Corps; their names shall be kept on a general list, from which list all appointments and promotions shall be made.

114. The Surgeon-general shall be responsible for the efficiency of the corps, and that all persons recommended for commissions in the corps are properly qualified practitioners, and fit and proper persons to hold commissions. He shall forward to the Commandant all applications for first appointment, and shall also recommend all promotions. He shall report, prior to the 1st May in each Volunteer year, to the Commandant on the efficiency of the medical service generally, and on both *personnel* and equipment.

115. A P.M.O. shall be appointed for each district. He shall be responsible for the efficiency of the medical services in his district. An equipment shall be at his disposal when required on service or in camp.

116. Officers of the Medical Corps shall be allocated for duty to units or companies by the Commandant on the recommendation of the P.M.O. Such allocations shall be published in "General Orders."

117. Divisions of garrison Artillery and battalions shall be allowed two medical officers. Field batteries and Engineer companies shall be allowed one medical officer. A company having at the time these regulations come into force a surgeon-captain may retain the same on existing conditions.

118. (1.) The P.M.O. shall, as far as possible, deal with all matters connected with the Medical Corps in his district, and shall only refer to the O.C. the District in matters which are absolutely necessary. All proposed appointments of medical officers shall be referred to him for his recommendation or otherwise; all district medical equipments and stores shall be under his charge; and all correspondence relating to the medical service in his district shall be referred through him.

(2.) The P.M.O. shall from time to time, when directed by the O.C., inspect all stores and equipment under his charge, and shall report annually prior to the 1st April to the Surgeon-general on their efficiency, and on all medical officers in the district.

(3.) The P.M.O. shall detail medical officers to inspect, visit, or attend camps and parades as he may think fit. The P.M.O. shall be responsible that such duties are performed.

(4.) The P.M.O. may, through the O.C. the District, order a parade of the Field Hospital and Bearer company at any time for the purpose of inspection or instruction. The O.C. the Field Hospital and Bearer company shall report all matters bearing on the medical service through P.M.O.

119. An officer of the New Zealand Medical Corps who has served for more than twenty years in the Defence Forces shall, on completing such period of service, be eligible to be appointed surgeon-lieutenant-colonel; and a medical officer who has served for more than twelve years shall be eligible to be appointed surgeon-major. A medical officer may at any time be specially selected and promoted.

120. Medical officers who have served in His Majesty's regular naval or military forces shall be entitled, if they are appointed to New Zealand Medical Corps, to a rank equal to that held by them in such forces.

121. All medical officers shall be of non-combatant rank.

122. Medical officers who qualify annually as hereinafter provided shall be classed as "efficient," and shall be deemed to have earned capitulation as provided in Regulation No. 338.

123. Medical officers who are twice consecutively returned as inefficient shall have their commissions cancelled.

124. Medical officers when attending camps will be allowed travelling allowance as provided in Regulation No. 385.

125. The Surgeon-general may from time to time make such recommendations to the Commandant for the administration and efficiency of the medical service as he deems necessary, and shall in so recommending take as his guide the Regulations of the Royal Army Medical Corps.

126. Medical officers who have received commissions prior to the formation of the New Zealand Medical Corps may transfer into such corps without loss of seniority provided such transfer takes place before the 1st June, 1906.

127. Officers of Medical Corps shall, except in special cases, be retired at the age of sixty, and no medical officer shall remain on the Active List after the age of sixty-five.

NEW ZEALAND VETERINARY CORPS.

128. (1.) All veterinary officers shall be formed into a corps to be called the "New Zealand Veterinary Corps."

(2.) Such corps shall be under the control of a principal veterinary officer with the honorary rank of lieutenant-colonel, who shall report direct to, and shall receive orders and instructions from, the Commandant.

129. All officers of the Veterinary Corps must be members of the Royal College of Veterinary Surgeons, or hold equivalent credentials.

130. The ranks of officers in the New Zealand Veterinary Corps shall be as follows: Veterinary-surgeon lieutenant-colonel, veterinary surgeon-major, and veterinary surgeon-captain.

131. All appointments and promotions shall be recommended by P.V.O. to the Commandant, who shall forward the same, with his recommendations, to the Minister for approval or otherwise.

132. Veterinary officers appointed to companies or units prior to the 1st January, 1906, may, if they are members of the Royal College of Veterinary Surgeons, transfer to the Veterinary Corps without loss of seniority.

133. Veterinary officers shall be detailed for duty in districts by P.V.O., notification of which shall be published in "General Orders."

134. (1.) Veterinary officers shall report direct to P.V.O., and shall be on non-combatant rank.

(2.) Veterinary officers shall attend such parades and camps as required in the case of medical officers.

(3.) Members of Veterinary Corps shall not receive any capitulation, but for purposes of qualifying for service medals shall be considered efficient.

HONORARY CHAPLAINS.

135. Commissions as honorary chaplains may be granted to clergymen of any denomination on recommendation by Commandant.

136. Os.C. Districts shall, when forwarding and recommending the names of clergymen for honorary commissions, do so on the same form as used for officers, and shall also state the denomination of such clergymen.

137. Any Volunteer corps will be entitled to an honorary chaplain.

138. Honorary chaplains will be allowed to count their service towards the earning of the New Zealand Volunteer Long and Efficient Service Medal, provided they be returned by the O.C. the District in which they have served as having performed the duties appertaining to their office in an efficient manner during the period for which qualifying service is claimed, and are still serving at date of application for medal.

ACTIVE AND RETIRED LISTS.

139. There shall be two lists for officers of the Permanent Force, Militia, and Volunteer Force that is to say, an active list and a retired list.

Active List.

140. The active list shall consist of all officers of the Permanent Force, Militia, and Volunteer Force who have not reached the age fixed for retirement, and who are in every respect fit for active service in the field; but no officer resigning his commission in a unit who has served for less than four years as an officer in the Permanent Force, Militia, or Volunteer Force shall be placed on the active list.

141. Officers on the Active List who are not attached to units or companies may become efficient for service medal purposes by fulfilling the conditions hereinafter laid down for qualifying for capitulation for the arm of the service to which they last belonged, with the exception that they shall not be required to go through the annual course of target practice. Such officers shall not, however, be paid capitulation. Os.C. Districts shall keep a record of and yearly render a return showing the parades of all such officers in their districts.

Retired List.

142. The retired list shall consist of such officers of Permanent Force, Militia, or Volunteers as have reached the age prescribed for retirement, or who from any disability are unfit for active service in the field.

143. Officers who have served for a term of seven years in the Permanent Force, Militia, or Volunteer Force shall be eligible for transfer to this list on relinquishing active duty.

144. No step in rank shall be given on transfer to the retired list to any officer with less than fifteen years' efficient service, and then only under special circumstances.

145. Service on the retired list shall not count towards any medal or decoration.

146. Officers on the retired list shall not under any circumstances be allowed to re-transfer to active list.

147. Nothing hereinbefore contained shall be taken to affect the procedure for the formation of a Reserve List under section 45 of "The Defence Act, 1886."

NEW ZEALAND ARMY LIST.

148. The names of all officers of the Defence Forces shall be published in the New Zealand Army List, and the dates or order of their commissions as therein shown shall be according to seniority.

ENROLMENT.

149. All members of the Defence Forces must be born or naturalised subjects of His Majesty the King.

Volunteers (other than Defence Cadet Corps).

150. (1.) Except in the case of the boys referred to in Regulation 152 hereof, no person below the age of seventeen years shall be enrolled in any Volunteer unit or company.

(2.) No person above the age of forty-nine years shall be so enrolled.

(3.) No person on attaining fifty years of age shall continue to serve as a Volunteer, unless in special cases where his O.C. thinks it is desirable in the interests of the unit or company, in which case a special application may be made to the O.C. the District for authority to retain such N.C.O. or private, but such authority, if granted, shall not be for more than five years.

151. Apprentices must not be enrolled without the consent in writing of their masters.

152. Boys between twelve and seventeen years of age may, if the authority of O.C. the District be first obtained, be enrolled as trumpeters or buglers, as laid down in establishment for Bands. They may also be enrolled in garrison bands, but in the latter case must not exceed five in number. In all cases the consent of parents or guardians must be first obtained.

153. Every person offering himself for enrolment shall be required to pass a physical examination, which shall be carried out by the medical officer of the unit, or other medical officer belonging to the Defence Forces. The chief points to be attended to in such examination are :—

(a.) That his vision is sufficiently good to enable him to see clearly with either eye at the required distance, as laid down in the usual military test.

(b.) That his hearing is good.

(c.) That his chest is capacious and well formed, and that his heart and lungs are sound.

154. The standard of height and chest measurement shall (except in the case of boys enrolled under Regulation 152) be: Height, 5 ft. 6 in.; chest measurement, 33 in. Drivers in field batteries may, however, be enrolled at a minimum height of 5 ft. 4 in.

155. The signature of a Volunteer to a form of enrolment constitutes enrolment. The form when signed shall be handed to the O.C. the District, who shall cause the necessary entries to be made in the muster-roll of the company or unit.

156. A number shall be assigned to each Volunteer on his enrolment, and shall be entered against his name in the muster-roll. A number which has become vacant shall not be filled up. When a unit or company is incorporated into another unit or company the men shall receive fresh numbers. When the numbers of a company reach 999 a new series shall be commenced.

157. Each Volunteer shall take the oath of allegiance. A solemn affirmation to the same effect as the oath may be made where a person objects to take an oath. Such oath or affirmation must be taken before a Justice of the Peace, or an officer of the permanent staff, or other commissioned officer of the Volunteer Force appointed by the O.C. the district to perform such duty.

158. The term of service for which a Volunteer enrolls is three years.

159. No member of one unit shall be enrolled in another until he has legally ceased to be a member of his former unit.

160. Persons desirous of joining the Volunteer Force must submit their names to the O.C. the company they wish to enter, for his approval, and must give him the following particulars: Name in full, age, height, chest measurement, occupation and address, and previous military service, if any.

161. Enrolments may take place at any time, but men enrolled during the last three months of the Volunteer year shall not count towards the strength of unit or company for capitation for the current year.

162. A Volunteer who wishes to be transferred to another company or unit shall apply to his own O.C., who, if he approves of the transfer, shall communicate with the O.C. the company or unit to which the Volunteer wishes to be transferred. If the latter officer consents to receive the Volunteer the transfer shall be carried out without reference to higher authority, and the transfer form sent to the district office in order that it may be noted in the muster-roll.

163. On transfer, Volunteers shall be allowed to count drills performed with their old company or unit towards efficiency with their new company or unit. An O.C. a company or unit may, if he thinks fit, refuse any transfer.

164. N.C.Os., in accordance with the establishment laid down, shall be appointed by the O.C. the unit.

N.C.Os. VOLUNTEERS.

165. Lance-corporals of Volunteers, not exceeding two to each company, except in special circumstances, may be appointed by the O.C. the company where the duties so require; in Artillery, acting-bombardiers, not exceeding two per battery or company, except in special circumstances, shall be allowed out of the establishment of gunners or drivers.

166. In Artillery, Engineers, and Field Hospital and Bearer companies, all candidates for promotion to N.C.O. rank must have qualified for an efficiency badge, as hereinafter laid down, at the time of their promotion.

167. N.C.Os. must pass the prescribed examination within six months of their appointment.

168. Should a candidate fail to pass, his appointment shall lapse, but such N.C.O. may be reappointed and confirmed in his appointment provided he passes the necessary examination on the first opportunity after a period of three months.

169. A N.C.O. may be at any time deprived of his rank for incapacity or misconduct by the O.C. the District to which he belongs, who shall report such reduction to the Commandant.

170. N.C.Os. of Volunteer cadet companies shall be appointed or reduced as provided in Cadet Regulations.

DISCHARGES OF VOLUNTEERS.

171. Except when on actual military service, any Volunteer may, after serving three years of his then current term of service, quit his company or unit on complying with the following conditions, viz. :—

- (a.) Giving to the O.C. his company or unit three months' notice in writing of his intention to quit the company or unit. But any Volunteer who may desire his discharge for the purpose of leaving a district, or the colony, shall be entitled to receive the same upon giving one fortnight's notice, and fulfilling the conditions hereinafter provided. But should any unit or company be called out for actual service, all persons then on the roll of such unit or company shall be liable to serve whether they shall have given such notice or not :
- (b.) Delivering up in good order, fair wear-and-tear only excepted, all arms, clothing, and appointments, being public property, or property of his unit or company, issued to him :
- (c.) Paying all money due or becoming due by him under the rules of his unit or company, either before, or at the time, or by reason of his quitting it,—

And thereupon he shall be discharged.

172. The O.C. a company or unit shall give to any Volunteer who voluntarily quits it in accordance with the foregoing conditions a certificate to that effect. This certificate is to be presented to the O.C. the District, who shall furnish the Volunteer, if requested to do so, with a discharge certificate.

CONTINGENTS FOR ACTIVE SERVICE BEYOND NEW ZEALAND.

173. In the event of contingents being organized for or sent by the New Zealand Government to take part in any active operations

outside New Zealand, preference shall be given in selecting same to active members of the Defence Forces, subject to such restrictions as the Imperial Government may impose.

DISCIPLINE OF THE DEFENCE FORCES.

174. The King's Regulations may be taken as a guide in all matters not specifically dealt with in the Defence Act or these Regulations.

175. Meetings of members of the Defence Forces are not to be held for the purpose of expressing an opinion upon the acts of the Defence Department or of a superior officer, or recommending any particular course of action; nor are memorials to be drawn up to the same effect. No meetings shall be held except those called together by or under the authority of the O.C. the unit or company, who shall be responsible for doing so.

176. If any member of the Defence Force thinks himself aggrieved, he shall represent his case through his O.C. to the O.C. the District, who shall deal therewith, or he may transmit the same to the Commandant, and on no account is an aggrieved member permitted to communicate direct with the Commandant, or to seek redress through any other person.

177. Any appeal against the decision of the O.C. the District shall be made through that officer for transmission to higher authority.

178. Every member of the Defence Forces has the right to appeal through the proper channel as herein laid down, but any appeal or communication made otherwise shall be considered a breach of discipline, and officers shall be liable to have their commissions cancelled, and other members of the Forces shall be liable to be summarily dismissed for any such breach of discipline.

179. Officers and N.C.Os. and men of the Permanent Staff or Permanent Force who, in furtherance of personal claims or grievances, bring or attempt to bring outside pressure or influence to bear upon the Department shall be liable to summary dismissal.

180. Although it is intended that every opportunity shall be given for inquiry into well-founded complaints and the redress of grievances, members of the Defence Forces shall be personally responsible if they prefer complaints of a litigious, frivolous, or malicious character.

181. Members of the Defence Forces, in uniform, are not individually or collectively to attend political meetings or join in public, political, or sectarian discussions or demonstrations.

182. Officers and N.C.Os. of the Permanent Staff or Force are not to allow themselves, without permission of the Commandant, to be complimented, either directly or indirectly, by means of presents or collective expressions of opinion from persons who are serving or who have served under them.

183. Any member of the Defence Forces proved to have written or to have instigated any communication to a newspaper on matters connected with the Defence Forces, or any portion thereof, or calling in question or reflecting upon any action of the Defence Department or any act of any superior officer, is guilty of insubordination, and is liable to be dealt with accordingly; and if the communication relates to confidential matters regarding the defences of the colony, the offender is further liable, under "The Official and Colonial Defences Secrets Act, 1891," to be dealt with as therein laid down.

184. No member of the Defence Forces is to address in writing an officer on any subject connected with duty except through the prescribed channel.

185. Officers when communicating with a superior authority shall do so individually. The collective opinion of officers shall not be received, being contrary to the rules of military service and discipline.

186. N.C.Os. and men of the Defence Forces, when in uniform, shall at all times salute His Excellency the Governor and all commissioned officers of His Majesty's Imperial Forces and of the Defence Forces of the colony, when in uniform.

187. Officers of units or companies are required to report, through the proper channel, all breaches of discipline and neglect of duty to the O.C. the District.

188. Disobedience of orders or any disrespect shown to any superior officer must be instantly reported to the O.C. the unit or company; and it is to be impressed on all ranks that discipline

depends so essentially upon obedience to superiors that all must see that it is strictly enforced. N.C.Os. failing to report any contempt or neglect of their authority shall be liable to reduction.

189. After an officer or member of the Defence Forces is reported as having been placed under arrest, he cannot be released except by order of the officer to whom he has been reported, or, in such officer's unavoidable absence, by the officer next in command.

190. Military duty is held to mean not only presence under arms on parade, but the performance of all administrative duties of a military nature in or out of uniform.

191. Officers and men of the Defence Forces, while going to, present at, or returning from any parade, inspection, or military exercise, will be under the authority of the senior officer or N.C.O. present; but, though the senior officer present shall be held responsible for the maintenance of order and discipline, yet he is not hereby authorised to interfere in other respects.

Discipline of Volunteers.

192. With respect to the discipline of the Volunteer Force, the following provisions shall take effect and be in force while they are not on actual military service or in a camp of exercise.

193. An arrest is held, in accordance with the custom of the military service, to mean a suspension from all military duty, including target practice, until the case leading to such arrest is disposed of.

194. The O.C. a District may, on the report of the O.C. a company or unit, and after due inquiry, dismiss any Volunteer, not being a commissioned officer, and strike his name off the muster-roll of the company or unit. The O.C. battalion or unit may disrate any N.C.O. thereof for disobedience of any lawful command or order of any of his superior officers while doing any military duty, or for neglect of duty or misconduct by him as a member of the company or unit, or for other sufficient cause; the existence or sufficiency of such cause respectively shall be determined by the O.C. the District.

195. Any Volunteer dismissed as herein provided shall not be eligible to serve in any branch of the Permanent Force or Volunteer Force for three years thereafter; or, in aggravated cases, such further period as may be fixed by the Minister.

196. Whenever an O.C. of a District summarily dismisses a Volunteer, he shall report the same, with the attendant circumstances, to the Commandant, who shall submit the same to the Minister for report to the Governor, who may signify his pleasure thereupon, and give such directions with respect to any such dismissal as may seem to him just and proper.

197. Whenever any person serving in the Volunteer Force is deemed by the officer commanding the unit or company in which such person is enrolled or serving to be guilty of any of the offences following, that is to say:—

Neglecting or refusing to attend any parade, inspection, or military exercise;

Absenting himself without leave from any parade, inspection, or military exercise during any part of the time appointed therefor;

Refusing or neglecting to obey any lawful order of his superior officer while going to, present at, or returning from any parade, inspection, or military exercise;

Behaving in a disorderly manner or in a manner subversive of good discipline while going to, present at, or returning from any parade, inspection, or military exercise;

Being in a state of intoxication while going to, present at, or returning from any parade, inspection, or military exercise;

Being insolent towards his superior officer while in the execution of his duty as such officer;

Failing to keep in proper order any arms, accoutrements, or ammunition, appointments, or property intrusted to him as a Volunteer,—

Such person may, if an officer, be ordered under arrest by such commanding officer until his case is inquired into; and, if not an officer, may be ordered into the custody of any member of the Volunteer Force until the parade, inspection, or military exercise is over; and such commanding officer may, by writing under his hand, order that such person shall pay such fine not exceeding £1 for each offence as such commanding officer may think fit.

198. (1.) Any Volunteer thus summarily dealt with by the commanding officer of his unit or company may, at any time within seven days after the service of a copy of such order on him, notify to such O.C. in writing that he appeals against his decision to the O.C. the District, and the O.C. such unit or company shall thereupon report the case to the O.C. the District, who shall on the first convenient opportunity inquire into such appeal.

(2.) If it should appear on inquiry that such Volunteer has been unjustly dealt with, or that the offence is not proved or only partially proved, the O.C. the District may cancel or reduce such summary sentence, or, if the offence be proved, may confirm it; but, should he be of opinion that such Volunteer has not been adequately punished, or that the appeal is frivolous or vexatious, he may increase the fine, provided such fine, when increased, does not exceed £2, or dismiss the offender from the Force, as provided in Regulation 194, but subject to the provision of Regulation 196.

199. If any Volunteer upon whom a fine has been inflicted by an order as aforesaid does not, within seven days after service of a copy of such order upon him, either personally or by leaving the same at his last known abode, pay such fine to the O.C. the company or unit to which he belongs, or appeal from such order, such O.C. may, within three months of such offence, transmit a duplicate of such order under his hand to the Clerk of the nearest Justice's or Stipendiary Magistrate's Court, and the Defence Act shall be a sufficient authority to such Clerk to record such order as if the same were a conviction by Justices under "The Justices of the Peace Act, 1882." All fines inflicted by the O.C. battalion shall be credited to battalion funds.

200. Upon any such order being recorded as aforesaid, it shall have all the force of a conviction made by a Justice of the Peace, and any proceedings may be had thereupon, and warrants issued, for the recovery of any fine inflicted as aforesaid, as if it were a penalty for which a conviction had been obtained.

201. Where an order has been appealed against as aforesaid, the same proceedings as provided in the case of an original fine may be had for the recovery of any fine as the same may have been confirmed or altered on appeal.

202. Any officer reported as aforesaid shall be deemed to be under arrest until the decision of the Governor upon the Court of inquiry is made known.

203. If any officer of Volunteers or Volunteer fails to appear at the annual inspection parade of the Commandant or other officer appointed to hold such annual inspection, without reasonable excuse, the Commandant or O.C. of his company or the district shall order him to pay a fine, if an officer, of not exceeding £5; and if a Volunteer, of not exceeding £1; and if such fine be not paid within seven days after a copy of such order shall be served upon him in the manner hereinbefore mentioned, such fine may be recovered, as provided in Regulations 199 to 201.

COURTS OF INQUIRY.

204. The Commander-in-Chief, the Minister, the Commandant, and any officer commanding a district may summon commissioned officers of the Defence Forces under their command to form a Court of inquiry, which Court shall consist of not less than three such officers, of whom the senior officer present shall be the President, to examine into the truth of any charge or complaint preferred against any officer, non-commissioned officer, or any other member of the Defence Forces:

Provided that no officer of the Militia or Volunteers, except those on the Permanent Staff, shall sit on a Court of inquiry dealing with a charge or complaint relating solely to the Permanent Militia, and no Volunteer officer shall sit on a Court dealing with a charge or complaint relating solely to the Militia.

205. A Court of inquiry shall be summoned by delivering to each member thereof a summons in the form following:—

I, A. B. [*Rank of officer convening the Court*], do hereby summon you, C. D., in terms of section nineteen of "The Defence Act Amendment Act, 1900," to attend at _____, at the hour of _____ o'clock in the _____ noon, on the _____ day of _____, 19____, to examine into the truth of certain charges to be preferred against E. F., of the _____.

(Signed) A. B.

206. A Court of inquiry may be reassembled as often as the convening authority may deem necessary, and on every occasion of its meeting it is competent to receive and record new evidence.

207. If any officer of the Defence Forces summoned as aforesaid refuses or neglects to attend at such time and place as may be named in such summons for the meeting of the Court, he shall render himself liable to have his commission cancelled; subject, however, as follows:—

- (a.) Every member of the Court appointed to inquire into the conduct of an officer of the Defence Forces shall be of equal or superior rank to the officer whose conduct is to be inquired into, and one member, at least, shall be of superior rank.
- (b.) Every summons shall be delivered personally to the officer summoned at least twenty-four hours before the time appointed for the meeting of the Court.
- (c.) No officer shall be compelled to attend as a member of any Court when the place of meeting is distant more than twenty miles from his usual place of residence.
- (d.) No officer who has conducted or held a preliminary inquiry as to any charge or complaint preferred against any officer, N.C.O., or member of the Defence Forces shall sit as President or member of a Court of inquiry into the same charge or complaint.

208. The officer, N.C.O., or other member of the Defence Forces against whom any charge is preferred shall be entitled to have a written copy of the charge delivered to him at least twenty-four hours before the inquiry is held; and the convening officer is responsible that this is done.

209. The accused member shall not be allowed to be assisted by a barrister or solicitor during the inquiry, but may call witnesses, whose evidence, with any statement he may himself desire to make, shall be forwarded with the proceedings.

210. All Courts of inquiry shall have power and authority, and are hereby required, to administer an oath or affirmation to every witness or other person examined before such Court in any matter relating to any proceeding before the same.

211. All persons who may be required to give or produce evidence before such Court, and whether required on behalf of the prosecution or of the person charged, shall be summoned by the convening officer.

212. Any person so duly summoned who does not attend such Court, or refuses to be sworn or affirmed, or to give evidence, or to answer all such questions as the Court may legally demand of him, shall be liable to the same pains and penalties as if such person had, after being duly summoned or subpoenaed, neglected to attend on a trial in any proceeding before a Magistrate or two or more Justices of the Peace.

213. Any person who wilfully gives false evidence before any such Court shall be guilty of perjury, and may be dealt with, prosecuted, and punished accordingly.

214. The President and members of the Court shall be in uniform, and shall on assembling make a declaration upon honour, in writing, which will be attached to the proceedings, in the following terms:—

I, A. B., do declare upon my honour that I will duly and impartially inquire into the matters to be brought before the Court. I further declare upon my honour that I will not on any account or at any time disclose or discover my own vote or opinion, or that of any particular member of the Court, or divulge any portion of the proceedings unless required to do so by competent authority.

215. Any officer, non-commissioned officer, or member of the Defence Forces against whom any charge is preferred shall attend the Court in uniform, and, if in arrest or a prisoner, without his side-arms.

216. (1.) In any case where any charge or complaint is preferred against any commissioned officer of the Defence Forces, such officer may be placed under arrest by the senior officer present, and such charge or complaint shall, with all convenient speed, be heard before a Court of inquiry; but the duties of the Court shall be confined to taking evidence on oath or affirmation, and reporting thereon.

(2.) Such report and evidence shall forthwith be forwarded by the President of the Court to the Commanding Officer for transmission through the Commandant to the Minister, who shall submit the same to the Governor for his decision.

(3.) The Governor may, as he thinks fit, dismiss such officer, or reprimand him, or deprive him of a portion of his seniority in the rank he holds, or acquit him.

(4.) The officer shall be deemed under arrest until the Governor's decision upon the report of the Court is made known.

217. In cases where the charge or complaint is preferred against any N.C.O. or man of the Defence Forces, the Court of inquiry shall record the evidence taken and their opinion thereon.

218. All officers comprising a Court as hereinbefore constituted shall, if they are not at the time in receipt of regular pay from His Majesty's Government in the colony, be paid for their services at the rate of £1 1s. for each day or part of a day during which they shall respectively sit as members of such Court; and all witnesses duly summoned by the convener of a Court of inquiry shall be entitled to the same fees and privileges as if such witnesses had been duly summoned or subpoenaed to attend on a trial in any proceeding before the Supreme Court. This shall not apply to ordinary Board of Officers or inquiry.

GUARDS OF HONOUR, SALUTES (CEREMONIAL).

219. The composition of guards of honour shall be as laid down in King's Regulations, but no guard of honour shall be provided without the sanction of the Commandant, or in his absence by some officer duly authorised in that behalf to grant the same.

220. No salute shall be fired except under the instructions of the O.C. the District.

PERMANENT FORCE.

221. The following regulations refer to the Permanent Force in so far as such Force is not provided for elsewhere in these regulations.

222. The Permanent Force comprises the Royal New Zealand Artillery and the Royal New Zealand Engineers. The entire Force shall be under the command of an officer to be appointed by the Governor on the recommendation of the Minister, whose headquarters shall be at the Alexandra Military Depot, Wellington.

223. The establishment of the Permanent Force shall be as laid down in Regulation 3.

OFFICERS OF PERMANENT FORCE.

224. The O.C.P.F. shall be appointed from time to time by the Governor on the recommendation of the Minister.

225. Applications for appointments as cadets must be made to the O.C.P.F., who shall refer the same to the Commandant, who shall forward same to the Minister, who will make all appointments of cadets.

226. Applicants for cadetships must be between the ages of sixteen and twenty years.

227. Applicants for cadetships before appointment must pass the medical examination as laid down for the Imperial service.

228. Cadets for R.N.Z.A. shall be required to pass in the following subjects within twelve months from the day of their appointment as cadets: (1) Discipline; (2) guards and picquets; (3) company drill and musketry; (4) gunnery; (5) ammunition; (6) material and appliances; (7) electricity; (8) range-finding; (9) signalling; (10) equipment; (11) coast defence.

229. Cadets for R.N.Z.E. shall be required to pass in the following subjects within twelve months from the day of their appointment as cadets: (1) Discipline; (2) guards and picquets; (3) company drill and musketry; (4) submarine mining; (5) material and appliances; (6) electricity; (7) signalling. Under special circumstances the period may be extended to two years.

230. Cadets, whether for R.N.Z.A. or R.N.Z.E., shall be required to pass in the following subjects within two years of their appointment as cadets: (1) Tactics; (2) topography; (3) fortification; (4) military law. Under special circumstances the period may be extended by the Minister to three years.

231. Prior to the end of the three years' service cadets shall be examined, R.N.Z.A. in coast defence subjects generally, and R.N.Z.E. in submarine mining subjects generally.

232. All examinations shall be conducted by the Central Board of Examination.

233. Failure to pass any of the above examinations within the specified time shall render the cadet so failing liable to have his appointment cancelled.

234. Subject to the passing of the above examinations, the Commandant shall recommend to the Minister that a commission as lieutenant be granted.

Promotion.

235. (1.) All promotions of officers of the Permanent Force shall be made by the Governor on the recommendation of the Minister.

(2.) The O.C.P.F. shall notify the Commandant when any vacancies occur, and the Commandant shall thereupon submit to the Minister the name of an officer for promotion to fill the vacancy that has arisen.

(3.) The examination, and other conditions for promotion, shall be the same as for Garrison Artillery Volunteers or Submarine Mining Engineer Volunteers respectively. Those holding "Long Course," or "Chatham," certificates shall be exempt from examination in artillery or submarine mining subjects respectively.

ENLISTMENT IN PERMANENT FORCE.

236. (1.) All enlistments in the Permanent Force shall be made by the Minister.

(2.) All applicants for enlistment in the Permanent Force must send in an application on the proper form to the O.C.P.F., Wellington, together with a medical inspection form, duly filled in and certified to by a medical practitioner; also two certificates as to character, one of which must be from a Justice of the Peace or a clergyman.

237. If the applicant is a Volunteer, one of the character certificates must be from the O.C. the unit in which he is serving.

238. A candidate who has been selected for enlistment must report himself for attestation at the Alexandra Military Depot, Wellington, within fourteen days from the date specified in the notice which shall be sent to him. Should he fail to do so, he shall be held to have forfeited the appointment, except in cases of certified sickness, in which case, if fit for service within three months, he becomes eligible for the first subsequent vacancy.

239. The standard for recruits in the Permanent Force is as follows:—

R.N.Z.A.—Gunnery: Height, 5 ft. 9 in., minimum; chest, 36 in., full inspiration. Drivers: Height from 5 ft. 5 in. to 5 ft. 8 in.; chest, 35 in., full inspiration.

R.N.Z.E.—Sappers: Height, 5 ft. 6 in., minimum; chest, 35 in., full inspiration.

240. Intending recruits must be between the ages of eighteen and thirty years, and unmarried, and must be willing to undergo vaccination, or revaccination if necessary. Trumpeters may, however, be enlisted if over fourteen years of age, and on reaching the age of eighteen years must, if physically qualified, be mustered as gunners, drivers, or sappers, and if not so qualified, shall be discharged on reaching that age.

All intending recruits must produce evidence that they have passed the Fourth Standard of education or the equivalent thereto.

241. A recruit shall be on probation for his first six months' service, and during that period must pass an examination in drills, on the result of which his final acceptance for the service shall depend.

242. A probationer gunner or sapper on being finally accepted for the service shall be rated as second-class gunner or second-class sapper.

243. Every recruit shall, on enlistment, sign and take the oath of allegiance.

244. Every member of the Permanent Force shall serve for a period of eight years from the time of his enrolment, subject to the following provisions:—

- (1.) At the expiration of five years' service he shall be enrolled in a reserve list, and shall serve in the reserve for the remainder of such period of eight years.
- (2.) Every member enrolled in such reserve list shall be liable during the remainder of his term of service to be called on at any time to rejoin the Force for duty.
- (3.) Every member may, at the expiration of five years' service, if of good character, be allowed to continue in active service for a period of sixteen years, and may obtain his discharge on giving three months' previous notice.

PROMOTION OF MEN AND N.C.Os. OF PERMANENT FORCE.

245. All recruits must, within six months of their enlistment, pass an examination in drill, after which they shall be rated and paid as second-class gunners or sappers.

246. An examination for first-class gunners or sappers shall be held yearly, and those second-class gunners or sappers who pass such examination may be promoted by the O.C.P.F. to first-class gunners or sappers as vacancies occur. All first-class gunners or sappers must pass the requisite examination each year; if they fail to do so they shall be reduced to second-class gunners or sappers. Gunners or sappers employed at their respective trades shall be rated as first-class gunners or sappers without passing the above examination.

247. Examination papers shall be set by O.C.P.F., and examinations may be held as often as he may think fit. The above examination shall be carried out on the same date by the O.C.P.F. or O.C. detachment, in the latter case the results being forwarded to O.C.P.F.

248. All promotions to and in non-commissioned rank shall be made by the Commandant on the recommendation of the O.C.P.F., and in making such recommendation seniority and the result of examination shall be taken into consideration, and the N.C.O. or man, though junior in length of service, having twenty more marks than the one being senior, and being otherwise qualified and eligible, and having had no entry on his defaulter sheet for two years, shall be recommended for the first vacancy in higher rank. N.C.Os. or men shall only be permitted to sit for one grade above their then present rank. Papers for examination on promotion shall be set by the O.C.P.F., and examinations held where he may think fit. No promotion shall be made unless the necessary examination has first been passed, and any promotion may be annulled by the Minister.

249. Os.C. detachments shall recommend direct to O.C.P.F. men who are qualified and fitted for promotion, and the O.C.P.F. shall report to the Commandant, who shall recommend to the Minister.

250. The O.C.P.F. shall report any N.C.O. for incompetence to the Commandant, who may reduce the said N.C.O. for being incompetent.

DISCHARGES FROM PERMANENT FORCE.

251. The maximum term for which a member can continue to serve in the Permanent Force or the reserve is twenty-one years, after the completion of which he shall be discharged.

252. Every member may obtain his discharge at his own request at any time during the first three years on payment of the sum of £3, and at any time during the next succeeding two years on payment of the sum of £2, and after five years of service without payment. In the case of trumpeters, one-half of the above payments only will be required.

253. Every member obtaining his discharge by payment or otherwise shall be enrolled on the reserve list, and shall be liable to be called on at any time to rejoin the Force for duty during the remainder of the period of eight years referred to in Regulation No. 244.

254. A member obtaining his transfer on probation from the Permanent Force to join the Police Force shall be required to leave a deposit equal to the purchase of his discharge with the O.C. detachment, and, in event of non-acceptance for the Police Force, such deposit shall be refunded on rejoining the Permanent Force.

255. Members may at any time be discharged by the O.C.P.F., subject to the approval of the Commandant, as unfit for duty on the recommendation of a Board of three medical officers.

256. In estimating and recording the characters of members of the Permanent Force, the following terms only are to be used: "Very good," "good," "fair," "indifferent," "bad," and "very bad." If such member's character has recently changed, and, in the opinion of the recording officer, it cannot be properly described by any of the above terms without qualification, the word "latterly" may be used as a prefix. In estimating characters officers are primarily to ground their opinion on the documentary records; but a man's deportment, his cleanliness, and the manner in which he has performed his several duties, should at the same time be considered in his favour or otherwise.

COMMAND OF PERMANENT FORCE.

257. The O.C.P.F. shall be responsible for the training and for the general efficiency of the Permanent Force, and for the keeping of all records connected therewith.

258. The O.C.P.F. shall submit an annual report to the Commandant prior to the 1st May in each year.

259. The O.C.P.F. shall have power to issue regimental orders, provided such are reasonable, and not repugnant to these Regulations or the Defence Act, or to any instruction or order of the Commandant.

260. An officer in temporary command may issue such orders at his discretion as circumstances require, but the same must not be at variance with any previously issued by the O.C.P.F.

OFFICERS COMMANDING DETACHMENTS IN PERMANENT FORCE.

261. The O.C. a detachment of the Permanent Force is responsible to the O.C. the District for its discipline, arms, accoutrements, ammunition, and for its internal management and conduct in every particular; he is answerable that his detachment is in every respect thoroughly efficient; and that all returns furnished are correct. He must be ready at any moment to account for any man under his command, and he is responsible for the publication of all orders relating to his men.

262. The O.C. a detachment is responsible that the books are properly kept, that the entries are regularly made, and that they are clearly and legibly written. He shall enter daily in his own handwriting the punishments awarded to defaulters.

263. The accounts of the detachment are to be closed and signed by the 6th of each month.

264. The men are to be kept complete in their necessary equipment and clothing, whether in debit or credit.

265. An officer in command of a detachment going upon leave of absence must settle every account, and give it over in a proper state; and a certificate to that effect must be sent to the O.C. the District and O.C.P.F.

266. The O.C. the detachment is to inspect the whole of the men's kits and accoutrements once a month, and is responsible that the sergeant-major or senior N.C.O. does so once a week. N.C.Os. and men of good character may be exempt from the weekly kit-inspections. He is himself to superintend the fitting of all clothing.

267. Os.C. detachments R.N.Z.A. are responsible to the O.C. the District for the care of all forts, batteries, armament, ammunition, and artillery matériel on charge within the district.

268. Os.C. detachments R.N.Z.E. are responsible to the O.C. the District for the care of all submarine mining establishments, vessels, electric-light installations, and stores on charge within the district.

269. The senior officer of each station is held responsible that the secrecy regarding all matters connected with the harbour defences of his respective stations is maintained. (See "The Official and Colonial Defences Secrets Act, 1891," and the Order in Council relative to the use of Defence wharves, &c., dated the 23rd September, 1901.)

270. The senior officer at each station is responsible to the O.C. the District for all matters connected with discipline, and interior economy of both detachments at the station. He shall report the arrival, departure, and destination of all men-of-war by telegram direct to the Chief Staff Officer at headquarters, and also inform the O.C. the District.

271. Os.C. detachments shall report direct to Os.C. Districts, but matters of a purely technical Artillery nature shall be reported direct to Artillery Staff officer by O.C. detachments, R.N.Z.A. Matters of a purely technical Submarine Mining nature shall be reported by O.C. R.N.Z.E. detachment through the Inspector of Submarine Mining, who shall forward the same to headquarters.

272. Os.C. detachments at the various stations shall be responsible to the Os.C. their several districts for the instruction and training of all Artillery, Submarine Mining, and Field Engineer Volunteers in their districts.

DISCIPLINE OF PERMANENT FORCE.

273. In all cases when and where practicable, and when not provided for otherwise in these Regulations, the King's Regulations may be taken as a guide and as forming part of these regulations in so far as the maintenance of discipline of the Permanent Force is concerned.

274. Men drunk on duty and in uniform shall be dismissed from the Permanent Force. A first offender for drunkenness (not on duty or in uniform) shall be fined 10s.; if a second offence is committed within six months the man shall be dismissed. If the offence is committed at a greater than six months' interval from the first offence he shall be fined £1. In case of a third offence the man shall be dismissed.

275. When a member of the Permanent Force is convicted of any serious offence by the civil power the case is to be reported by the O.C. the detachment for the consideration of the O.C. the District, who shall report all cases to the O.C.P.F., who shall suspend such member and report the same to the Commandant.

276. Members of the Permanent Force against whom debts are proved in a civil Court will have such recorded in their defaulter-sheets, and entries of this description shall be a bar to all promotion or advancement, if not more severely dealt with.

277. A member shall forfeit the whole of his day's pay for every day he is absent without leave. A member shall be regarded as absent for one day—

- (a.) When he has been absent without leave for six consecutive hours:
- (b.) When, owing to his absence without leave, he has been prevented from fulfilling some military duty, which was thereby thrown on some other person.

INTERIOR ECONOMY OF PERMANENT FORCE.

278. Os.C. detachments of Permanent Force shall make such arrangements as regards barrack accommodation as will tend most to the convenience of the men and the good of the service.

279. The regularity of the men's messing is of the first importance, as their health, good order, and comfort in a great measure depend upon it; the strictest attention of officers and N.C.Os. is therefore demanded to this. Officers shall frequently visit the mess-room during meals to ascertain that all matters as to messing are satisfactory.

280. For the purpose of enabling members of the Permanent Force to provide themselves with the different articles according to the regulated pattern and quality, the material and articles can be obtained on requisition from the Defence Store. The prices to be charged for articles thus obtained shall be the lowest at which they can be sold without loss to the Department. All debts incurred by members of the Force for clothing or articles supplied by the Storekeeper's Department, shall be deducted from their pay by monthly instalments.

281. The senior officer of detachments at Auckland, Wellington, Lyttelton, and Dunedin shall pay all members of Permanent Force stationed there, and keep the pay-list, books, and documents in connection with the pay of the detachments.

282. Officers concerned shall be given an imprest account and indent for the exact amount required for the pay of the detachments, and other necessary expenditure, prior to the 6th day of each month, and shall account for the expenditure of such amount direct to the Under-Secretary for Defence prior to the 6th day of the following month.

RECORDS OF PERMANENT FORCE.

283. All records are to be forwarded to and be kept by O.C.P.F., and are not available for reference by officers, N.C.Os., or men of the P.F. without sanction.

REWARD FUND OF PERMANENT FORCE.

284. All fines and moneys paid in purchase of discharge shall be paid into the Reward Fund, which shall be used for the benefit of the entire Force, or for the benefit or relief of individual members, as may be recommended jointly by O.C.P.F., and the next senior officer of Permanent Force at headquarters, and the Chief Staff Officer of the New Zealand Defence Forces. Such recommendation shall be forwarded to the Commandant, and, if he approves and the Minister confirms, the expenditure or portion thereof may be authorised.

ACCIDENTS, INJURIES, AND SICKNESS IN PERMANENT FORCE.

285. Men prevented from performing their duty through wounds or illness incurred through the performance of their duty shall receive their full pay. Men prevented from performing their duty through ordinary sickness, or accident whilst off duty, shall have 1s. 6d. per day stopped out of their pay. Men prevented from performing their duty through sickness incurred by their own misconduct shall forfeit all their pay with the exception of 1s. 6d. per day, which shall be paid for their rations.

286. Men receiving injuries while on duty of such a nature as to incapacitate them for a continuous period of upwards of three months shall, on the expiration of that term, if so recommended by a medical officer of the Permanent Force, be granted leave on such pay and for such term as the Minister may determine.

287. When a man is considered by his O.C. to be, through being frequently on the sick-list, physically unfit for the service, a Board consisting of three medical officers shall be convened, and the report of the case shall be forwarded to the O.C.P.F., who in turn will forward the report through the usual channel to headquarters.

LEAVE.—PERMANENT FORCE.

288. An annual leave of not in any case exceeding fourteen days may be granted to officers of the Permanent Force by O.C. the District, or, in the case of officers at headquarters by O.C.P.F. It should when possible be arranged that, in the case of leave of officers on detachment duty, the station should be left in charge of an officer. Only in most exceptional cases shall leave be granted when this cannot be done.

289. Officers returning from leave must make themselves thoroughly acquainted with all orders issued during their absence. Ignorance of orders shall not be accepted as an excuse.

290. N.C.Os. and good-conduct men may be allowed leave of absence for a period not exceeding twelve days, on full pay, during each year by the O.C.P.F., provided the exigencies of the service permit of their absenting themselves from duty. Such leave of absence may be extended for another week, without pay, under special circumstances. N.C.Os. and men may under very special circumstances, in addition to the ordinary leave hereinbefore mentioned, be granted special leave of absence for an additional twelve days by the Commandant, on the recommendation of the O.C.P.F., on full pay.

291. In all applications for leave of absence it must be stated at what periods and for what length of time the applicant has been absent during the twelve months previous to the date of application.

292. All applications for leave of absence must be made in writing, and the intended address of the applicant must always be stated.

293. Before any man can obtain a furlough he must have been dismissed his drills, his kit must be complete, he must be out of debt, and he must be a man of good character. Leave is not to be granted to any man until he has been three months clear of the defaulter-book.

294. All leave that a man obtains which causes his absence from his duty shall be reckoned as a day's leave, and as such deducted from his annual furlough. A return of passes or leave shall be furnished monthly to the O.C.P.F.

295. Every N.C.O. or man proceeding on pass is to leave his address with the O.C. the detachment, so that any orders may be readily communicated to him; and he must at all times be prepared to rejoin on the shortest notice.

296. Leave shall not be allowed to accumulate.

MARRIAGE.

297. No officer or N.C.O. of the Permanent Force shall marry without the permission of the Minister.

298. No man who joins the Permanent Force after the coming into force of these regulations shall, unless under special circumstances, be granted permission to marry until he has two years' service.

SERVANTS.

299. Men-servants shall not be allowed unless under special agreement and with the authority of the Minister.

VOLUNTEER FORCE.

VOLUNTEER PARADES.

300. All parades must be in uniform, as laid down by regulations.

301. All parades, drills, and duties shall be fixed by the O.C. the District; he should be previously informed by O.C. units or companies of all parades which they may deem requisite. No other assemblies of Volunteers under arms, for ceremonial or any purpose except as above, shall be permitted without sanction previously obtained from the O.C. the District.

302. Special authority must be obtained from the Commandant for holding any parade which will entail expense, either in transport or otherwise.

303. A parade is to be of not less than two hours' duration, unless the senior officer present considers the weather too inclement.

304. The O.C. the District may order such other parades as he may consider necessary, and he may order a parade of one corps, or, in cases where it would be advantageous to have several corps parade and drill together, he may, subject to Regulation 302, order the same, and direct the drill and work to be done, and should arrange to have as many parades as possible completed during the summer months, as parades held during the winter may be regarded as of little practical value except for the inspection of arms and accoutrements.

305. An O.C. a District may, at any time, under the authority of the Commandant, order a parade of any Volunteer corps for the purposes of any State ceremony.

306. In case of suspension, absence, or other causes of O.C., the next immediate senior officer shall be deemed the O.C.; and, further, it shall be competent for the O.C. on parade to direct any officer to assume the command for the purpose of drill.

307. The hours and places of assembly for parades shall be fixed and made known to the O.C. the companies concerned, and any subsequent alteration duly notified.

308. The O.C. the District may permit any company to change the day of drill temporarily, during such time of the year as the majority of the members are busily employed in their ordinary occupations.

309. (1.) The strictest punctuality is to be observed by all ranks in attending parades and other duties; and no Volunteer is to fall in after his company has been formed up except by special permission of the senior officer present on the parade.

(2.) No officer or Volunteer arriving on the parade-ground after a parade has been formed up shall be entitled to a record of attendance for efficiency or capitation for that parade.

310. (1.) In the case of each parade, a return showing the members present and the members absent shall be made up and signed by the O.C., and shall be forwarded by him to the O.C. the District.

(2.) Such return shall be in such form and shall contain such particulars as the Minister from time to time prescribes.

311. Arms, pouches, or bandoliers must, on all occasions, be examined before the issue of ammunition; and at the termination of any parade, drill, or practice for which ammunition has been issued, arms and pouches or bandoliers are to be examined, and unused ammunition collected, before leaving the ground. O.C. companies or units shall be responsible that this regulation is strictly carried out, and shall report to the senior officer present that it has been complied with.

312. None but enrolled members, properly dressed in uniform, shall be permitted to accompany a Volunteer company or unit at any parade, field-day, or review, or camp of exercise.

313. An officer or Volunteer, temporarily absent from his district, may attend the drills of another company or unit, the O.C. that company or unit, or officer of Permanent Staff, furnishing him with a certificate of the drills he has attended.

Volunteer Muster Parade.

314. During the last quarter of the Volunteer year Os.C. Districts shall order a muster parade of each company of Volunteers in their command, at which every enrolled member is to attend, with the arms, accoutrements, and Government property in his possession. These inspections may be carried out by Os.C. Districts or units, or such officer as the O.C. the District may depute.

315. The spare arms, accoutrements, &c., on issue to the company or unit are to be produced for inspection at muster parades.

316. In the event of articles being found missing or deficient the same shall be reported, and the cost be deducted from the capitation grant of the unit or company.

VOLUNTEER CAMPS.

Generally.

317. Camp equipage, as laid down in "Equipment Lists," shall be issued by O.C. the District. All losses, damages, and deficiencies are to be charged against the capitation grant of the company or unit holding such camp.

318. An officer is to be placed in charge of the camp equipage issued to each unit or company, and it shall be his special duty to see that the equipment is returned to store or handed over to an authorised person complete and in proper order.

319. The O.C. may appoint such temporary staff from the officers and N.C.Os. of the Volunteers, or any other portion of the Defence Forces, as may be required to carry on the duties of the camp. After such temporary appointments have been notified in camp orders such officers and N.C.Os. shall be obeyed accordingly.

320. No attack is to be made by any portion of the Defence Forces by night or day on any quarters or encampment of any other portion, unless a mutual understanding between officers in command has first been arrived at.

321. All claims for allowances in connection with camps, signed by the responsible officer, must be in hands of O.C. the District within seven days of the termination of the camp. When claim is made for cartage or horse-hire such claims must be supported by accounts.

322. The regulations as to canteens at camp shall be as hereinafter provided under the heading "Canteens."

323. Each Volunteer company shall once during each year go into a camp of instruction, as laid down in these Regulations in that behalf, and shall receive an allowance of 2s. per man per day in camp.

324. Field Artillery, Mounted Rifles, and officers of other branches when mounted, shall receive an allowance of 1s. 6d. per horse per day for forage.

325. Officers and men attending company camps may be allowed leave of absence to carry on their necessary daily avocations, but must attend all the parades of their companies, otherwise the allowance for that day shall not be paid.

326. The instruction at company camps is to be as practical as possible.

327. Parades carried out at these camps count towards capitation, provided the requisite number attend, but only one parade per day shall be allowed so to count.

"Manœuvre" Camps.

328. Divisions of Garrison Artillery, battalions of Mounted Rifles or Infantry, and batteries and companies of Field Artillery, and Engineers, may, at any time most convenient to them, subject to authority under Regulation No. 302, hold "manœuvre" camps, the duration of such camps to be four days. The allowance shall be 2s. 6d. per man per day and 1s. 6d. per horse per day for Field Artillery, Mounted Rifles, and mounted officers of other branches.

329. Companies attending these camps may (provided the requisite number of men are present) count three afternoon parades towards capitation. Should any unit or company be willing to remain in camp for six days they are to be encouraged to do so, the same allowances being granted, and such units or companies shall be entitled to count six afternoon parades towards capitation.

330. For Garrison Artillery these camps shall be situated at the ports or harbour defences. Submarine Mining Engineers shall hold these camps adjacent to the mine fields. Field Engineers may be attached to Mounted Rifles or Infantry battalions. Field Hospital and Bearer companies, or detachments thereof, may be distributed as desired by O.C. the District, on advice of P.M.O.

331. For Field Artillery, Field Engineers, Mounted Rifles, and Infantry, these camps may where facilities exist, and on the approval of the O.C. the District, take the form of route marching; but this should not be attempted unless practical training of N.C.O.s and junior officers can at the same time be carried out.

332. Os.C. Districts shall, as far as possible, inspect the troops in their commands during this training, and report on their progress and efficiency. Os.C. shall also report on the work performed by their units. These reports should afford every information regarding the competency of officers as trainers and leaders of men and the preparedness for war of their unit.

Syllabus of Work.

333. The detailed syllabus of work to be performed during "Manceuvre" Camps by the various arms shall be as follows:—

(1.) *Field Artillery*.—Mounted parades, battery drill, gun and driving drill, range-finding, ranging the battery, changing target, coming into action and changing position, route marches, and field movements (where possible, with tactical exercises in conjunction with other arms).

(2.) *Garrison Artillery*.—The manning of a work as a whole, with the handling of group command, and the fire discipline involved; defence of a work against supposed attack of an enemy, illustrated by the movements of shipping in the offing, &c.; instruction in the use of telephones, &c.; gun practice, where practicable, against a moving target.

(3.) *Submarine Mining Engineers*.—Connecting up, slinging, laying out, and raising mines, test-room work, electric lighting.

(4.) *Field Engineers*.—Entrenchments, heliographs, signalling, water-supply and filtering, field kitchens and ovens.

(5.) *Mounted Rifles*.—Attack and defence of positions (dis-mounted), scouting and reconnaissance, advance and rear guards, outposts by day and night, escorts, care of horses, field-firing where practicable.

(6.) *Infantry*.—Scouting, skirmishing, attack and defence, outposts by day and night, advance and rear guards, escorts, minor tactical schemes, company *v.* company, entrenchments, field-firing where practicable.

334. The instruction is to be as practical as possible. It is incumbent on Os.C. to afford every facility for the training of smaller units, as the training of such is the basis of all efficiency.

335. Volunteers attending "manceuvre" camps are not to be allowed to quit their lines or billets except by permission of the O.C. the camp, and then must be properly dressed in uniform as prescribed by regulations.

VOLUNTEER CAPITATION.

336. An annual capitation allowance (to be fixed by the Minister) out of moneys appropriated annually by Parliament for the purpose shall be granted for all members of the Volunteer Force who qualify as hereinafter provided.

337. The capitation allowance is deemed to be the property of the company, and is to be expended on their behalf as follows: Not less than £1 5s. per man per annum of capitation is to be set apart exclusively for the purpose of providing or maintaining uniforms; the remainder may be used for camp or military equipment, orderly-rooms, drill-sheds and ranges, expenses in connection with the annual course of drill and target-practice, and advertising in connection with military duties.

338. The capitation earned by all medical officers is to be the property of New Zealand Medical Corps, and to be paid to the P.M.O. of the district in which such officers reside, and is to be used by him for the general expenses of the New Zealand Medical Corps in his district; and for this purpose the P.M.O. shall be associated with one or more medical officers, who shall form a committee for the management of such funds.

339. Capitation allowance earned by officers and N.C.Os. on the staff of divisions of Garrison Artillery or battalions is deemed to be the property of such division or battalion, and shall be used for the general expense of such.

340. If at any inspection the Commandant or O.C. the District finds any officer or N.C.O. incapable of or inefficient in carrying out his duties as such, the Commandant or O.C. the District may cause such officer or N.C.O. to be returned in the capitation roll as inefficient, notwithstanding that he has qualified as efficient according to the regulations in that direction herein provided, in which case the officer or N.C.O. shall not be entitled to capitation for that year.

341. The capitation allowance shall be kept in a separate account in a bank, and kept distinct from any private accounts of the unit or company, and an annual account of its expenditure in accordance with Regulation No. 337 shall be rendered to the Under-Secretary for Defence by O.C. the Districts (duly supported by vouchers) not later than the 31st day of March in each year.

342. An annual debit and credit account shall be kept by the Government with each Volunteer unit or company, and, after the receipt of the nominal return showing the number of efficient Volunteers for whom the capitation grant is admissible, the unit or company to which the return relates shall be credited with the full amount of capitation accruing to it, and shall be debited with the cost of any material or uniforms supplied to or obtained for it, and for ammunition or other stores purchased from the Government, and for the value of any article of equipment lost or damaged whilst on issue to such company.

343. Two copies of the debit account shall be forwarded by the Under-Secretary for Defence to the O.C. the unit or company through the O.C. the District: one of the copies to be returned to the Under-Secretary for Defence, with an acknowledgment from the O.C. the unit or company of the correctness of the account, together with any counter-statement he may consider necessary; the other copy to be retained as record for the unit or company, and as a voucher in support of the annual statement of accounts.

344. If in the annual debit and credit account of any unit or company a balance remains to its credit, it shall be paid by the Treasury to the bank where the funds of the unit or company are deposited. If it is shown that a debit balance remains, the amount must be either paid to the Colonial Treasurer by the O.C. the unit or company, on or before the 15th day of March following, or be carried on to the next year's account, as may be decided by the Under-Secretary for Defence.

345. Whenever any Volunteer unit or company which is about to be disbanded is indebted to the Government, the amount due by it must be paid to the Colonial Treasurer by the O.C. before it is disbanded.

346. No claim for capitation shall be admitted for any company whose strength is below the minimum establishment on the last day of the Volunteer year.

347. No claim for capitation shall be admitted for any company unless three-fourths of the minimum strength qualify therefor as herein provided.

348. Applications for advance of capitation shall not be considered unless under urgent circumstances, which must be indorsed by the O.C. the District, and in no case can they be entertained until the Defence estimates for the financial year have been passed by Parliament.

349. Capitation allowance is not granted to officers holding honorary rank except quartermasters, nor to unattached officers or officers on the retired list.

350. Any officer making a false return, whether from fraud or negligence, will be liable to dismissal from the Force, and to the penalty provided for by section 108 of the Defence Act.

351. Nominal and capitation rolls of units or companies are to be prepared according to ranks and in alphabetical order.

352. Capitation rolls, whether the corps is efficient or non-efficient, are to be made out in duplicate, one for transmission to the Under-Secretary for Defence, and the other for record in the District Office.

353. The several headings in the capitation roll are to be correctly and carefully filled in, and each roll is to be accompanied by a Treasury contingency voucher made out in favour of the unit or company, which is to be signed by the O.C. as applicant, and certified to by the O.C. the District. Any charges debited against capitation are to be deducted in the body of the voucher from the amount earned, and the balance thus remaining will represent the sum the unit or company shall be entitled to receive.

354. Capitation rolls, after being carefully checked, accompanied by the annual account of receipts and expenditure referred to in Regulation No. 341, are to be transmitted by the O.C. the District to the Under-Secretary for Defence not later than the 31st March in each year.

355. Forms of capitation rolls, &c., will be supplied on application to the District Office.

*Qualification for earning Capitation.**Class Firing.*

356. All branches and ranks of the Volunteer Force (excepting officers above the rank of captain, adjutants, all medical and veterinary officers, and pay and quartermasters, field hospital and bearer companies and garrison and battalion bands, trumpeters or buglers) must pass the annual course of class firing as laid down in "Target Practice."

357. If for two successive years a Volunteer fails to pass into the second class in the annual course of target practice, he shall cease to be a Volunteer after the termination of his third year.

Recruits.

358. Recruits on enrolment, who have not previously received a military training, shall be formed into squads, and to qualify for capitation must attend at least thirty hours' recruit drill, exclusive of target practice. Artillery recruits must attend ten hours extra at gun-drill. When two or more companies are in the same locality, the recruits of the different companies shall be drilled together; and shall, if so ordered by the O.C. the district, go into the annual camp of instruction.

359. When reported proficient in their drills they shall be passed by an officer or N.C.O. of the Permanent Staff, and shall then be entitled to receive a certificate of efficiency, which will carry with it capitation for the Volunteer year in which they are enrolled; provided that the period under instruction has not exceeded six months, and that target practice as laid down has been completed.

360. Men who have been discharged from the Volunteer Force after being efficient for three years may, on the production of their discharge, be enrolled in a unit or company of the same branch of the service from which they have been discharged, up to the 30th November, without undergoing the ordinary recruit drill; but these men shall not be entitled to capitation grant for the year in which they were thus enrolled unless they have attended every parade since the date of their enrolment, and gone through target practice as laid down.

Field Artillery.

361. To qualify for capitation each battery must go into a "company" camp for sixteen days each year. Each man must be present and sleep in camp at least seven out of the sixteen days. Each man must attend at least eighteen parades during the year, at which at least one-half of the strength must be present, three being daylight parades. Two-thirds of the strength must be present on at least four parades during the year.

Garrison Artillery Divisional or Battalion Staffs.

362. Officers and N.C.Os. of Garrison Artillery divisional or battalion staffs may qualify for capitation in same manner as company officers and N.C.Os. of the respective arms, with the exception that attendances at a "manœuvre" camp shall count as attendances at a camp of instruction.

Garrison Artillery.

363. To qualify for capitation the company must go into a "company" camp at or near the forts for sixteen days each year. Each man must be present and sleep in camp at least eight out of the sixteen days. Each man must attend at least eighteen parades during the year, at which not less than one-half of the strength must be present, three being afternoon parades, and devoted to fort manning. Two-thirds of the strength must be present on at least four parades during the year.

Engineers.

364. *Submarine Mining Branch.*—To qualify for capitation the company must go into a "company" camp at a place whence their training in connection with the mine fields can be most conveniently carried on for sixteen days each year. Each man must be present and sleep in camp at least eight days out of the sixteen. Each man must attend at least eighteen parades during the year, at which at least one-half of the strength must be present, three being afternoon parades and devoted to practical work on the water. Two-thirds of the strength must be present on at least four parades during the year.

365. *Field Engineering Branch.*—To qualify for capititation the company must go into a "company" camp for sixteen days each year. Each man must be present and sleep in camp at least eight out of the sixteen days. Each man must attend at least eighteen parades during the year, at which at least one-half of the strength must be present, three being afternoon parades and devoted to the practical work of field engineering. Two-thirds of the strength must be present on at least four parades during the year.

Mounted Rifles.

366. To qualify for capititation each member must train either for seven days at a time (including Sunday) in camp, or else attend a total of eighteen mounted parades in each year, at which at least one-half of the strength must be present. Parades in camp shall count. If the training is in camp for a week, each man must be present during the whole of such training, and must put in at least six other (dismounted) parades during the year (irrespective of camps) of not less than two hours' duration, at which at least one-half of the strength must be present. These dismounted parades need not be by daylight. If the training is by eighteen parades during the year, members to earn capititation must be present at each of such parades, and must put in at least six other dismounted parades of not less than two hours' duration. These dismounted parades need not be by daylight. In addition to qualifying by either of above methods, two-thirds of the strength of the company must be present on at least four parades during the year. In special cases where detachments or divisions of companies are widely separated, permission may be granted by the Commandant for such detachments or divisions to parade separately on the same day. The aggregate strength of such detachments or divisions present shall be taken as the strength of the company for the above purposes.

Infantry and Cyclists.

367. To qualify for capititation each company must go into a "company" camp for six days each year. Every man must be present and sleep in camp at least four days out of the six. Each man must attend at least eighteen parades during the year, at which at least one-half of the strength must be present, three of these being afternoon parades. Two-thirds of the strength must be present on at least four parades during the year.

Signalling Sections (Infantry and Cyclists).

Capititation allowance will be granted to all members of signalling sections who have attended parades as under, and who have completed the musketry course laid down in target practice, Table C:—

Each section must go into camp with its company for six days each year.

Men must be present and sleep in camp four days out of the six, and each man must attend eighteen parades, at which at least half of the strength must be present, three being afternoon parades, during the year. Two-thirds of the strength must be present on at least four parades during the year.

Qualifications for earning Personal Payments and Efficiency Badges (Signalling Sections).

The following examination will be held each year:—

(1.) Send and read a service message of one hundred and fifty letters on the large flag at six words per minute.

(2.) Send and read service messages of two hundred letters on the heliograph, lamp, and small flag at eight words per minute.

(3.) Send and read service messages of two hundred letters on the semaphore at ten words per minute.

An accuracy of ninety per cent. will be required to pass. Those members obtaining an accuracy of ninety-five per cent. will receive a badge and a personal payment of one pound.

Any man failing to pass two years in succession will cease to be a member of the signalling section.

New Zealand Medical Corps.

368. To earn capititation each officer must during the year attend at least four parades of the unit to which he has been appointed, and in addition must attend twice at a "company" or "manœuvre" camp during the year.

Field Hospital and Bearer Companies.

369. To earn capitation each detachment must go into the "company" or "manœuvre" camp of such company or unit as may be ordered by the P.M.O. of the district, and each man must sleep in camp the same number of nights as laid down for the company or unit. Each man must attend at least twelve parades during the year, at which at least one-half of the strength of the detachment must be present, three of these being afternoon parades, and, in addition, each man must earn a certificate on being examined practically by a Board consisting of the P.M.O. of the District, the O.C. the company, and another officer to be named by the P.M.O., in the drills, &c., laid down in the "Manual for the Medical Army Corps" in use in the Imperial service for the time being: Provided that men detailed to attend at hospitals for the purpose of gaining practical experience shall be allowed, when recommended by the surgeon-general, to count such attendances as six parades for the purpose of qualifying for capitation.

Garrison and Battalion Bands.

370. (1.) To qualify for capitation, bandsmen must have served six months, and be efficient musicians, and attend eighteen parades (battalion or band) during the year, at which at least one-half of the strength must be present, three of these being afternoon parades. Two-thirds of the strength must be present on at least four parades during the year.

(2.) Garrison and battalion bandsmen shall not be required to undergo a course of class-firing.

(3.) In addition to capitation allowance, an annual grant of £25 shall be made to the Garrison bands at Auckland, Wellington, Nelson, Christchurch, and Dunedin.

PAID DAYLIGHT PARADES FOR VOLUNTEERS.

371. Each officer and Volunteer attending daylight parades, as hereinafter provided for, shall receive a personal payment of 2s. 6d. for each such parade; provided always that no parade held at or during camp (or on Sunday) shall count as a paid daylight parade, and that no paid daylight parade shall be allowed to count towards capitation.

372. Paid daylight parades must be held in the open air, and be between the hours of 1 p.m. and 8 p.m. during the months of November, December, January, and February; and between the hours of 1 p.m. and 6 p.m. during the remainder of the year.

373. Paid daylight parades must be devoted to practical field manoeuvres: in the case of Garrison Artillery, to fort-manning; and in the case of Submarine Mining Engineers the work should, if possible, be on the water. Parades must be of not less than two hours and a half duration.

374. The strength of the parades of various branches necessary to earn the personal payment is as follows:—

Field Artillery.—One complete section.

Garrison Artillery.—One half of the total strength of the company.

Submarine Mining Engineers.—One officer and fourteen men.

Field Engineers.—One half the total strength of each section on parade.

Mounted Rifles, and Infantry, Cycle Companies, and Field Hospital and Bearer Companies.—One-half the total strength of the company.

375. Any member of a field hospital and bearer corps detailed for duty by the P.M.O. to attend a daylight parade of any other corps, and who efficiently performs the duty of medical officer or orderly at that parade, will be entitled to a payment of 2s. 6d.

376. No member of the Volunteer Force shall be entitled to earn payment for more than six paid daylight parades during the year.

377. Cadets and bands are not entitled to earn payment for daylight parades.

PAID NIGHT PARADES FOR GARRISON ARTILLERY VOLUNTEERS.

378. In order to increase efficiency in fort-manning by night, and the use of searchlight in picking up targets, and in range-finding, two fort-manning parades may be held after dark, at an interval of not less than three months. A personal payment of 2s. 6d. per head

shall be made to those present at each such parade, provided that not less than one-half of the total strength of the company is present, and that the parade be of not less than two hours' duration. These parades are not to be held during a "company" or "manœuvre" camp, and are not to be counted towards qualification for capitulation. Officers and men of the Submarine Mining Volunteers who may be employed in connection with the foregoing night-manning parades will also receive a personal payment of 2s. 6d. per head. A daylight parade may, at the option of the O.C. the District, be held on the same date as the after-dark parade.

GUARDS OF HONOUR AND CEREMONIAL PARADES.

379. Volunteer guards of honour, when ordered by headquarters, shall receive a personal payment of 2s. 6d. per man.

380. When mounted corps are ordered out for escort duty on both morning and afternoon of the same day, forage-allowance at the rate of 1s. 6d. per horse per day will be allowed.

381. Garrison and other bands shall attend such ceremonial parades, guards of honour, &c., as the O.C. the District may direct, and for which they shall receive a personal payment of 2s. 6d. per man.

TARGET AND MARKING ALLOWANCE.

382. Efficient adult Volunteer companies (excepting Bearer companies) shall receive an annual allowance of £3 for the provision or maintenance of targets (gun or small-arm), and a further allowance of £1 for marking. Cadet companies shall receive an annual allowance of £1 for the provision and maintenance of targets, and a further allowance of £1 for marking.

TRAVELLING-EXPENSES AND TRAVELLING-ALLOWANCES.

383. All vouchers or allowances for travelling-expenses must be made out in detail on the proper form and signed and certified by the claimant, and certified as correct by the O.C. the District or other authorised authority. All items of expenditure for sums over 5s. must be accompanied by receipted accounts. All vouchers are to be forwarded by O.C. the District to the Under-Secretary for Defence.

384. Travelling-allowance shall not be paid in the case of attendance at Courts of inquiry.

385. Travelling-allowances on the following scale shall be paid, and such allowances shall include cab-hire, meals, and portorage, and shall be paid only on defined absence from residence or headquarters:—

Commandant	25s. per day.
Officers commanding districts and officers of the headquarters' staff ...	15s. "
Staff officers other than those of headquarters' staff	12s. "
Officers of the Permanent Force ...	12s. "
Officer commanding battalions ...	10s. "
Battalion S.O.	10s. "
Staff S.M. or battalion staff N.C.Os. ...	10s. "
Warrant Officers of the Permanent Force	10s. "
Other ranks	8s. "

On day of return, or where journey is completed in one day, half the above rates to be paid.

Horse-allowance to be paid to the officer while on duty for which detailed (to cover stabling and feed) 2s. 6d. per day.

386. The maximum amounts for removal of furniture shall be as under:—

	£
Those whose salaries are under £200 per annum	25
Those with salaries of £200 and under £400 per annum	35
Those with salaries of £400 and under £600 per annum	40
Those whose salaries are £600 per annum and over	50

387. In providing for cost of removal, only necessary household furniture shall be taken into consideration.

(a.) Vouchers must be produced for all payments.

(b.) A member of the Forces shall not be entitled to any compensation from the Government for losses or damage arising from removal.

(c.) Before the removal is undertaken the members concerned shall, where practicable, obtain offers from at least two carriers, and submit to the Commandant, who shall authorise the acceptance of the more suitable, provided that the maximum amount under these regulations is not exceeded.

(d.) In all cases where military transport is available it must be used.

(e.) In cases of transfer of mounted officers, warrant or non-commissioned officers permanently employed, from one station to another, their chargers may also be transferred at the public expense when it is considered to be in the interests of the Defence Forces.

388. When it is necessary for an instructor who does not draw horse-allowance to provide his own horse on instruction duty he shall be granted an allowance. The sum recommended shall be the same as he would pay for the hire of a horse.

389. The camp-allowances for all camps will be as follows:—

	s.	d.	
Officer commanding district ...	6	3	per day.
Officers above the rank of lieutenant ...	5	0	"
Officers of the rank of lieutenant ...	4	0	"
Warrant officers and N.C.Os. ...	3	0	"
Gunners, drivers, sappers, and privates ...	2	6	"
Horse (forage) allowance ...	1	6	"

An allowance of 1s. 6d. per day shall be made for grooming mounted officers' horses while in camp.

390. Camp-allowance will be granted to members of the Permanent Force attending Volunteer camps as instructors, providing they sleep in camp and are absent from their own homes or mess.

391. Absence means being absent from usual residence or headquarters for a whole night, and being distant from such residence or headquarters not less than seven miles.

Permanent Staff and Permanent Force.

392. Staff N.C.O. Instructors when detailed for mounted duty may hire a horse for such purpose, and submit a voucher for the cost, duly supported by accounts. In no case shall the hire of a horse exceed 10s. per day.

Militia and Volunteers.

393. Officers of the New Zealand Militia or Volunteer Force, and Militiamen and Volunteers (excepting officers and N.C.Os. of the Permanent Staff), when out on actual military service in the field, or when doing garrison duty, or when detailed for any special duty which, in the opinion of the Commandant, cannot reasonably be expected to be performed gratuitously, shall receive the following rates of pay, with a free ration when in the field, but with no other allowances whatsoever, except for mounted units or companies and mounted officers, who shall receive forage, or 1s. 6d. per diem in lieu thereof:—

- (1.) Lieutenant-colonel in temporary command of a District, £1 5s. per diem, with forage for two horses.
- (2.) Lieutenant-colonel, £1 1s. per diem, with forage for one horse.
- (3.) Surgeon-general, £1 5s. per diem, and forage for one horse.
- (4.) P.M.O. and senior medical officer of a battalion, £1 1s. per diem, with forage for one horse.
- (5.) Surgeon-captain, 18s. per diem.
- (6.) Major commanding a district division or battalion, £1 1s. per diem, with forage for one horse.
- (7.) Major of a division or battalion, 18s. per diem, and forage for one horse.
- (8.) Captain, 15s. per diem.
- (9.) Lieutenant, 11s. per diem.
- (10.) Adjutant, 3s. 6d. in addition to pay of rank, and forage for one horse.
- (11.) Quartermaster, 13s. 6d. per diem.
- (12.) Staff-sergeants, 8s. per diem.
- (13.) Sergeants, 6s. per diem.
- (14.) Corporals, 5s. per diem.
- (15.) Trumpeters or buglers, 4s. per diem.
- (16.) Gunners, sappers, or privates, 4s. per diem.

394. Volunteer officers commanding Garrison Artillery divisions or battalions, and their adjutants, when visiting for the purposes of inspection the companies under their command, shall be allowed railway-passes, and travelling-expenses at the rate of 10s. per day (and 2s. 6d. horse allowance for mounted units) for each day absent from their respective headquarters, provided that the same shall not be claimed in respect of the inspection of any company situated less than five miles from the headquarters of such division or battalion, nor in respect of the inspection of any company twice in one quarter, and in cases of these officers attending camps they shall draw only camp allowance as fixed by scale in that behalf.

ALLOWANCE REGULATIONS FOR THE HIRING OF HORSES FOR FIELD ARTILLERY VOLUNTEERS.

395. Os.C. Districts shall, on receiving the sanction of the Commandant so to do, arrange with Os.C. field batteries under their command to hire horses locally for all authorised mounted parades. All horses must be hired, and where the Permanent Force horses can be utilised they are to be used, and the charges therefor are to be deducted from the amounts in Schedule to Regulation No. 396. The charge for the use of Permanent Force horses will be the average price paid for the hire of those obtained from private firms.

396. The amount authorised for each battery is on no account to be exceeded without special authority; the money is to be expended in accordance with the following schedule, but where considered advisable by the O.C. the District other arrangements can be made, so long as the total amount allotted for each battery is not exceeded:—

Schedule of Allowances.

Details of Parades.	Designation of Battery.					
	A	B	D	E	H	I
(a.) Six whole days at training camps ..	£ 120	£ 120	£ 120	£ 120	£ 80	£ 80
(b.) Twelve horses for five days (evenings and mornings) for section drill at the training camps	30	30	30	30	30	30
(c.) Four whole days at Easter	88	88	88	88	58	58
(d.) When specially authorised for firing salutes or ceremonial parades (on obtaining special authority from headquarters)

397. Forage allowance at the rate of 1s. 6d. per diem per horse shall only be allowed for the thirty-six horses under (a) and (c), Permanent Force horses to be taken into account when used.

ALLOWANCE FOR HIRING HORSES FOR FIELD AMBULANCE.

398. When a field ambulance is used by a Field Hospital and Bearer company at a "manœuvre" camp an allowance for the hire of two horses, not to exceed 10s. per day per horse, shall be made. At parades or field days especially ordered by the O.C. the District a similar allowance shall be made. These parades are not, however, to exceed five per year. All horses are to be hired at the owner's risk.

399. Forage allowance at the rate of 1s. 6d. per diem per horse shall be allowed when horses are hired.

AMMUNITION ALLOWANCE.

400. Ammunition in the following annual proportions, to be reckoned from the commencement of the Volunteer year, shall be allowed to the several arms without payment, on the condition that it be expended within the year under supervision of a commissioned officer, in the case of issue of Ordnance ammunition to batteries or Artillery companies, and of an officer or N.C.O. in other cases. The full annual allowance should be requisitioned for before the thirty-first day of March in each year. The annual proportions are:—

Heavy ordnance ammunition: For Garrison Artillery Volunteers, such allowance as may be from time to time authorised.

Field-gun ammunition: For field-guns, 140 rounds per battery.

Small-arm ammunition—

Field Artillery Volunteers: For every enrolled member, 50 rounds ball.

Garrison Artillery (Volunteers and R.N.Z.A.): For every enrolled member, 50 rounds ball.

Submarine Mining Engineers (Volunteers and R.N.Z.E.): For every enrolled member, 50 rounds ball.

Field Engineer Volunteers: For every enrolled member, 50 rounds ball ammunition.

Mounted Rifle Volunteers: For every enrolled member, 180 rounds ball ammunition.

Infantry Volunteers: For every enrolled member, 180 rounds ball ammunition.

Cadet Volunteers: For every member, 50 rounds ball ammunition.

401. To each battalion of Mounted Rifles or Infantry to which a Maxim gun has been issued, an annual allowance of 500 rounds shall be made.

402. Blank, ordnance, field, and small-arm: A supply of blank, ordnance, and field ammunition will be issued to Os.C. Districts, on requisition, and shall be distributed by them as occasion may arise. A supply of small-arm blank, equal to 50 rounds per rifle, shall also be issued to Os.C. Districts, on requisition, and shall be issued by them for the purposes of instruction in skirmishing or for ceremonial purposes.

INJURIES OR ACCIDENTS.

403. In every case when a member of the Permanent Staff or Permanent Force, whether on or off duty, shall become maimed or injured, a Board of inquiry shall be assembled as soon as possible after the occurrence to investigate the circumstances. When no evidence beyond that of the injured man is forthcoming it should be so stated on the proceedings. The Board shall not give any opinion, but the O.C. the company or unit to which such injured person belongs shall formally record his opinion on the evidence. The proceedings shall then be sent to the convening officer for confirmation. A Board shall consist of two or more officers. When any member of the Volunteer Force whilst on duty becomes maimed or injured so as to incapacitate him from following his usual occupation for more than one week, a Board of inquiry shall be assembled as soon as possible after the occurrence to investigate the circumstances; and, if the Board so recommend, the Minister may grant payment of medical attendance, and a sum equal to one-half of what the Volunteer was earning and would have earned had he been able to follow his usual avocation.

EFFICIENCY BADGES.

Permanent Force.

404. Forty badges shall be issued annually to the Permanent Force carrying a personal payment of £1, and shall be distributed regimentally by the O.C. Permanent Force yearly to those men who best qualify as specialists during the annual examination.

Volunteers.

405. Badges and personal payments, as hereinafter provided, shall only be given to Volunteers who are efficient for current year.

406. Any Volunteer who has for three consecutive years earned the £1 personal payment as provided hereafter shall be awarded a further sum of £1, and for every other three consecutive years a further sum of £1, in addition to the yearly payment.

407. Any Volunteer who has for three consecutive years earned a badge, as provided hereafter, for proficiency in the same subject shall be awarded a "distinguished" badge. (This shall not apply to marksman's badges.)

408. Badges shall only be worn for one year, excepting where the "distinguished" badge has been earned, in which case it can be worn for remainder of Volunteer service in each arm of the Volunteer Force.

409. Badges shall be of the description from time to time approved by the Commandant, and shall be worn in such position as laid down in Dress Regulations for the Defence Forces.

410. Badges shall not be issued or personal payments made to officers.

Examination for Efficiency Badges.

411. The examination shall be conducted by the President of the Local Board of Examination, or an officer nominated by him. The O.C. the District shall, as soon as possible, cause the necessary practical examinations to be held under a Staff instructor or officer of the Permanent Force (in case of ambulance badges practical examination will be conducted by P.M.O. of district), if possible while the company or battery is undergoing its annual camp of instruction, and shall forthwith forward the results of such examinations to the President of the Central Board of Examination to be checked.

412. A return showing all winners of badges and all payments due in connection therewith shall be forwarded by the O.C. the District to the Under-Secretary for Defence at the same time as capitulation returns are forwarded.

Field Artillery Volunteers.

413. Members who qualify in the undermentioned sections, and pass an examination in them, shall receive a certificate of qualification, and be permitted to wear a distinguishing badge. A personal payment of £1 shall be made to each of the three men most proficient in gunnery, and to each of the three men most proficient in gun-laying, and to each of the three men most proficient in driving, and to each of the three men most proficient in range-finding in each battery, per annum, provided that no one member can receive a personal payment for proficiency in more than one section during a year:—

Section I: Gunnery.—The subjects for examination shall be as follows: Knotting and splicing; drill; knowledge of sights in use; thorough knowledge of gun-carriages and equipment; description of ammunition; auxiliary laying by aiming-posts; filling shells, cartridges; definitions of gunnery terms; theoretical gunnery; gun-pits and epaulments; mounting and dismounting gun and carriage; care of ordnance and stores; knowledge of fire discipline.

Section II: Gun-laying.—The subjects for examination shall be as follows: Laying guns, for qualified layer's test, as laid down in "Instructions for Practice." Thorough knowledge of telescopic sight where used.

Section III: Driving.—The driving test shall be as under: Care of horses, stable duties, hooking in, aids in driving, special methods of driving, field movements, care of harness, fitting of harness and saddlery, test-driving through pegs.

Section IV: Range-finding.—The subjects for examination in range-finding shall be as follows: Care of mekometer or telemeter; range-finding at stationary and moving objects; points to attend to in range-finding, when under fire in view of an enemy; map reading.

Garrison Artillery Volunteers.

414. Members who qualify in the undermentioned sections, and pass an examination in them, shall receive a certificate of qualification, and be permitted to wear a badge. All members who qualify in gunnery shall receive a personal payment of £1 per head per annum. The twelve members most proficient in gun-laying in a company of the lower establishment and the twenty members most proficient in gun-laying in a company of the higher establishment shall receive a personal payment of £1 per head per annum in addition to the payment for gunnery. The twelve members in a company of the lower establishment and the eighteen members in a company of the higher establishment most proficient in range-finding shall receive a personal payment of £1 per head per annum. The eight members in a company of the lower establishment and the twelve members in a company of the higher establishment most proficient in signalling shall receive a personal payment of £1 per head per annum. The above shall not apply to companies armed with guns of position.

Section I (Gunnery).—The subjects of examination for men qualifying for gunnery are: Knotting and splicing; drill; general knowledge of the guns, carriages, and platforms, and the names of their principal parts; knowledge of all stores connected with working the above, and their use; mounting and dismounting working-gear for R.M.L. guns, carriages, and platforms; general knowledge of the working of gear of

B.L. and quick-firing guns, and carriages; knowledge of sights, and the method of using them; description, weights, and marking of filled cartridges; description, weights, and marking of projectiles, and the circumstances under which the different natures would be used; description of ammunition for quick-firing guns; knowledge of the cases, cylinders and boxes in which filled cartridges for R.M.L. and B.L. guns, and ammunition for quick-firing guns, are stored, and the means of opening and closing them; storage of shell and cartridge stores in forts, and the means of supplying ammunition to guns; general description of fuses in use with the R.M.L. and B.L. guns, and how to fit them; description of tubes for use with R.M.L. and B.L. guns; knowledge of fuse and shell implements, and how to use them; method of filling cartridges and shells. Theoretical: Definition of the principal gunnery terms, as laid down in the "Manual of Garrison Artillery."

Section II (Gun-laying)—Badges and certificates for gun-laying will only be issued to such members as hold certificates for gunnery for current year. The test shall be that laid down from time to time in "Instructions for Practice."

Section III (Range-finding).—Badges and certificates will only be issued to members who have once qualified in gunnery: provided that no member shall receive a personal payment for efficiency in range-finding in addition to a personal payment in any other section. The subjects for examination for men qualifying for D.R.F. certificates are: Setting up instrument accurately; the four tests for adjustment; finding correct height, with and without datum points; orienting; electric lamp and electric batteries in use; duties of a depression range-finder detachment; accuracy in finding ranges at a moving and stationary target; general care of D.R.F. instruments, and electrical dials.

Section IV (Signalling).—Badges and certificates will only be issued to members who have once qualified in gunnery: provided that no member shall receive a personal payment for efficiency in signalling in addition to a personal payment in any other section. The subjects for examination in signalling are as laid down for all arms, in addition to which garrison artillery must pass in telephone operating.

Submarine Mining Engineer Volunteers.

415. Members who qualify in the undermentioned sections, and pass an examination in them, shall receive a certificate of qualification, carrying with it a personal payment of £1 each per annum, and be permitted to wear a badge; and the four most proficient men in each section will be granted an extra personal payment of £1 each, provided that no one member can receive a personal payment for proficiency in more than one section during a year. The subjects of examination for men qualifying in Submarine Mining corps are:—

Section I (Submarine Mining).—First year—To pass in subjects (2), (3), (5), (6), (8), (9); second year—To pass in subjects (1), (2), (3), (5), (6), (8), (9); third and subsequent years—To pass in all subjects.

Subjects: (1) Ropes, cordage, chain, blocks, and tackles; (2) knots, splices, making boat fenders, &c.; (3) rowing, and management of small boats; (4) electric cables, wires, and stores connected therewith; (5) preparing and jointing the ends of electric cables; (6) mine cases, buoys, mooring-gear, trucks, apparatus, and inserting apparatus into mine cases; (7) gun-cotton, and other explosive agents; (8) loading; (9) drills for connecting up, slinging, laying out, and raising.

Section II (Testing).—First year—To pass in subjects (1), (2), (3), (4), (5), and (12); second year—To pass in subjects (1), (2), (3), (4), (5), (6), (7), (8), and (12); third and subsequent years—To pass in all subjects.

Subjects: (1) Batteries; (2) instruments; (3) electrical tests; (4) detonators and fuses; (5) apparatus for testing and making watertight joints; (6) description of circuit closer, and relays; (7) fitting and testing relays, fitting up apparatus, priming apparatus; (8) electro-contact mines; (9) electro-observation mines; (10) arrangement of test-room and observing station for signalling and firing mines;

(11) electrical testing in the test-room ; (12) regulations concerning live charges, &c.

Section III (Electric Lighting).—First year—To pass in subjects (1), (4), (6), (10), (11), (12), (13), (16) ; second year—To pass in subjects (1), (3), (4), (5), (8), (11), (13), (16), (18) ; third and subsequent years—To pass in subjects.

Subjects : (1) Magnetism ; (2) principles of dynamic induction ; (3) armatures ; (4) electro-magnetism ; (5) field magnets ; (6) commutators, brushes, sparking, &c. ; (7) service dynamos ; (8) testing dynamos, and examination for faults ; (9) dynamos as motors ; (10) arc, carbons, &c. ; (11) lamps and their management ; (12) projectors, mirrors, &c. ; (13) measuring and testing instruments ; (14) leads and accessories ; (15) automatic shunts ; (16) directing the light ; (17) tactical use of the light ; (18) distance of light from dynamo.

Field Engineer Volunteers.

416. Members who qualify in the undermentioned sections, and pass an examination in them, shall receive a certificate of qualification, and be permitted to wear a badge. A personal payment of £1 shall be made to each of the eight men most proficient in signalling, and to each of the eight men most proficient in field engineering, and to each of the four men most proficient in field telegraphy, in their respective sections, per annum, provided that no one member can receive a personal payment for proficiency in more than one section during a year :—

Section I (Field Engineering).—First year, recruits' course : Subjects (1), (2), (3), (4), (5), (8), (9), (12), (13). Second year : Subjects (1), (2), (3), (4), (5), (6), (7), (8), (9), (10), (12), (13), (14), and (15). Third and subsequent years : To pass in all subjects.

Subjects : (1) Field geometry and field level ; (2) entrenching tools ; (3) working parties and execution of work ; (4) materials ; (5) revetments ; (6) clearing of foreground ; (7) defence of localities ; (8) earthworks ; (9) obstacles ; (10) boning and levelling ; (11) roads ; (12) cordage and use of spars ; (13) camping arrangements ; (14) hasty demolitions.

Section II (Field Telegraph).—First year, recruits' course : Subjects (1), (2), (3), (4), (7), and (8). Second year : Subjects (1), (2), (3), (4), (5), (6), (7), and (8). Third and subsequent years : All subjects.

Subjects : (1) Principles of electric telegraphy ; (2) method and routine ; (3) description of apparatus ; (4) construction of advanced and semi-permanent lines ; (5) testing and maintenance ; (6) rules for counting words ; (7) air line drill in open country ; (8) cable cart drill ; (9) circular relative to telephone exchange switchboards, &c.

Signalling Section.—In addition to qualifying as hereinafter laid down for signallers, members of Engineer Corps must qualify in the undermentioned subjects : First year, recruits' course : Subjects (1), (2), (3), (6), (7), and (11). Second year : Subjects (1), (2), (3), (4), (5), (6), (7), (8), (9), (11), and (12). Third and subsequent years : All subjects.

Subjects : (1) Introduction ; (2) Principles of signalling, &c. ; (3) apparatus, &c., and methods of using it ; (4) message form ; (5) the counting, signalling, &c. ; (6) signal-stations, duties, &c. ; (7) station calls, &c. ; (8) completion of the message form ; (9) tactical application of signalling ; (10) map-reading ; (11) signalling between navy and army ; (12) instructions in use of cypher ; (13) test messages and returns.

Mounted Rifle Volunteers.

417. Members who qualify and pass the prescribed examination in signalling, as laid down hereinafter, shall be permitted to wear a distinguishing badge, and the four most proficient in each company shall receive a personal payment of £1 each for current year. The twenty members who, in qualifying for a marksman's badge, as elsewhere provided, make the highest score in their company shall receive a personal payment of 10s. each for current year, and the member making the highest score in the battalion shall receive an additional payment of 10s.

Infantry and Cyclist Volunteers.

418. Members who qualify and pass the prescribed examination in signalling, as laid down hereinafter, shall be permitted to wear a dis-

tinguishing badge, and the four most proficient in each company shall receive a personal payment of £1 each for current year. The sixteen members of any Rifle company and the four members of any Cycle company who, in qualifying for a marksman's badge, as elsewhere provided, make the highest score in their company shall receive a personal payment of 10s. each for current year, and the member making the highest score in the battalion shall receive an additional personal payment of 10s.

Field Hospital and Bearer Companies and Garrison and Battalion Bands.

419. Members who pass the examination as laid down from time to time for Field Hospital and Bearer companies, and who are recommended by P.M.O. of district, shall be permitted to wear a distinguishing badge, and the eight most proficient in a Field Hospital and Bearer company, and the three most efficient men in a garrison or battalion band, shall receive a personal payment of £1 each for current year.

Cadet Volunteers.

420. Ten marksman's badges shall be issued to the cadets who make the highest score in each company in their annual target practice, and a personal payment of 5s. shall be made to each of the five marksmen making the highest scores.

Syllabus for Signalling, except Field Engineer Volunteers.

421. A practical examination only shall be held, a minimum rate of four words a minute for sending and receiving "service" messages by day and night, on all signalling instruments for the time being laid down as the equipment for the several arms or corps, with a percentage of accuracy of 93 on each instrument. Garrison Artillery shall also pass in telephone operating.

Class Firing Practice Badges.

422. Efficient members of such Artillery batteries or companies of Volunteers as qualify in their yearly class firing practice as first-class batteries or companies will be permitted to wear a badge, provided they were present at and took part in such practice.

Service Badges.

423. A Volunteer may wear a badge for every period of three consecutive years for which he has been returned as efficient.

424. A Volunteer who has been returned as efficient for nine consecutive years may wear a "distinguished" badge in lieu of the three badges earned under the previous regulation.

RAILWAY PASSES.

425. Os.C. Districts may issue free railway passes to Volunteers to the nearest rifle range to enable them to practice or class-fire, and for the purpose of competitions in the district up to 100 miles. Railway passes may be issued to members of the Defence Forces who are *bona fide* competitors at the New Zealand Defence Forces Rifle Association meeting, and also to Volunteers and Defence Cadets who are *bona fide* competitors in matches arranged by the O.C. the District for any grant voted by Parliament. The names of the persons to whom any passes are granted shall in each case be inserted in such pass.

426. No railway passes shall be granted to members of Defence Forces for any distance over a hundred miles, except in the case of those attending the New Zealand Defence Forces Rifle Association meeting.

427. Free railway passes shall be granted to Volunteers, where and when necessary, to attend battalion camps, but it must be distinctly understood by Os.C. Districts that all battalion camps must be held at the nearest suitable place to headquarters. Only in most exceptional cases shall passes be issued for mounted corps, and only under the authority of the Commandant.

428. Os.C. Districts may issue free railway passes to Volunteers to attend military funerals, provided that such Volunteers have been detailed as a firing party at such funeral.

429. Railway passes shall not be issued by the O.C. the District to Volunteers for the purpose of attending military sports, but he may, if he thinks fit, forward and recommend applications to the Commandant for his consideration.

430. All officers shall be entitled to first-class passes. Staff-sergeant-majors shall be entitled to first-class passes, and other ranks to second-class passes.

REQUISITIONS.

431. Requisitions for arms, accoutrements, small-arm ammunition, or any Government stores, are to be submitted in duplicate to the O.C. the District, who shall forward same to the Under-Secretary for Defence.

432. Requisitions for stores or equipment shall be based on the Equipment Lists as may be published from time to time.

433. The requisition forms are to be clearly and legibly filled in, and must bear the recommendation of the O.C. the District, or where expenses are to be incurred the estimated or actual amount shall be stated; and all requisitions for the annual allowance of ammunition must be forwarded as soon as possible after the commencement of the Volunteer year.

434. All requisitions for ordnance and submarine mining stores shall be submitted to the Artillery Staff Officer or Inspector of Submarine Mining at Wellington.

435. Requisitions for stationery and forms required by Os.C. Districts shall be made and framed strictly in accordance with the absolute requirements of the office, and larger quantities than actually necessary in an office during any one year are under no circumstances to be applied for. Requisitions for stationery and requisition forms are to be sent to the Under-Secretary for Defence.

436. Forms of requisitions, &c., shall be supplied to Os.C. units or companies on application to the District Office.

ARMS, ACCOUTREMENTS, AND STORES.

437. Arms and accoutrements shall be supplied to all the enrolled members of the Permanent and Volunteer Forces.

438. All arms, accoutrements, and other articles issued to a unit or company shall remain the property of the Government, and the O.C. the unit or company for the time being shall be responsible that they are at all times in a serviceable state, and for their return to store (when required) in good condition, fair wear-and-tear excepted.

439. It shall be the duty of Os.C. Districts to require officers relinquishing or assuming command of a unit or company to sign a mutual certificate of transfer.

440. When the O.C. a unit or company applies for leave of absence, or intends to resign his command, he must obtain a certificate from the officer next in command that all the arms and other articles issued to such unit or company, a list of which must be attached, are complete and in good order. This certificate must accompany the application for leave, or letter tendering the resignation.

441. Arms must invariably be cleaned immediately after use, as any neglect will impair the accuracy of the weapon. Any member of the Permanent or Volunteer Force who fails to keep his arms or accoutrements clean and in good order shall be dealt with as prescribed in section 47 of the Defence Act.

442. There shall be an annual inspection of arms and accoutrements by an armourer.

443. Members of the Permanent or Volunteer Force must not, under any circumstances, tamper with their arms, or use them for other than military purposes; and any arms which, on inspection, may be found to have had any parts improperly altered or damaged shall be at once returned into store, and repaired at the expense of the company or individual.

444. Members of the Permanent or Volunteer Force must not lend any of their arms, appointments, or Government property, nor are they to use any of them except on duty or when practising at the range.

445. Members of the Permanent or Volunteer Force must immediately report any damage or deficiency in their arms, accoutrements, &c., to the O.C. the detachment or company.

446. Any member of the Permanent or Volunteer Force who fails to produce for inspection as required, or, on dismissal from the Force for misconduct, to deliver up, any arms, accoutrements, or other property intrusted to his care within fourteen days, shall be proceeded against under the Defence Act.

447. Annual returns of Government property on issue to units, companies, or Government officers, balanced to the 31st December, shall be rendered in duplicate on the prescribed forms to the O.C. District not later than the 15th January following, one copy being for transmission to the Defence Storekeeper, Wellington. Os.C. Districts, Os.C. Permanent Force Detachments, and Substorekeepers shall balance their Equipment Ledgers annually to the 31st December, and shall forward same with vouchers to the Defence Storekeeper, Wellington, for audit when requested.

448. All deficiencies, damages, or losses of stores on issue to a battery or company must be reported at once.

449. Os.C. Districts shall, in the case of any Government property being destroyed, lost, or damaged, and before recommending that any arms, equipment, or stores be written off, assemble a Board of three officers to report thereon, and shall forward such report, together with any recommendation or otherwise as may be deemed necessary.

450. When ordnance stores require to be replaced from fair wear-and-tear they must be returned to store, or otherwise disposed of as may be ordered, before a fresh supply is issued.

451. The price of all stores issued to Volunteers on terms of payment must be paid for in advance.

452. When surplus stores or equipment are being returned they should be forwarded by the cheapest and most direct route to the nearest Defence or mobilisation store, or to such other destination as the Defence Storekeeper or the O.C. District may direct. Each package must be labelled showing the corps or unit by whom returned, and the O.C. District or the Storekeeper must be notified by voucher of the contents, date, and manner of forwarding.

CORRESPONDENCE.

453. All correspondence emanating from units to Os.C. Districts must be signed by the O.C. such unit. In absence of the O.C. the next senior officer shall sign "in absence of O.C." All correspondence from Os.C. Districts to headquarters shall be similarly dealt with.

454. All correspondence from the O.C. the District to headquarters, and all routine matters, minutes, remarks, queries, and replies shall be addressed to the Chief Staff Officer. In no case is official correspondence to be addressed to any officer by name, and only the official designation of the officer is to be used.

455. Departmental files in no case shall pass for perusal by others than the responsible heads of Departments unless specially authorised by the Minister, and all correspondence must be on foolscap, with a quarter-margin on left-hand side, one side of paper only to be used. The first minute is to follow where the original letter or memorandum ends, and the person who writes it shall mark the original letter or subject-matter No. 1, and his own minute thereon No. 2 (in red ink when possible). Each succeeding minute is immediately to follow that which by date precedes it, and shall be numbered in sequence. A fresh half-sheet is to be added on top of the file when required for the commencement or continuation of a minute, and no minute or continuation thereof is to be made on the margin, or on vacant places between previous minutes. Minutes are not to be written diagonally across paper. Attached documents and enclosures shall be added at the end of the file in the order in which they are referred to, and identified by capital letters.

456. When communications are made by telegram, the date and number of telegram should be inserted at the beginning of the message. The message should be punctuated by the word "stop," where necessary.

457. "Secret" or "confidential" correspondence is to be enclosed in a directed envelope, sealed and marked "Secret" or "Confidential." This envelope is to be enclosed in another envelope, which is to be addressed in the ordinary manner.

458. Every effort is to be made to avoid correspondence, returns, or documents which are not necessary, and not essential to the proper administration of the Defence Forces, and Os.C. Districts shall suppress any tendency to unnecessary correspondence on the part of those under their command.

459. Os.C. Districts and other intermediate authorities are responsible for the correctness of what is set forth in documents submitted by them, and it is their duty to endeavour to adjust all matters which are within the scope of their authority. In transmitting ap-

plications or correspondence to headquarters they are to record their opinions or recommendations thereon, adding such additional observations, based on local knowledge, as may enable a final decision to be arrived at without further reference; in like manner, they shall require all commanding officers under their orders to record an opinion on every case submitted for their decision.

460. Os.C. units or companies, when issuing circular notices of parades or matters connected with the course of annual target practice, and who have received franking powers, may frank the envelopes under regulations laid down by the Postal Department.

LEAVE OF ABSENCE.

461. The Commandant may grant such leave of absence to Volunteer officers and Volunteers from time to time as may be recommended by the O.C. District.

MEDALS AND DECORATIONS.

462. No medals or decorations are allowed to be worn on the left breast except such as have been conferred by His Majesty for military or other service, or by a foreign Sovereign with His Majesty's consent, or by the Government of New Zealand for military or long service. Medals granted by humane societies for saving life may be worn on the right breast, but no other decorations are at any time to be worn whilst in uniform.

Forfeiture and Restoration of Medals.

463. Every officer, N.C.O., or private who is a recipient of the following or other medals (except the Victoria Cross and the New Zealand Cross, which are dealt with under special regulations) shall, upon being found guilty of a crime or misdemeanour, at once forfeit the same.

464. Any medal forfeited under the terms of the section preceding may be restored on the approval of the Governor.

Payment for Medals Replaced.

465. Medals required to be replaced, through loss or otherwise, shall be subject to a charge of 7s. 6d. for the medal, and 1s. 6d. for each clasp.

Active Service.

466. In all cases the time spent on active service shall count as double time towards the period necessary for qualification for N.Z. service medals.

Distinguished Conduct, Meritorious Service, and Long Service and Good Conduct Medals.

467. The following regulations governing the issue of the Distinguished Conduct, Meritorious Service, and Long Service and Good Conduct medals to the New Zealand Permanent Forces are issued in accordance with the Royal Warrant of 31st May, 1895.

Meritorious Service Medal.

468. A silver medal, having on one side the Royal effigy, and on the other the words "For Meritorious Service," shall be issued, on the approval of the Governor, as a reward for meritorious service, to any member above the rank of a corporal, not being a commissioned officer, in the Permanent Force of New Zealand, either before or after discharge. The rank, name, and corps of the recipient shall be inscribed on the rim of the medal.

Distinguished Conduct Medal.

469. (i.) A silver medal, bearing on it the words "For Distinguished Conduct in the Field," shall be issued on the approval of the Governor (as a reward for the same) to any warrant officer, N.C.O., or private member in the Permanent Force of New Zealand. The rank, name, and company of the recipient shall be inscribed on the rim of the medal, together with the date of the gallant conduct.

(ii.) In a case where a member, already in possession of a medal for distinguished conduct under the preceding paragraph, is recommended on account of further distinguished conduct in the field, a bar shall be added to the Distinguished Conduct Medal already conferred, on the approval of the Governor, the date of the additional gallant conduct being inscribed on the bar.

Medal for Long Service and Good Conduct.

470. (i.) On the approval of the Governor, a silver medal shall be awarded to any N.C.O. or private of the New Zealand Permanent Force who has served for eighteen years with an irreproachable character, subject to the following conditions:—

(ii.) Any N.C.O. or private who, within the last eighteen years, has been twelve times entered in the regimental defaulter sheet, has ten cases of drunkenness recorded against him, or has been convicted by a court-martial, or for a crime or any other offence of a disgraceful nature by the civil power, or, as a N.C.O., has been drunk under arms, is absolutely ineligible for this medal.

(iii.) The medal shall bear on one side the words "For Long Service and Good Conduct," and on the other side the Royal arms, and shall be presented in the name of His Majesty the King by the commanding officer on parade. It shall be worn by the recipient as an honourable testimonial of His Majesty's approbation of his conduct.

(iv.) The rank, name, and corps of the recipient shall be inscribed on the rim of the medal.

(v.) A N.C.O. or private, if qualified as regards length of service, who may have distinguished himself by the display of zeal and gallantry in the service, shall also be eligible for this medal, although he may not strictly fulfil the required conditions.

(vi.) A N.C.O. convicted of a misdemeanour and reduced to the ranks, or to a lower grade, for any offence for which he would not necessarily have been tried as a private, shall, if his conduct has been good for a continuous period of five years from the date of such reduction, not be precluded by such reduction from receiving the medal referred to in the first paragraph hereof.

(vii.) Members awarded the "Meritorious Service" medal, and the "Long Service and Good Conduct" medal, may wear both medals.

(viii.) When the conduct of a member who has earned the medal for "Long Service and Good Conduct" has, after the award of the medal, been such as to disqualify him from wearing the medal, it shall be competent for the Governor, on the recommendation of the Commandant of the Forces, to deprive him of the medal.

(ix.) Any medal or decoration forfeited by a member under the preceding paragraph may be restored to such member by the Governor on the recommendation of the Commandant of the Forces.

*Colonial Auxiliary Forces Officers' Decoration.**Persons eligible.*

471. The Colonial Auxiliary Forces Officers' Decoration is issued in accordance with the Royal Warrant of 18th May, 1899, subject to the following conditions:—

(i.) (a.) Officers having twenty years' commissioned service, which need not be continuous.

(b.) Honorary colonels and acting-chaplains who have the qualifying service of twenty years.

(c.) Officers who have retired and have the qualifying service.

Qualifying Service.

(ii.) (a.) Service rendered partly in the local forces of one colony or protectorate and partly in the local forces of another colony or protectorate, or partly in the local forces of one or more colonies or protectorates and partly in the Volunteer Force of Great Britain shall be reckoned; service on the west coast of Africa counting double.

(b.) Half the time served in the ranks of the auxiliary forces of any colony or protectorate, Indian Volunteers, or the Volunteer Force of Great Britain, shall also be reckoned.

(iii.) Service on the Permanent Staff or service in Defence Rifle Clubs shall not reckon as qualifying service for the decoration.

Applications.

(iv.) Application for the decoration shall be made in writing by the O.C. the company or unit to which the applicant belongs to the O.C. the District, who shall forward it, together with his recommendation, as provided for in paragraph (v.), to the Commandant of the Forces. Particulars of applicant's service shall be inserted and verified by the Under-Secretary for Defence on Form A. The Commandant of the Forces shall then forward his recommendation on Form B or C through the usual channels of correspondence to

the Governor. Officers who have performed part of the necessary qualifying service in other portions of the Empire than New Zealand must produce particulars of their previous service certified to by competent authority.

(v.) The decoration being granted as a reward for good and long service, Os.C. Districts should in each case state in general terms the reason which, in their opinion, gives the applicant a claim to receive the decoration.

Publication.

(vi.) The grant of the decoration shall be published in the Government Gazette.

(vii.) The letters "V.D." shall be inserted in the Army List against the name of the officer to whom the decoration is given.

Forfeiture.

(viii.) When the conduct of an officer after he has been awarded the Colonial Auxiliary Forces Officers' Decoration has been such as to disqualify him from wearing it, he may be deprived of it by the Governor.

Restoration.

(ix.) A decoration forfeited by an officer under the above provisions may be restored to him by the Governor.

Loss.

(x.) When a decoration has been lost, and it is desired to replace it, a declaration must be made before a Magistrate or a Justice of the Peace, stating the circumstances under which the loss occurred, and the rank, name, and company and unit of the officer to whom the decoration belonged. This declaration shall be forwarded to the Commandant, through the usual channel of correspondence in the case of an officer who is still serving, and direct in the case of one who has retired. The decoration shall be replaced, on payment of £1 ls., if the explanation as to the loss is considered satisfactory.

Form A.

COLONIAL AUXILIARY FORCES OFFICERS' DECORATION.

STATEMENT of the Commissioned Services of _____, of the _____, New Zealand Defence Forces.

[N.B.—Service in the ranks should be shown in full, but only its equivalent (under the regulations) should be carried forward as commissioned service into the last column.]

Unit and Company.	Rank.	Rank and Date of each Commission.		Total Service in each Rank.			Remarks.
		From	To	Y.	M.	D.	
			Total Commissioned Service.				

I certify that the above is a correct statement of the commissioned service of _____, New Zealand Defence Forces, and that his total commissioned service amounts to _____ years _____ months _____ days.

Signed: _____, Under-Secretary for Defence.
Defence Office, Wellington, New Zealand [Date].

COLONIAL AUXILIARY FORCES OFFICERS' DECORATION.

Certificate B.

For Officers still serving.

I HEREBY certify that _____ holds a commission in the _____, of the New Zealand Defence Force; that he has completed the qualifying period of twenty years' service; that he is an efficient and thoroughly capable officer; and that he is in every way deserving of the Colonial Auxiliary Forces Officers' Decoration.

Signed: _____, Officer Commanding District.
Date: _____

Recommended: _____, Commandant New Zealand Forces.
Headquarters, Wellington, New Zealand [Date].

COLONIAL AUXILIARY FORCES OFFICERS' DECORATION.

Certificate C.

For Retired Officers.

I HEREBY certify that _____ has completed the qualifying period of twenty years' service in active employment in the New Zealand Defence Forces, and that he is to the best of my belief in every way deserving of the Colonial Auxiliary Forces Officers' Decoration.

Signed : _____, Officer Commanding District.

Date : _____

Recommended :

_____, Commandant, New Zealand Forces.

Headquarters, Wellington, New Zealand [Date].

Colonial Auxiliary Forces Long-service Medal.

472. The Colonial Auxiliary Forces Long-service Medal is issued in accordance with the Royal Warrant of 18th May, 1899, subject to the following conditions:—

(i.) Members of the auxiliary forces of all ranks may be granted such medal after twenty years' service (which need not be continuous) in such forces. Service rendered partly in the auxiliary forces of one colony or protectorate and partly in the auxiliary forces of another colony or protectorate, or partly in the auxiliary forces of one or more colonies or protectorates, or Indian Volunteers, and partly in the Volunteer Force of Great Britain, shall be reckoned as qualifying service for the medal; service on the west coast of Africa counting double. The medal may also be granted to Volunteers who have retired after completing twenty years' service, and officers who have served in the ranks but have not qualified for the Colonial Auxiliary Forces Officers' Decoration.

(ii.) Service on the Permanent Staff or service in Defence Rifle Clubs shall not reckon as qualifying service for the medal.

(iii.) Applications for the medal shall be made through the O.C. the District, who shall forward same, stating why, in his opinion, the applicant is entitled to receive the medal. The applicant's record of service shall then be furnished and verified on Form D by the Under-Secretary for Defence, after which the application shall be recommended by the O.C. the District and Commandant New Zealand Forces, also on Form D, and forwarded through the usual channel of correspondence to the Governor, whose decision upon the validity or otherwise of any claim to the medal shall be final. Retired members shall, in the first instance, apply through the officer commanding the unit in which they last served.

(iv.) Applicants who have performed part of the necessary qualifying service in other portions of the Empire than New Zealand must produce particulars of their previous service, certified to by competent authority, and forward such with their application.

(v.) Names of recipients shall be published in the *Government Gazette*, after the publication of which the original applications (Form D) shall be returned to the headquarters for record and retention. Arrangements for the distribution of the medals shall be made by the O.C. the District, or as the Governor shall decide, at the earliest time that a good muster of the corps can be reckoned upon.

(vi.) Any officer who is subsequently awarded the Colonial Auxiliary Forces Officers' Decoration shall not be required to surrender the medal, but he shall not be permitted to wear both.

(vii.) When the conduct of any member of the auxiliary Forces after he has been awarded the Colonial Auxiliary Forces Long-service medal has been such as to disqualify him from wearing it, he may be deprived of it by the Governor.

(viii.) A medal forfeited by a member of the auxiliary Forces under paragraph (vii.) may be restored to him by the Governor.

(ix.) When a long-service medal has been lost and it is desired to replace it, a declaration must be made before a Magistrate or a Justice of the Peace stating the circumstances under which the loss occurred, and the rank, name, and company and unit of the individual to whom the medal belonged. The declaration shall be forwarded to the Commandant, who shall forward same to the Minister for transmission to the Governor. The medal shall be replaced on payment if the explanation as to its loss is considered satisfactory.

Form D,

INDIVIDUAL APPLICATION FOR THE COLONIAL AUXILIARY FORCES LONG-SERVICE MEDAL.

STATEMENT of service of _____, of the _____

Headquarters: _____
Date: _____

Unit, Company, and Number.	Rank.	Service.		Total.			Remarks.
		From	To	Years.	Months.	Days.	
Grand total							

I certify that the above statement of service is correct.

Defence Office, Wellington, N.Z., _____, Under-Secretary for Defence.
_____, 190 _____

I hereby certify that I consider the applicant to have rendered meritorious service which renders him eligible for the Colonial Auxiliary Forces Long-service Medal.

_____, Officer Commanding District.

Date :

Recommended : _____, Commandant N.Z. Forces.
Headquarters, Wellington, New Zealand.

New Zealand Volunteer Long and Efficient Service Medal.

473. (i.) Members of the Volunteer Force who have served efficiently in the Volunteer Force for twenty years, or who have served continuously for sixteen years as efficient, are entitled to the New Zealand Volunteer Long and Efficient Service Medal. Efficient service in Defence Force Cadets will be allowed to count as one-half time, provided the applicant has within six months of leaving the cadet corps transferred therefrom into the adult Volunteer Force.

(ii.) In the event of any unit or company being returned non-efficient for capitation for any year by reason of failing to capitate three-fourths of its minimum strength, the individual members of such unit or company who have done all the duties required by the Regulations shall, notwithstanding that they have not received capitation, nevertheless count any such year as efficient service toward the Long and Efficient Service Medal.

(iii.) In exceptional cases, where a break of not exceeding one year occurs in the service of an applicant for the medal, the decision as to the validity, or otherwise, of a claim for the medal shall be given by the Defence Minister, and shall be final.

(iv.) Officers and men who are subsequently awarded the Colonial Auxiliary Forces Officers' Decoration, or Colonial Auxiliary Forces Long-service Medal respectively, shall not be required to surrender the New Zealand Volunteer Long and Efficient Service Medal, but shall not be permitted to wear both.

New Zealand Volunteer Service Medal.

474. (i.) Officers of the Volunteer Force and Volunteers who have earned capitation and served efficiently in New Zealand Volunteer Force for twelve consecutive years are, whether they remain in or retire from the Force, entitled to the New Zealand Volunteer Service Medal. Cadet service, as provided in Regulation No. 473, will be allowed to count as one-half time.

(ii.) In the event of any unit or company being returned non-efficient for capitation for any year by reason of failing to capitate three-fourths of its minimum strength, the individual members of such unit or company who have done all the duties required by the Regulations shall, notwithstanding that they have not received capitation, nevertheless count any such year as efficient service towards the New Zealand Volunteer Service Medal: Provided also that for any year or portion of a year for which any such officer or Volunteer shall have been on active service, he shall be deemed for the purposes hereof to have been efficient, and earned capitation for that year.

(iii.) The New Zealand Volunteer Service Medal shall not be issued to officers or Volunteers who are already in possession of the New Zealand Long and Efficient Service Medal, or of any medal

issued for long or efficient service by the Imperial authorities. Officers and Volunteers in possession of New Zealand Volunteer Service Medal, and who subsequently receive New Zealand Long and Efficient Service Medal, or any Imperial medal for long or efficient service, may retain, but must not wear, the New Zealand Volunteer Service Medal.

BUILDINGS.

475. All buildings which are Government property, or which are partly Government property, shall be inspected annually and reported on by the O.C. the District, or an officer deputed by him so to do, prior to the 1st May in each year. An estimate of any money required for improvements or repairs shall be furnished with each report.

476. Buildings may, with the approval of the O.C. the District, be let, providing that such letting in no way interferes with the drilling of the Volunteers. The proceeds of such letting shall be applied as follows: If the buildings are mixed property, (1) to maintain them in proper repair; (2) to defray expenses connected with the care, lighting, &c.; and (3) to the Volunteer unit or company using the building: if the buildings are Government property, (1) to pay caretaking, lighting, &c.; (2) to their maintenance and improvement.

477. Buildings which are exclusively Government property may be used as the Commandant may think fit to authorise for public purposes.

478. The trustees of all buildings which are the property of the Government, or partly the property of the Government, shall adequately insure such buildings; and in case such buildings are wholly or partly destroyed, all moneys received from such insurance shall be expended in re-erecting or renovating such buildings.

RANGES.

479. All ranges owned or leased by the Government shall be under the actual control of the O.C. the District, and shall be inspected annually and reported on by the O.C. the District, or an officer deputed by him so to do, prior to 1st May in each year. An estimate of any money required for improvements or repairs shall be furnished with each report.

480. Ranges set apart or acquired by the Government for the use of the Defence Forces, and which are not in use or are found to be unserviceable, may be let or leased by the Minister from time to time, the proceeds to be applied to leasing, improving, or maintaining others more suitable.

481. Committees for the management of each range and for their care and preservation or improvement may be formed, of which committee the O.C. the District shall be *ex officio* President. All rules made by such committees must be submitted to him for approval.

482. Officers in charge of rifle-ranges owned or leased or which have been subsidised by the Government shall afford facilities for target practice to Cadet companies, subject to such orders as may be issued from time to time by O.C. the District.

PRECAUTIONS AT RIFLE PRACTICE.

483. In order to provide for the safety of the public, indiscriminate private practice on rifle-ranges shall not be permitted. All practice of the Permanent and Volunteer Forces must be so regulated as to insure the presence of an officer or a N.C.O., who shall be in charge of the firing party, and be responsible for enforcing strict regularity and discipline. None but experienced persons shall be employed as markers.

484. The Regulations to be observed on rifle-ranges are those published from time to time, by or under the authority of the Minister, in "Musketry Instructions."

CANTEENS.

485. Canteens may be established at military camps of exercise or other assemblies of Volunteers, under the authority and supervision of the O.C. the Forces so assembled, provided always that permission for the establishment of such canteens must previously be obtained from the O.C. the District.

486. Canteens may be let by the O.C. to a person or persons who will enter into a contract for the proper supply of liquor to the members of Defence Forces so assembled, except in districts where no-license has been carried.

487. All fees received from the contractor for the right to establish such canteen shall be expended in the reduction of the cost of providing food at such camps.

488. Every canteen is to remain closed between 10 p.m. and 10 a.m. daily; also during the hours of Divine service on Sundays, and at such other times as may be deemed necessary.

489. A picket is invariably to be detailed for duty at the canteen to preserve order, and the canteen shall be frequently inspected by the officers of the day to see that no irregularity takes place.

490. Canteens being established for the exclusive use and convenience of the Defence Forces, civilians or other persons in plain clothes are not to be served by canteen tenants unless in the company of a member of the Defence Forces in uniform. On Sundays no person in plain clothes is to be admitted to the canteen.

491. No gambling shall be allowed in the canteen, and no intoxicating or malt liquors of any description shall be served to any one appearing in the slightest degree to be intoxicated.

492. A scale of charges shall be posted in one or more conspicuous positions in the canteen.

493. All liquors and stores on sale shall be subject to inspection by the O.C. or medical officer at any time, and these officers may forbid the sale and order the removal of any articles they may consider to be of bad or inferior quality.

494. Every canteen tenant shall, when practicable, obtain a conditional license under the Licensing Act for the time being in force. Where, however, the absence of any such license is satisfactorily accounted for to the O.C. the District, a canteen may be held upon such conditions as the O.C. may determine, subject to the provisions of these regulations.

495. In cases of disorderly behaviour, or for other cause that may appear sufficient to the O.C., the canteen may be closed absolutely at any time by order of such officer, and the canteen tenant shall have no claim for compensation for any loss sustained by reason of such closing.

INTERNAL ECONOMY OF VOLUNTEER UNITS OR COMPANIES.

496. In every Volunteer unit or company the officers and two N.C.Os. shall form the finance committee for the management of the affairs of the unit or company, of which the O.C. will be the treasurer.

497. Every Volunteer unit or company shall have one general meeting in the first month of each Volunteer year, at which the O.C. and committee shall produce and explain the accounts of the unit or company for the approval of the meeting. A copy of the statement of accounts shall be posted in the orderly-room, and be kept posted during the year.

498. The finance committee of a band shall consist of two officers commanding units or companies who shall be nominated by the O.C. the District, and the bandmaster or band-sergeant, who shall act in accordance with the provisions of the preceding regulation.

499. Non-efficient Volunteers shall be liable for the amount of the capitation that would have been paid to the unit or company had such non-efficient Volunteer been efficient. This amount, as well as any subscriptions unpaid, can be recovered by the O.C. the unit or company as a debt, as provided in section 57 of the Defence Act.

VOLUNTEER COMPANY RULES.

500. In order to give legal force to the rules proposed by a Volunteer unit or company for the management of its affairs, they must be submitted in duplicate by the O.C. the District to the Commandant for the approval of the Governor.

501. A model set of rules is given hereinafter for guidance, but other sets of rules will not necessarily be objected to.

502. Rules of Volunteer units or companies to be forwarded for submission shall be printed or typewritten on foolscap, and shall be transmitted in duplicate, one copy being for retention at headquarters, the other to be returned to the company.

503. The model rules given hereinafter shall be deemed to be the rules of all Volunteer units or companies until such units or companies have submitted and obtained the approval to a set of private rules.

504. A copy of the rules in force in a unit or company shall be given to each member on enrolment, for his guidance and information, but the non-delivery of such copy shall not relieve a Volunteer from any penalty under the Defence Act or these Regulations.

MODEL RULES.

(Where necessary, read "unit" for "company.")

The company serves under the Defence Act, and the members are consequently subject to the provisions of that Act and any amendments thereof, and to all regulations made thereunder.

The company shall consist of two classes: (1) Enrolled members; (2) honorary members, the latter contributing to the funds of the corps, but not being enrolled for service.

The annual subscription of enrolled members of the company shall be 12s., and shall be paid in equal instalments on the first day of each month.

The annual meeting of the company shall take place during the month of March in each year.

After the acceptance of the services of the company, no person shall be admitted as a member unless with the approval of the O.C., on the proposal of two or more members of the company, one of whom must be a N.C.O.

Each member must be provided with uniform and accoutrements of the approved pattern.

Each member shall be responsible for the due preservation of all articles issued to him.

The expression "property of the company" means and includes all arms, stores, ammunition, clothing, musical instruments, &c., belonging to a Volunteer company, as defined in the interpretation section of the Defence Act.

The officer commanding shall notify the time and place for all company parades, drills, and rifle practice.

A record of all fines imposed on members of the company shall be entered in a book kept by the O.C. for that purpose.

All fines shall become due on or before the last day of the month in which they have been incurred, and shall be collected by a sergeant detailed for that duty, and paid by him to the O.C. for credit to the funds of the company.

Where the property of the company is not vested in trustees, the same or such part as is not so vested is, by the Defence Act, legally vested in the O.C. and his successors in office; but a committee to aid him in the management of its finances shall be appointed yearly at the annual meeting. The committee shall consist of all the officers and two N.C.Os. of the company, and shall be convened by direction of the O.C. the company.

The O.C. shall cause an abstract of the accounts to be annually prepared and audited for inspection of members at annual meeting. A copy of such accounts shall be posted in the orderly room.

Honorary members are not to interfere in any way with the military duties of the company.

Honorary members shall severally pay a donation of £3 3s., or an annual subscription of £1 1s.

REGULATIONS FOR CADET VOLUNTEERS.

505. The services of Cadet companies, other than those connected with Government public schools, may be accepted, provided that not less than forty lads or more than sixty (exclusive of officers), between the ages of thirteen and seventeen years are available as members. Cadets shall not take the oath of allegiance.

506. Lads attending a Government public school, in connection with which there is a Cadet company under the control of the Education Department, are not to join a Volunteer cadet company whilst attending such school.

507. The establishment, organization, and drill shall be the same as for Infantry Volunteers.

508. Officers of Cadet companies who are not pupils at the college or school in connection with which the cadet company is formed shall be granted acting appointments. Commissions shall be issued on such acting officers passing the examination as laid down in these Regulations for adult Volunteer officers. Officers who are pupils at such college or school shall be granted honorary acting appointments only.

509. All acting officers, and honorary acting officers above the rank of lieutenant, shall be appointed by the Minister on the recommendation of the Commandant. The names of the proposed officers shall be forwarded by the O.C. the District. Honorary acting officers below the rank of captain shall be appointed by the O.C. the District.

510. Cadet officers may be allowed by the O.C. the District to attend not more than two camps per annum of adult units or companies.

511. N.C.Os. of Cadet companies shall be given acting appointments. These shall be made by the O.C. of the company. Acting N.C.Os. can be reduced to the ranks for misconduct by the O.C. the company.

512. Accoutrements and arms shall be issued to accepted Cadet companies as laid down in Equipment List.

513. Ammunition shall be issued at the rate of fifty rounds per year for each cadet.

514. Out of moneys appropriated by Parliament for the purpose capitation shall be granted to Cadet companies at the rate of 5s. per head per annum, or such other rate as the Minister directs, and shall be payable under the following conditions:—

(i.) To earn capitation each member must have attended at least twenty-four parades, each of which must be at least one hour's duration, during the Volunteer year; and expended fifty rounds of ammunition in class-firing at ranges up to five hundred yards.

(ii.) That the company is up to, or above, the minimum strength.

(iii.) That at least thirty members qualify for capitation.

515. Os.C. Cadet companies shall furnish to the O.C. the District by the end of the Volunteer year a return showing the parades attended by each cadet, and also showing if class-firing has been carried out; this return to be certified as correct by the O.C. the Cadet company. In addition to the yearly capitation grant, a yearly allowance not exceeding £10 may, on the recommendation of the O.C. the District, be granted on the approval of the Minister to such Cadet companies as are not connected with colleges or high schools for the purpose of defraying expenses for hire of drill-halls, light, and other charges: Provided, however, that no Cadet company shall be recommended for such grant unless the said company has earned capitation for that year.

516. Os.C. Districts shall inspect Cadet companies at least twice in each year, and shall report any company that is inefficient or below minimum strength.

517. Where practicable, Cadet companies may be allowed by the O.C. the District to hold a camp for a period not exceeding seven days. A grant of 2s. per head per day towards expenses of such camp shall be granted. Camp equipment shall be issued on loan by the O.C. the District, articles not returned to be a first charge against capitation.

518. (1.) The services of N.C.O. Staff instructors shall be placed at the service of Cadet companies by the O.C. the District, when practicable, for instruction or target practice.

(2.) The O.C. the District may order or permit any Cadet company to attend any parade or field day.

519. Members of Cadet companies may, and are to be encouraged to, transfer to adult companies on attaining the age of seventeen years, and the parades attended by them as cadets shall count towards capitation as a Volunteer.

520. Efficient cadet service will be allowed as one-half service towards New Zealand Volunteer Long and Efficient Service Medal, and the New Zealand Volunteer Service Medal.

521. Cadets will be allowed to resign from their companies with the consent of the O.C. the company.

522. Cadets may be dismissed from the company for misconduct by the O.C. the District on the recommendation of the O.C. the company, or in the case of school or college cadets on the recommendation of the head-master.

523. The Minister may from time to time appoint an officer to act as Inspecting Officer for Cadet Volunteers, and such officer may, through the O.C. the District, order a parade of any Cadet company for the purpose of inspection thereof. Inspecting officers shall report direct to the Commandant.

DEFENCE RIFLE CLUBS.

524. Rifle Clubs formed and accepted under the provisions of the Defence Act shall be embodied in the Defence Forces of the colony, and form a reserve force for the Volunteer Force.

525. Rifle Clubs so formed shall be known as "Defence Rifle Clubs," and may be formed on the recommendation of the Commandant,—

(i.) At places where the range proposed to be used is more than five miles from the headquarters of the nearest Volunteer

company or detachment of Mounted Rifle Volunteer company. In case of Rifle Clubs so formed, any person over the age of eighteen years, and who is a born or naturalised subject of His Majesty the King, and who resides more than five miles from the headquarters of such company or detachment, shall be eligible for enrolment.

- (ii.) At places where the range proposed to be used is less than five miles from the headquarters of nearest Volunteer company or detachment of Mounted Rifle Volunteer company, in which case only those persons who are over thirty years of age, and who have already served for three years in the Volunteer Force, shall be eligible for enrolment.

526. The O.C. the Districts shall, before recommending the acceptance of any Defence Rifle Club, satisfy themselves as to the suitability and safety of the proposed range. No monetary grant shall be made to Defence Rifle Clubs for the purpose of securing or maintaining rifle-ranges.

527. Every Defence Rifle Club shall consist of not less than fifteen members.

528. Members shall enrol and take the oath of allegiance as laid down in the Defence Act for Volunteers, which form shall be forwarded to the O.C. the District. Members will be permitted to resign at any time on payment of all moneys due by them to the Defence Department. Such resignation shall be notified to the O.C. the District by the president of the club.

529. At the formation of the club, and thereafter at each annual meeting of the club, a president shall be appointed, who shall act as executive officer of the club. A secretary and treasurer shall also be appointed. The O.C. the District shall be notified of such appointments.

530. The Defence Department shall supply Defence Rifle Clubs with 303 rifles on payment as follows:—

M.L.E. rifles (when available), cash in advance; or with Martini-Enfield rifles, half-cash in advance, balance in twelve months.

The personal guarantee of the president and three members shall be given for payment for the arms. The arms shall remain Government property until paid for.

531. A free issue of 100 rounds of ammunition shall be made annually to each enrolled member of Defence Rifle Clubs who has qualified as under:—

Made 21 points out of seven shots at 500 yards at second-class target; and

Attended at least two of the parades as hereinafter provided.

532. No allowance of ammunition shall be made unless one-half of the enrolled members have qualified for the same. The requisitions for ammunition shall be prepared on the proper form and certified to by the president and one other member of the club, and shall be forwarded to the O.C. the District as soon as possible after the 28th February in each year, and such issue of ammunition shall be made as ordered by the O.C.

533. If the O.C. the District considers that a Defence Rifle Club range is safe and suitable for field-firing, he may, on his own responsibility, and at the request of the president of the club, issue an extra allowance of twenty rounds per man, to be expended in field firing under military supervision.

534. Free railway-passes may be issued by the O.C. the District to members of Defence Rifle Clubs to enable them to attend the annual meeting of the New Zealand Defence Force Rifle Association. No other railway-passes shall be issued to members of Defence Rifle Clubs. (See Regulation 425.)

535. There shall be four quarterly drills for every Defence Rifle Club. The drills shall not be less than two hours duration, and shall be principally devoted to field-work, fire-discipline, and inspection of arms. Members who may not be able to attend the club drills may, on application to the O.C. the nearest Volunteer company, or to the president of any other Defence Rifle Club, be allowed to attend any drill of the company or club at which it may be convenient to receive them. All parade states shall be forwarded to the O.C. the District.

536. No parade of a Rifle Club shall be allowed to count towards earning the Government grant of ammunition unless at least one-half of the members of such Rifle Club are present.

537. The Minister may from time to time appoint an officer to act as inspecting officer for Defence Rifle Clubs, and such officer may assemble the members of any such club for the purpose

of inspection twice a year. Such inspections shall count as parades, as before mentioned.

FORMATION OF VOLUNTEER COMPANIES OR UNITS.

538. Persons wishing to form Volunteer companies or units should place themselves in communication with the O.C. the District, who shall submit the offer of their services, together with his remarks or recommendations, for consideration.

539. In considering the offer of the services of a new unit or company, regard shall be had to the number and description of the units or companies already existing in the same district, to the circumstances of the locality, and to the limits imposed by the amount placed at the disposal of the Government by Parliament in the Defence vote. It is therefore necessary that, in forwarding such offers of services, it should be stated:—

- (i.) The circumstances which appear to render it advisable to sanction the formation of the proposed unit or company.
- (ii.) The place proposed for the headquarters of the unit or company, and the proposed designation.
- (iii.) The number of persons who are prepared to enrol themselves, being subjects of His Majesty by birth or naturalisation.
- (iv.) For Artillery: Where it is proposed that the artillery practice shall be carried on, and whether such practice will interfere with the safety or convenience of the public.
- (v.) For other Arms: That the use of a rifle-range has been secured, and the situation thereof; the extent of range afforded, which must not be less than 600 yards, and that perfect arrangements can be made to secure the safety and convenience of the public.
- (vi.) That a safe storehouse and magazine for any arms and ammunition which may be issued will be provided.
- (vii.) And that the proposed officers of the new unit or company are fit and proper persons.

DISBANDMENT OF VOLUNTEER UNIT OR COMPANY.

540. When a Volunteer unit or company is about to be disbanded, the O.C. the District shall make immediate arrangements for the return to store of all arms, accoutrements, and Government property on issue, and for the payment of the cost of such articles as may be deficient or damaged; and on his report that this has been done, the assent of the Governor shall be obtained for the disbandment of the unit or company.

RULES OF NEW ZEALAND DEFENCE FORCE RIFLE ASSOCIATION.

541. The object of this Association is to encourage proficiency in rifle shooting in the Defence Forces of New Zealand.

542. The executive shall consist of a patron, who shall be His Excellency the Governor, and of a vice-patron, who shall be the Minister. The president of the executive shall be the Commandant of the Defence Forces. The executive committee shall consist of seven members. The executive committee shall be nominated annually prior to the 1st day of April (on which date the function of the former committee shall cease) by the Commandant, and approved by the Minister.

543. The annual meeting of the executive shall be held at Wellington in the month of March.

544. The executive shall have power to arrange a programme and compile rules and regulations for the annual prize meeting of the Association, and to allot any grant that the Government may make to the Association, or any other funds of the Association, in prizes for such meeting, or in such other manner as they may think fit for the benefit of the Association.

545. The executive may appoint an executive officer from the members of the executive, and delegate what powers they may have and think fit to him. They may also appoint other persons to assist them in carrying out the programme of the annual meeting. They shall annually, and prior to the annual meeting, appoint an auditor or auditors, who will as soon as may be after the annual meeting, draw up and present a balance-sheet for presentation to the next meeting of the executive.

546. All property of the Association shall be deemed to be the property of the executive.

547. The executive shall have power to alter, amend, or cancel any portion of the programme or regulations for the annual prize meeting.

DRESS REGULATIONS.

548. All branches of the Permanent Force and Volunteer Force are to be clothed in the "service dress," as herein laid down.

GENERAL INSTRUCTIONS.

549. When battalions, or other administrative units, are provided with the service dress as herein laid down, a full dress shall be permitted. A detailed description of the same must first be submitted for approval. The colour of such full dress shall be either scarlet, dark blue, or dark green. (Highland companies of Infantry battalions will, when provided with service dress, and also with the full dress selected by battalion, are allowed to wear Highland uniform on private parades, but not at any battalion or Government parade.) Os.C. are forbidden to introduce or sanction any unauthorised addition to or deviation from the approved pattern of full dress.

550. The adoption of full and mess dress by officers of the Headquarters and District Staff is entirely optional.

551. Officers who have been seconded from the Imperial service for service on the New Zealand Staff may continue to wear the uniform of their regiment, but shall conform to the Regulations in so far as Staff forage-cap and gorget on undress and service uniform are concerned.

552. Unattached officers on the active list and officers on the retired list shall wear the uniform of the corps to which they last belonged. The latter shall wear the initial "R" on the shoulder-knots or straps.

553. The orders of dress as laid down in Tables A and B shall be observed and read in connection with the dress, clothing, and equipment regulations, and the following instructions.

554. No member of the Defence Forces shall wear any unauthorised ornament or emblem when in uniform.

555. Irishmen of all ranks are authorised to wear a sprig of shamrock in their head-dress on St. Patrick's Day.

556. Officers, warrant officers, and N.C.Os. of Permanent Staff and Permanent Force shall wear uniform in camp and quarters and on all other occasions while on duty; other ranks of Permanent Force at all times, except by special permission of the O.C. Permanent Force. On furlough, N.C.Os. and men of Permanent Force shall be allowed to dress in plain clothes.

557. Officers, N.C.Os., and men of Volunteer Force shall wear uniform on all occasions while on duty.

558. When the full dress head-dress is worn on duty the chin-strap shall be worn at the point of the chin, and sufficiently short to prevent it from slipping underneath.

559. In uniform, watch chains and trinkets are not to be worn in such a manner as to be seen.

560. Revolvers shall be carried on active service, or when specially ordered, by all ranks for which they are the regulation equipment. No special pattern is laid down for officers, but all revolvers must carry Government ammunition.

561. In mounted corps in marching order, on active service, and when specially ordered, the shoe cases of all ranks shall be packed.

562. The greatcoat shall be worn over equipment. Greatcoats shall be worn by officers on duty when the men parade in them. When carried by mounted troops they shall be rolled in front of the saddle if the latter is without "fans." Units in possession of military saddles shall carry the cape over the wallets and the cloak behind the saddle. On dismounted parades and duties of mounted troops, and by foot units, they shall be carried *en banderole* over the left shoulder.

563. The haversack shall be worn over right shoulder by all ranks, excepting Field Artillery, which will wear it over the left shoulder, in marching order; on other occasions it shall only be carried when specially ordered for use, and is not to be worn rolled up.

564. Officers in uniform when in mourning, or attending funerals, are to wear a piece of black crape $3\frac{1}{4}$ in. wide round the left arm above the elbow. This is the only mourning to be worn in uniform unless other orders are specially issued, and is restricted to the ranks named. It shall not be worn at *levées*, except when specially ordered.

565. Military decorations and medals shall be worn over the sash and under the pouch-belt on the left breast of the garment, which is the full dress of the unit or individual. They shall be worn in a horizontal line, suspended from a single bar (of which the buckle is not to be seen), or stitched to the garment, and placed between the first and second buttons from the bottom of the collar of the garment. The riband is not to exceed 1 in. in length, unless the number of clasps require it to be longer.

566. Military medals shall be worn in the order of the dates of the campaigns for which they have been conferred; the first decoration or medal obtained being placed farthest from the left shoulder.

567. Ribands only of medals and decorations shall be worn with undress or khaki uniform, except when it is worn in review order. These ribands shall be $\frac{1}{2}$ in. in length, and shall be sewn on to the cloth of the coat or jacket, or with khaki, worn on a bar without intervals. They should not be made to overlap, and when there is not sufficient room to wear the ribands in one row they should be worn in two rows, the lower being arranged directly under the upper. When there is not room for them on the mess jacket with roll collar they should extend on to the lappel below the collar badge.

568. Miniature decorations and medals shall only be worn on mess dress, and in evening dress (plain clothes) in the presence of the Governor and on public and official occasions.

569. Decorations and medals, and the ribands appertaining thereto, will be worn as laid down in the Imperial Regulations.

570. The Sam Browne belt shall always be worn over the frock or service jacket in marching or drill order; when the pistol is not carried only one brace shall be worn.

571. Spectacles or glasses may be worn by all ranks on or off duty.

572. The following rules shall be observed by officers as to the manner and times of wearing certain articles:—

- (i.) Swords shall be carried by officers on all parades and duties, unless otherwise directed. They shall not be worn on board ship, at mess, or at stables; or by Infantry company officers on active service and at manœuvres. Swords of mounted officers shall be carried in a frog on the shoe-case on the saddle in all mounted orders of dress other than review order.
- (ii.) The scabbards of officers of foot units in review order shall be hooked up. The scabbard shall be carried in the left hand by officers of mounted units and other mounted officers when on dismounted duties or ceremonies.
- (iii.) Jack-spurs shall be worn with knee-boots by all mounted officers. Steel box-spurs with plain rowels shall be worn by mounted officers when wearing overalls and Wellington boots.
- (iv.) Spurs shall not be worn (a) on parade by majors and brevet majors of foot units unless these officers are required to perform mounted duties; (b) on board ship; (c) by officers inspecting armaments or magazines; (d) by mounted officers performing dismounted duties in circumstances when spurs are manifestly a useless encumbrance.
- (v.) Field glasses or telescopes shall be carried by officers in marching order, and when specially ordered.
- (vi.) Whistles shall be carried by officers of mounted services in all orders of dress when on mounted duty with troops, and by officers of dismounted services in marching and drill order when under arms with troops.

573. Officers who are no longer on the Staff are not entitled to wear the Staff uniform, Staff officers' undress uniform, or Staff distinctions, except with special authority when temporarily performing Staff duty.

574. "Review order, Staff in blue": When this is the order of dress for a parade the blue frock-coat shall be worn in place of the tunic by officers of Headquarters and District Staff. This order shall be used for church parade.

575. Officers attached to a unit for temporary duty shall wear the uniform of the unit to which they belong.

576. Os.C. shall be responsible for the forage caps worn by their men being sufficiently large to afford proper protection to the head.

577. On detached duties not under arms, and when off duty out of barracks or camps, "review order" shall be worn with forage cap in place of full dress head-dress; waist-belts shall also be worn, but without side-arms (excepting sergeants, who will carry side-arms). In the mounted services the sword-belt shall only be worn by those units in which it is worn over the tunics.

578. In order to insure uniformity in the dress and equipment of N.C.Os. and men, the following instructions shall be observed:—

- (i.) Rifle or carbine, sword, bayonet, waist-belt and frog, and bandolier, shall be carried on parade in all orders of dress by the several arms and corps equipped with them, but on dismounted duties mounted men shall only carry such of their arms as may be specially ordered.
- (ii.) The bayonet is to hang over the left hip, and under the haversack when that article is worn.
- (iii.) The Infantry sash is to be worn over the right shoulder. Sergeants shall only wear the sash in review order, on orderly duty, and when walking out.
- (iv.) Black pouches or accoutrements are not to be cleaned with jet or other composition. Blacking only is to be used.

TABLE A.

579. Orders of Dress—Officers.

Order of Dress.	Dress.	Occasions when to be worn.	Remarks.
Review order.	No. 1—Full dress.	<ol style="list-style-type: none"> (a.) State ceremonies. (b.) When His Excellency the Governor is present. (c.) Royal escorts. (d.) Guards of honour. (e.) Guards, as ordered by general officers commanding and on garrison duties. (f.) Guards of Royal residences. (g.) General courts-martial. (h.) Church parades. (i.) Funerals. (j.) Ceremonies or entertainments, when general officer commanding or officer commanding district considers it desirable to do special honour to the occasion. (k.) Official balls, dinners, luncheons, or breakfasts, and evening receptions. 	<p>When mounted. Pantaloons, knee-boots, and jack spurs.</p> <p>When dismounted. Trousers, Wellington boots, and box spurs.</p> <p>On guard duties Infantry officers carry greatcoat, haversack, and water-bottle.</p> <p>See Regulation 608.</p>
Marching order.	No. 2—Service dress.	<ol style="list-style-type: none"> (a.) Active service. (b.) Manœuvres. (c.) Training. (d.) Marches. (e.) Field inspection by general officers commanding. (f.) As may be specially ordered. 	<p>Headquarters and District Staff shall wear their undress uniform with frock, and at manœuvres with brown leather leggings and ankle-boots in place of knee-boots. The following articles will be carried by regimental officers: Haversack, water-bottle, field-glass, and compass.</p>
Drill order.	No. 3—Service dress.	<p>Divisional and brigade parades, as may be ordered.</p> <p>All ordinary drills, and regimental duties and fatigues, and when attending examination for promotion.</p> <p>District regimental courts-martial, and courts of inquiry; garrison and Regimental Boards.</p> <p>Regimental orderly duties in barracks or camps, and on other occasions when not on duty with troops for which no special order of dress in regulation.</p>	<p>Headquarters and District Staff shall wear their undress uniform with frock, and, if mounted, knee-boots. Forage cap shall be worn in place of service dress hat unless otherwise ordered. Swords shall be worn when on duty, and as the occasion may require when not on duty.</p>

TABLE A—continued.
Orders of Dress—Officers—continued.

Order of Dress.	Dress.	Occasions when to be worn.	Remarks.
Mess order.	No. 4—Mess dress.	Dining at naval and military messes unless full dress is ordered, and at naval and military evening dances and entertainments.	Shall not be worn under canvas at manoeuvres.

580. *Horse Furniture—Officers.*

Officers' horse furniture shall include the head-ropes in all orders of parade. When specially ordered, mess-tins, nose-bags, picketing-gear, forage-nets, and surcingle-pads shall be carried.

Branch of Service.	Review Order.	Marching Order.	Drill Order.
Staff	Saddle; bridle complete; breast-plate; wallets (general officers wear the gold lace frounce over the wallets and saddlecloth except when "Staff in blue" is the order of dress); cape, (greatcoat when ordered,) carried behind the saddle.	As for review order, but with field-glasses on off side and shoe-case on near side of saddle, and without gold lace cover, frounce, and saddle-cloth, for general officers; cloak rolled behind saddle.	As for marching order, but no cloak unless ordered by the officer commanding the troops.
Field Artillery, Mounted Rifles, and Infantry.	Saddle; bridle complete; breast-plate; wallets; cape rolled and strapped in front of the wallets, or new greatcoat behind the saddle.	As for review order, but with field-glasses on off side and shoe-case on near side of saddle, and greatcoat, rolled, behind saddle.	As for marching order, but no greatcoat unless ordered.

TABLE B.

581. *Orders of Dress—Non-commissioned Officers and Men.*

Orders of Dress.	Dress.	Occasions when to be worn.	Remarks.
Review order.	No. 1—Full dress.	(a.) State ceremonies. (b.) When His Excellency the Governor is present. (c.) Royal escorts. (d.) Guards of honour. (e.) Guards of Royal residences. (f.) Guards, as ordered by general officer commanding, and on garrison duties. (g.) General, district, and garrison courts-martial, garrison Boards, and Courts of inquiry. (h.) Church parades. (i.) Funerals. (j.) As may be specially ordered.	Artillery and Mounted Rifles: When mounted, pantaloons, knee-boots, and jack-spurs; when dismounted, trousers. Horse Furniture: Saddle and bridle complete, with head-ropes, and wallets and shoe case unpacked, breast-plate and hoof-picker; nose-bag, haversack, and water-bottle; greatcoat rolled behind the saddle, when ordered. Unmounted Troops: Greatcoat, ammunition pouch, haversack, water-bottle, when ordered.
Marching order.	No. 2—Service dress.	(a.) Active service. (b.) Manœuvres. (c.) Field days. (d.) Marches. (e.) Field inspection by general officer commanding. (f.) Guards, when full dress is not worn. (g.) Fort manning for Garrison Artillery. (h.) And as may be specially ordered.	All Troops: Service hat, haversack, and water-bottle; greatcoat (when ordered). Mounted Troops: Horse furniture: Saddle and bridle complete, with head-ropes; breast-plate, wallets, and shoe-case packed; hoof-picker, nose-bag, forage-net, heel-ropes.

TABLE B—continued.
Orders of Dress—Non-commissioned Officers and Men—continued.

Orders of Dress.	Dress.	Occasions when to be worn.	Remarks.
Drill order.	No. 3—Service dress.	Divisional and brigade parades, as may be ordered. All ordinary drills. Regimental courts-martial, Courts of inquiry, and Boards. Escorts for prisoners.	Forage-cap shall be worn in place of service cap, unless when otherwise ordered.

OFFICERS.

582. BADGES OF RANK.

The rank of officers is denoted by badges as under, worn on shoulder-knots or straps:—

Colonel	Crown and two stars below.
Lieut.-Colonel	Crown and one star below.
Major	Crown.
Captain	Two stars.
Lieutenant	One star.
Medical Officers	According to rank.
Quartermasters	According to rank.
Paymasters	According to rank.
Chaplains	According to rank.

Officers on the retired list shall wear the letter "R" below the badge of rank on shoulder-straps.

In service dress, officers' badges of rank shall be in brass.

In full dress, if the shoulder-knots are of gold lace, the badges shall be in silver, and *vice versa*.

583. GORGET PATCHES.

Gorget patches shall be worn by officers in undress and service dress.

Gorget patches shall be of cloth, $4\frac{1}{2}$ in. long, and showing $\frac{3}{16}$ in. of collar above and below the patch, and to be pointed at outer end, sewn on each side of the collar in front, a loop of silk braid along centre with a gorget (20 line) button near the point.

The following gorget patches shall be worn by the officers of the following branches of the service. Staff instructors or inspectors shall not wear gorget patches.

Headquarters Staff and District Staff.—Scarlet cloth, with loop of scarlet silk.

Surgeons.—Dull cherry cloth, with loop of black Russia tracing. Gorget button near point.

Veterinary Officers.—Maroon cloth, no loop; button near point.

Chaplains.—Black cloth, loop of black Russia tracing; black cloth button near point.

PERMANENT HEADQUARTERS OR DISTRICT STAFF.

584. Full Dress.

Cocked Hat.—As described in paragraph 7 of "Dress Regulations for the Army, 1900," with loop of $\frac{3}{4}$ in. lace, and netted with gold purl head.

Plume.—White swan feathers, drooping outwards, 8 in. long, with red feathers under them, long enough to reach the ends of the white ones; feathered stem, 3 in. long.

Tunic (for a Colonel).—Scarlet cloth, with blue-cloth collar and cuffs. The collar laced round the top and bottom with $\frac{5}{8}$ in. lace; the cuffs round, 3 in. deep, with two bars of $\frac{5}{8}$ in. lace round the top, showing $\frac{1}{8}$ in. blue cloth between the bars. A scarlet flap on each sleeve, 6 in. long, and $2\frac{1}{2}$ in. wide at the points, edged with $\frac{5}{8}$ in. lace, and a similar flap reaching to $\frac{1}{2}$ in. from the bottom of the skirt on each skirt behind, the flaps $\frac{1}{2}$ in. wide at the top, $1\frac{1}{2}$ in. at the centre point, and $2\frac{1}{4}$ in. at the bottom. A bar of $\frac{5}{8}$ in. lace from the centre of the waist to the bottom of the skirt; eight buttons down the front; three on each flap, the top buttons on the flaps behind being at the waist. The front, collar, cuffs, flaps, and bar of lace on the skirt edged with white cloth $\frac{3}{16}$ in. wide. The tunic lined with white; round the waist a band of white

leather 2 in. wide, fastened with two hooks and eyes. Twisted round gold shoulder-cords, universal pattern, lined with scarlet; a small button at the top.

Officers below the rank of colonel shall wear only one bar of lace in the collar and cuffs.

Lace.—Gold, Staff pattern.

Buttons.—Staff pattern.

Trousers.—Blue cloth, with $1\frac{3}{4}$ in. scarlet stripe down the side seams.

Pantaloon.—Blue cloth, with scarlet cloth stripes, $1\frac{1}{2}$ in. wide down the side seams.

Boots.—(1.) When on mounted duties, knee-boots shall be worn. The knee-boots shall be cut with a V at the top in front of the knee; the height will depend upon the length of the leg and the relative height of the calf. The boot, which is sloped at the back, should reach in front to about 4 in. from the top of the knee, and at the back just to the top of the calf. The leg of the boot should be jacked sufficiently to prevent it sinking. A spur-rest 2 in. above the top edge of the heel to keep the spur horizontal. (2.) When dismounted, Wellington boots with boxes for spurs.

Spurs.—(1.) With knee-boots, jack-spurs, with straps, buckles, and chains. (2.) With Wellington boots, steel box spurs. In the evening, when review order is worn, and in mess order, box spurs with dumb rowels shall be worn.

Straps.—Whenever spurs are worn with trousers, straps are to be worn also.

Sash (for Colonel).—Gold and crimson silk net, $2\frac{1}{4}$ in. wide; two crimson stripes $\frac{3}{8}$ in. wide, the rest gold; round tassels of gold fringe, 9 in. long. Web or leather lining, with loops for sword slings, fastened with buckles when worn with the frock-coat, if the sword belt is not worn. The sash is to be worn round the waist, tassels hanging from the left side.

For officers below the rank of colonel, as for Infantry of the line.

Sword.—As for the arm of the service to which the officer formerly belonged.

Scabbard.—Steel.

Sword Belt and Slings.—As laid down in Imperial Dress Regulations for a general officer.

Gloves.—White doeskin or buckskin.

Aiguillette.—Aiguillette as laid down in Imperial Dress Regulations shall be worn by the Headquarters Staff only. It shall be worn on left shoulder.

585. *Undress.*

Forage Caps.—Naval pattern, blue cloth with three cloth welts, $3\frac{1}{4}$ in. total depth, diameter across the top $8\frac{1}{4}$ in. for a cap fitting $21\frac{1}{2}$ in. in circumference; the top to be $\frac{1}{8}$ in. larger or smaller in diameter for every $\frac{1}{4}$ in. the cap may vary in size of head above or below the before-mentioned standard, e.g., a cap $22\frac{1}{4}$ in. in circumference, diameter across the top, $8\frac{1}{2}$ in.; cap 21 in. in circumference, diameter, $7\frac{3}{4}$ in. The sides to be made in four pieces, and to be $1\frac{1}{2}$ in. deep between the welts; a scarlet cloth band $1\frac{3}{4}$ in. wide placed between the two lower welts. Staff badge to be worn on front of band. The cap set up on a band of stiff leather, or other material, $1\frac{3}{4}$ in. deep.

Chin-strap for all officers to be made of black patent leather, $\frac{3}{8}$ in. wide, buttoned on to two gorget buttons placed immediately behind the corners of the peak.

The peak of the cap shall be of the following pattern: Patent leather: Field officers shall wear embroidery of gold oak-leaves, $\frac{3}{4}$ in. wide on front edge of peak. For other officers: Patent leather without embroidery. The peak to droop at an angle of 45 degrees, and to be 2 in. deep in the middle when worn with embroidery, and $1\frac{1}{2}$ in. when plain. This cap shall only be worn by officers of Headquarter and District Staffs.

Field Caps.—Folding, blue cloth, about $4\frac{1}{2}$ in. high, and not less than $3\frac{3}{4}$ in. across the top, crown-shaped similar to the glengarry, folding peak in front, flaps at the sides to let down, lower flaps to fasten under the chin when unfolded. When folded they fasten in the front of the cap with two gorget (or 20-line) buttons. Scarlet cloth tops. Gold French braid welts on top, and at front and back seams. Staff badge on the left side, $3\frac{1}{2}$ in. from the front, and 1 in. from the top of the cap, measured from the centre of the badge. A chin-strap may be worn.

Frock Coat.—Blue cloth, double-breasted, with collar and cuffs of the same material as the coat; the cuffs round, 3 in. deep, a flap and three small buttons on each sleeve. Plain flaps at the plaits behind, $1\frac{1}{2}$ in. wide, and, for an officer 5 ft. 9 in. in height, 11 in. long; two rows of buttons down the front, eight in each row, the rows 8 in. apart at the top and 4 in. at the waist; two buttons at the waist behind and one at the bottom of each skirt flap; the skirts lined with black. Buttons and shoulder-cords as for the tunic.

Frock.—Blue angola, tartan, or serge according to climate, full in chest, cut with broad back, slits at sides, five regulation buttons down the front. Two breast patch-pockets outside, $6\frac{3}{4}$ in. wide, 8 in. deep, the top edge of the pocket in line with the second button, with three-pointed flap, small regulation button and hole, loose plait on rear side of pocket; two similar outside patch-pockets below, with three-pointed flap. Two inside breast pockets up and down with hole and button, two inside skirt pockets with hole and button. Black alpaca lining. Shoulder-straps of same material as the frock, fastened with a small regulation button. Stand-up collar from $1\frac{1}{4}$ in. to $1\frac{3}{8}$ in. high. On the collar, sewn on to each side in front and meeting at the fastening, gorget patches pointed at the outer end. The gorget patches to be of scarlet cloth, $4\frac{1}{2}$ in. long, showing a $\frac{3}{8}$ in. blue light above and below the patch, a loop of crimson silk cord $\frac{3}{16}$ in. in diameter along the centre, with a button 1 in. from the end. Sleeves with pointed cuffs, 6 in. high, with $2\frac{1}{2}$ in. slit, two small buttons and button-holes.

Trousers.—Blue cloth, with scarlet stripes $1\frac{3}{4}$ in. wide down the side seams.

Belts.—"Sam Browne."

Scabbard.—Brown leather.

Sword-knot.—Brown leather.

Gloves.—Brown leather.

586. Mess Dress.

Mess Jacket.—Scarlet cloth. Roll collar; pointed cuffs, 6 in. deep at the point and $2\frac{3}{4}$ in. behind, cloth shoulder-straps, sewn down; the collar, cuffs, and shoulder-straps to be of royal blue, and in the case of colonels to be edged with gold lace. No buttons down the front; shoulder-straps, with badges of rank, in gilt metal or gold embroidery, shall be worn with all mess jackets.

Mess Waistcoat.—Cloth of the colour of the facings; open at the front, without collar, to be fastened with four $\frac{1}{2}$ in. buttons of Staff pattern.

Trousers and other articles as for full dress.

587. Service Dress.

Head-dress.—When forage cap (naval pattern) is worn with khaki, it shall be of the same pattern as before mentioned, but made of same material as jacket, with the exception of the scarlet cloth band; or a drill khaki cover to the blue cap may be worn. Field service cap same as for undress, but substituting khaki of same material as jacket for blue cloth.

Jacket.—Same as laid down for other branches.

Breeches and Trousers.—Same as for other branches.

Leggings.—Stohwasser.

Belts, Boots, Spurs, and Gloves.—As for other branches.

588. Horse Furniture.

Saddle.—As described in Appendix V., or Hunting. See "Dress Regulations for the Army, 1904."

Bridle and Breast-plate, Wallets.—Brown leather. See Appendix V. of "Dress Regulations for the Army, 1904."

PERMANENT STAFF INSTRUCTORS AND INSPECTORS.

589. Full Dress. (Optional.)

Head-dress.—Blue cloth helmet, brass mountings. Helme badge to be similar to that worn by Royal New Zealand Artillery, with the exception of the gun and regimental designation, which shall be omitted.

Tunic.—Scarlet cloth, royal blue facings, same pattern as for Royal regiment of line. Buttons as for other branches of New Zealand Defence Forces. Shoulder-straps same colour as facings, and edged with gold braid, with the letters "N.Z. Staff" embroidered in gold in Roman capitals $\frac{1}{2}$ in. long, below the badges of rank.

Sash.—As for Infantry of the line.

Trousers.—Blue cloth, with scarlet cloth stripes $1\frac{1}{2}$ in. wide down side seams.

Boots.—Wellington or black ankle-boots.

When Mounted.

Pantaloon.—Blue cloth, with scarlet stripes $1\frac{1}{2}$ in. wide down side seams.

Boots.—Knee-boots.

Spurs.—Steel jack-spurs.

Gloves.—White dogskin.

Sword-belt and Slings.—White buff leather.

Sword.—Infantry pattern, steel scabbard.

590. *Service Dress.*

Forage Cap.—Naval pattern, as for officers of other branches of New Zealand Defence Forces.

Field-service Cap.—Austrian pattern, as for other branches of the New Zealand Defence Forces.

Jacket.—As for other branches, with the exception that the letters "N.Z. Staff" in brass Roman capitals $\frac{1}{2}$ in. long shall be worn on shoulder-straps below badges of rank.

Other articles of clothing or equipment to be similar to those worn by other branches of service.

NEW ZEALAND PERMANENT FORCE.

ROYAL NEW ZEALAND ARTILLERY.

591. *Full Dress and Mess Dress.*

Uniform, &c., as for officers of Royal Garrison Artillery, as laid in "Dress Regulations for the Army, 1904," except the pouch ornament, waist-plate, and helmet-plate, which are of special pattern.

Initials "R.N.Z.A." in silver on shoulder-knots.

Service Dress.

Same as for other branches of the New Zealand Defence Forces with the exception that the hat shall not be worn.

ROYAL NEW ZEALAND ENGINEERS.

592. *Full Dress and Mess Dress.*

Uniform, &c., as for Royal Engineers, as laid down in "Dress Regulations for the Army, 1904," except the pouch ornament, waist-plate, and helmet-plate, which are of special pattern. The initials "R.N.Z.E." in silver on the shoulder-knots.

Service Dress.

Same as for other branches of the New Zealand Defence Forces, with the exception that the hat shall not be worn.

593. NEW ZEALAND FIELD ARTILLERY AND GARRISON ARTILLERY VOLUNTEERS.

*Full Dress.**

Head-dress.—Busby Volunteer Artillery pattern. In Auckland the white helmet may be worn by corps preferring it.

Forage Cap.—Artillery pattern, gold lace.

Tunic.—Artillery pattern, with red collar, gold lace. Collar badge, gold grenade. Buttons, New Zealand pattern. "N.Z.A.V." in silver on the shoulder-knots.

Trousers and Breeches.—Artillery pattern, blue cloth with scarlet stripe $1\frac{1}{2}$ in. wide.

Sword.—Artillery pattern.

Shoulder-belt, Sword-belt, and Slings.—White buff leather, with Artillery pattern pouch of similar pattern to that worn by Volunteer Artillery in England.

Boots.—Southall or Wellington are recommended when trousers are worn strapped down, otherwise black ankle-boots, knee-boots, or Southall with cylinders when breeches are worn.

Spurs.—Steel jack-spurs with breeches. Swan-neck spurs when trousers are worn strapped down.

* It is optional with companies whether they adopt the above or retain their present uniform as full dress, but all corps that may in future be raised will adopt the above as full dress.

594. NEW ZEALAND ENGINEER VOLUNTEERS.

*Full Dress.**

Head-dress.—Helmet blue, brass mountings, special pattern plate.

Forage Cap.—Engineer pattern.

Tunic.—Scarlet cloth, Engineer pattern, excepting the collar and cuffs, which shall be of blue cloth, and the lacing on the sleeve, which shall be in form of a "crow's foot" instead of Austrian knot. Buttons shall be of New Zealand pattern. "N.Z.E.V." in silver on shoulder-knots.

Sword.—Infantry pattern.

Trousers.—As for Artillery.

Shoulder-belt, Sword-belt, and Slings.—White buff leather, with Engineer pattern pouch of similar pattern to that worn by Volunteer Engineers in England.

Boots.—Southall or Wellington recommended to be worn when trousers strapped down, otherwise black ankle-boots.

595. VETERINARY OFFICERS.

Full Dress.

As laid down for Army Veterinary Department in "Dress Regulations for the Army, 1904," but substituting New Zealand pattern buttons for buttons therein described, and except the pouch ornament, waist-plate, and helmet-plate, which are to be of special pattern. The initials "N.Z." in silver to be worn below the badges of rank on the shoulder-knots.

596. NEW ZEALAND MEDICAL CORPS, AND OFFICERS OF FIELD HOSPITAL AND BEARER COMPANIES.

Full Dress.

As laid down for Royal Army Medical Corps in "Dress Regulations for the Army, 1904," but substituting New Zealand pattern buttons for the buttons therein described, and except the pouch ornament, waist-plate and helmet-plate, which are to be of special pattern. The initials "N.Z." in gold to be worn below the badges of rank on the shoulder-knots.

597. HONORARY CHAPLAINS.

Full Dress.

The several classes are distinguished as follows: The first class have the collar edged round the top and bottom with $\frac{1}{2}$ in. black braid, and a crown and two stars embroidered in black and gold on the shoulder-straps, and three braid loops and buttons on each cuff. Second class, as for first class, but with a crown and one star on the shoulder-straps. Third class, as for first class, but with a crown on shoulder-straps. Fourth class, as for first class, but with two stars on shoulder-straps, and without braid on collar and cuffs.

Forage Cap.—Black cloth, with black patent leather drooping peak, ornamented with $\frac{3}{4}$ in. black embroidery. Band $1\frac{3}{4}$ in. wide, of black lace, Staff pattern; black netted button and braided figure on crown.

Field Cap.—Black cloth, with black mohair braid welts on the top of the cap. The badge is a Maltese cross in black and gold embroidery.

Frock-coat.—Black cloth, single-breasted, with stand-up collar, square in front, with an opening $2\frac{1}{2}$ in. in width; the badge is a Maltese cross in black and gold embroidery; six buttons down the front, and six loops of small round braid on each side; the top loops 6 in. long, and those at the waist 3 in.; two buttons at the waist behind; the skirt lined with black, and to reach to 2 in. below the knee. Shoulder-straps of twisted round black cord, universal pattern, lined with black, with black netted button on the top. Badges of rank in black and gold.

Buttons.—Plain black silk.

Trousers.—Black cloth, with black braid $1\frac{1}{2}$ in. wide down the side seams.

Gloves.—Black leather.

Service Dress.

As for other branches.

* It is optional with companies whether they adopt the above or retain their present uniform as full dress, but all corps that may in future be raised will adopt the above as full dress.

598. SERVICE DRESS.

(All branches New Zealand Defence Forces except Officers of Cadet Companies.)

Head-dress.—The hat to be of khaki colour, of thick felt with wide brim, the sides perforated about $\frac{3}{4}$ in. from the top with two rows of ventilating holes. Ventilation is also to be provided at the head-band, and clips provided for fastening up the brim. The pugaree worn round hat to be of a darker shade than the hat. The pugaree to be of the same colour and material throughout the battalion or unit. No plumes or feathers shall be worn. The hat shall not be worn by Permanent Force, and is optional for Garrison Artillery and Submarine Mining Engineer Volunteer companies.

Officers shall be allowed to wear a khaki peaked cap (naval pattern) of the same material as jacket. In case of battalions, all officers must wear the cap if adopted.

Field-service cap, Austrian pattern, of same material as jacket.

Jacket.—Jacket to be of the same colour and material as that worn by the men; single-breasted; cut as a lounge-coat to the waist, very loose at the chest and shoulders, but fitted at the waist; a $2\frac{1}{4}$ in. expanding pleat down the centre of the back, sewn down below the waistband, and a waist-seam and band $2\frac{1}{4}$ in. wide; military skirt to bottom edge; a hook on each side at the waist; jacket cut low in front of the neck; turn-down (Prussian) collar, to fasten with one hook and eye; tab underneath, with two button-holes, to button across the opening; $2\frac{3}{4}$ in. fall in the front and 2 in. at the back, collar edges to run V-shape, showing top button between; two cross-patch breast pockets above, $6\frac{1}{2}$ in. wide and $7\frac{1}{2}$ in. deep to the top of the flap, $2\frac{1}{4}$ in. box-pleat in the centre. The top of the pockets should be sewn down at the corners in such a manner that on service the pocket can be expanded at the top also. Outside ticket-pocket in top of the waistband on the right side; inside watch-pocket with leather tab above for chain or strap. Five large buttons down the front, the bottom one on the lower edge of waistband. To be lined or not as required, with lining of similar colour to the jacket. Shoulder-straps of Melton cloth the same colour as the garment, and attached to the jacket by an underpiece passed through a loop on the lower part of the shoulder, and fastened at the top by a small button which passes through both underpiece and shoulder-strap; the top of the strap is triangular, the sides being about $1\frac{1}{2}$ in. long, and the button 1 in. from the centre point. Cuffs pointed, $5\frac{1}{2}$ in. deep at the point, $2\frac{1}{2}$ in. deep at the back. Buttons, brass, New Zealand pattern.

Trousers.—Of same material as jacket.

For Mounted Corps, and other Officers when Mounted.

Pantaloons.—Khaki corduroy, cut wider in the thigh and breech than the present patterns.

Leggings.—Brown leather, laced on outside through five holes with brass eyelets for mounted officers, shorter and with only four holes for other officers.

Spurs.—Steel jack-spurs.

Water-bottles.—Circular enamel, covered with khaki cloth.

Haversacks.—Khaki drill.

Boots.—The following are recommended: Ankle, plain brown leather, with plain toe-caps. All members of a unit should have the same pattern boot.

Belt, Sword, &c.—"Sam Browne"

Gloves.—Brown leather.

Badges.—Initials of battalion and distinguishing company letters, or numbers, to be of brass, $\frac{1}{2}$ in. long, and to be worn on shoulder-strap by all ranks. No other badges to be worn.

599. CLOAK AND GREATCOAT.

(All branches of New Zealand Defence Forces.)

Greatcoat.—Cloth, drab mixture, milled, and waterproofed; double-breasted, to reach within a foot of the ground; stand and fall collar 5 in. deep (2 in. stand and 3 in. fall), fastening with two hooks and eyes; cloth tab and button; a $2\frac{1}{4}$ in. inverted expanding pleat down the centre of the back, from the collar to the waist terminating under the back strap; loose turn-back cuffs of single material, 6 in. deep; two slits at side, 10 in. long, jetted in with button catch for pocket-mouth; two large patch-pockets inside of same cloth; one button and hole to each pocket-mouth; the left pocket-mouth to answer for the sword slit; a pocket in the breast

placed vertically between the second and third buttons; two rows of buttons down the front, four in each row, about $6\frac{1}{2}$ in. apart, the rows 8 in. apart at the top and 4 in. at the bottom (*these measurements are not to be exceeded*); two tabs and buttons to slit in back seam; a 2 in. cloth back-strap, fastened with three holes and buttons; skirt to fasten with two tabs and buttons inside, and to run squarely all round, Raglan-shaped sleeves, with a cut taken out on the shoulder; coat lined on shoulder and sleeve only; shoulder-straps as for service dress jacket.

For mounted officers the coat is cut below the waist with spring to form 16 in. lap, or 8 in. on from the centre-line. The slit at the back should be of suitable length for riding.

NON-COMMISSIONED OFFICERS AND MEN.

600. BADGES OF RANK.

Chevrons shall be $\frac{1}{2}$ in. wide, and each bar shall be 3 in. long on inside. For full dress, chevrons shall be of gold lace mounted on scarlet cloth. Where silver lace is worn by officers silver lace shall be substituted for chevrons. For service dress, chevrons shall be of scarlet braid mounted on khaki-coloured cloth. Crowns, stars, and other badges of rank shall be of gold or scarlet worsted respectively for full and undress.

Members of Staff and Permanent Forces shall wear badges of rank on both arms. Other branches of Defence Forces on right arm only. Four bar chevrons shall be worn below the elbow, point upwards, and all other chevrons above the elbow with the point downwards.

Staff Instructors.—Crown, below elbow.

Garrison Artillery Division or Battalion Sergeant-majors.—Four chevrons surmounted by a crown.

Garrison Artillery Division or Battalion Q.M.-Sergeants.—Four chevrons surmounted by a star.

Farrier Majors.—Four chevrons surmounted by a horseshoe.

Sergeant Buglers.—Three chevrons surmounted by crossed bugles.

Battery or Company S.M. or Colour-sergeants.—Three chevrons surmounted by a crown. In Artillery a gun, and in Engineers a grenade, is also worn.

Battery or Company Q.M.-Sergeants.—Three chevrons surmounted by a star. In Artillery a gun, and in Engineers a grenade is also to be worn.

Sergeant Artificers.—Three chevrons surmounted by a gun or grenade, and crossed hammer and pincers.

Sergeant.—Three chevrons. In Artillery a gun, and in Engineers a grenade, is also to be worn.

Farrier Sergeant.—In Field Artillery three chevrons surmounted by gun and horsehoe; in all other mounted branches three chevrons surmounted by a horseshoe.

Corporal.—Two chevrons.

Bombardier, Second Corporal, and Lance Corporal.—One chevron.

Farrier.—Horseshoe, above elbow.

Trumpeter.—Trumpet, above elbow.

Bugler.—Bugle, above elbow.

Signalling and gymnastic instructors of Permanent Force shall wear their respective badges above the stripes on both arms.

All specialist and proficiency badges shall be placed on left arm only, below elbow.

All badges on greatcoats shall be worn lower down on the arms, so as to be visible when the cape is worn.

601. PROFICIENCY BADGES.

The following proficiency badges shall be worn by those N.C.Os. and men entitled thereto. They shall be worn below the elbow on left arm:—

Signalling (All Arms).—Crossed flags in worsted. "Distinguished," crossed flags in gold and silk.

Gunnery.—"G" in red. "Distinguished," "G" in gold.

Gun-laying.—"L" in red. "Distinguished," "L" in gold.

Range-finding.—"R" in red. "Distinguished," "R" in gold.

Driving.—Cross whips and spur in red. "Distinguished," cross whips and spur in gold.

Submarine Mining.—Torpedo in red. "Distinguished," torpedo in gold.

Testing.—Outline of testing key in red. "Distinguished," outline of testing key in gold.

Electric Lighting.—Outline of electric globe in red. "Distinguished," outline of electric globe in gold.

Field Engineering.—Crossed picks in red. "Distinguished," crossed picks in gold.

Bridging Sections.—Outline of trestle in red. "Distinguished," outline of trestle in gold.

Field Telegraph.—Outline of telegraph pole in red. "Distinguished," outline of telegraph pole in gold.

Marksmen Badges.—Rifle in red. "Distinguished," (best in battalion), rifle in gold.

Ambulance.—Red cross in worsted, surrounded by yellow circle. "Distinguished," red cross in silk, surrounded by circle in gold.

1st Class Artillery Batteries or Companies.—The figure "1st," surrounded by a wreath in red worsted.

Three Years' Efficiency Badge.—Red worsted star.

Nine Years' Efficiency Badge.—Gold star.

School Instruction Badge.—"P.S." in gold.

602. N.C.Os. PERMANENT STAFF INSTRUCTORS.

Full Dress.

N.C.O. instructors belonging to the Imperial Army, but employed in New Zealand Defence Forces, shall wear the full dress of the regiment to which they belong.

Head-dress.—Blue-cloth helmet with brass mountings. Helmet badge shall be similar to that worn by Royal New Zealand Artillery, with the exception of the gun, and regimental designation, which shall be omitted.

Tunic.—Scarlet cloth, royal-blue facings, same pattern as for Royal regiment of line. Buttons as for other branches Colonial Forces. Shoulder-straps: Same colour as facings, with the letters "N.Z. Staff" embroidered in gold in Roman capitals $\frac{1}{2}$ in. long.

Trousers.—As for officers.

Boots.—Black ankle-boots.

When Mounted.—Breeches, as for officers; boots, knee-boots, black; spurs, steel jack-spurs.

Gloves.—White dog-skin.

Sword-belt and Slings.—White buff leather.

Sword.—Infantry pattern, steel scabbard.

Service Dress.

Head-dress.—Khaki forage cap (naval pattern) made of same material as jacket.

Jacket.—Jacket as for other branches, with the exception that the letters "N.Z. Staff" in brass, Roman capitals $\frac{1}{4}$ in. long, shall be worn on shoulder-straps.

Sword-belt.—"Sam Browne."

Other articles of equipment as for other branches of New Zealand Defence Forces.

NEW ZEALAND PERMANENT FORCE.

603. ROYAL NEW ZEALAND ARTILLERY.

Full Dress.

Head-dress.—Helmet, blue cloth, and fittings as worn by the Royal Garrison Artillery, except that the helmet-plate is of special pattern.

Forage Cap (for walking out).—Similar to that worn by the Royal Garrison Artillery.

Tunic.—As worn by the Royal Garrison Artillery. The initials "R.N.Z.A." in brass, on shoulder-strap.

Trousers.—As worn by Royal Garrison Artillery.

Boots.—Black ankle.

Drivers and mounted N.C.Os. shall wear, in full dress, breeches of blue cloth with red stripes, as worn by the Royal Field Artillery, and black leather cylinders with jack-spurs. When walking out they shall wear trousers with foot-straps and swan-neck spurs.

Undress.

As for other branches, with the initials "R.N.Z.A." on shoulder-straps. The hat shall not be worn.

Drivers and N.C.Os. shall wear khaki Bedford cord breeches, cut loosely.

Working Dress.

Khaki drill jacket and trousers, with drab field service cap. Jacket to be made the same pattern as service dress jacket.

The following articles of uniform are to be in possession of each N.C.O. and man:—

Articles.	Full Dress.	Service Dress.	Special Working-dress, &c.
Breeches, Bedford cord, pairs*	1	..
Breeches, blue with red stripe* ..	1
Boots, ankle, pairs ..	1	1	..
Caps, field service, drab	1
Caps, forage ..	1
Cylinders, black leather* ..	1
Frock, khaki drill (or canvas)	1
Jacket, service dress	1	..
Leggings, leather, pairs	1	..
Haversack, drab	1	..
Trousers, drill, khaki (or canvas)	1
Trousers, blue with red stripes ..	1
Trousers, service dress	1	..
Tunic ..	1
Greatcoat—			
Mounted men*	1	..
Dismounted men	1	..
Helmet—			
Blue, with chain chin-strap and fittings complete	1
Spurs, jack*	1	..
Spurs, swan-neck*	1	..

* For drivers and mounted N.C.Os.

604. ROYAL NEW ZEALAND ENGINEERS.

Full Dress.

Jacket.—Double-breasted reefer jacket of blue cloth, with sixteen large-sized gilt buttons (naval pattern).

Waistcoat.—Blue cloth, single-breasted; six small gilt buttons.

Trousers.—Blue cloth (plain).

Cap.—Blue cloth (with naval Crown-and-anchor badge, or monogram in brass letters).

Shirt.—White, with turned-down collar.

Tie.—Black silk, two inches wide.

Undress.

Undress.—Same as full dress, except that the blue jersey is worn instead of the white shirt and collar.

Working or Fatigue Dress.

Working-dress.—Jerseys, blue, woollen; trousers, blue serge; cap, blue cloth.

605. NEW ZEALAND FIELD ARTILLERY AND GARRISON* ARTILLERY VOLUNTEERS.

Full Dress.

Head-dress.—Busby, Volunteer Artillery pattern. In Auckland the white helmet may be worn by corps preferring it.

Forage Cap.—Artillery pattern. Yellow braid. Staff-sergeants and sergeants, gold lace.

Tunic.—Artillery pattern, with blue collar, yellow braid. Buttons, New Zealand pattern. "N.Z.A.V." in brass on shoulder-straps.

Trousers and Breeches.—Artillery pattern, blue cloth, with scarlet stripe $1\frac{3}{4}$ in. wide.

Girdles.—R.F.A. pattern.

Waist-belt.—Dismounted N.C.Os. and men, and drivers, white buff leather.

Boots.—Black Southall or Wellington are recommended when trousers are worn strapped down, otherwise ankle-boots; and, with breeches, Southall boots and cylinders, or knee-boots.

Spurs.—Jack-spurs with breeches. Swan-neck spurs, when trousers are worn strapped down.

606. NEW ZEALAND ENGINEER* VOLUNTEERS.

Full Dress.

Head-dress.—Helmet blue, special pattern plate. Forage cap, Engineer pattern.

Tunic.—Scarlet cloth. Engineer pattern, excepting the collar and facings, which shall be of blue cloth, and the braid on the sleeve, which shall be in form of a "crow's foot," instead of an Austrian knot. Buttons shall be of New Zealand pattern. "N.Z.E.V." in brass, on shoulder-straps.

Trousers.—As for Artillery.

Sword.—Infantry pattern.

Belts.—White buff leather.

Boots.—Black ankle.

607. FIELD HOSPITAL AND BEARER COMPANIES.

Full Dress.

The same as laid down for Imperial Medical Corps, excepting badges and regimental buttons, New Zealand pattern buttons being worn.

608. SERVICE DRESS.

All branches of New Zealand Defence Forces, except Naval Garrison Artillery and Cadet companies. With Rifle Clubs, uniform is optional, but such clubs as obtain it must conform to pattern here laid down.

Jacket.—Material may be either of khaki drill or serge, but all corps in a unit must be dressed in same material. The jacket has a turned-down roll collar, shoulder rifle patches, two patch breast pockets with pleats, and is pleated slightly at the waist; the waist pleats may be loosened when necessary. It has also a wide false pleat down the centre of the back, and the shoulder-straps are removable. It may be made smaller at the waist, regimentally, by a pleat at each side to the necessary extent, but, being a loose-fitting garment, very little fitting alteration should be necessary, and on no account is the garment to be made to fit closely.

Trousers.—Same material as jacket.

Breeches (Mounted Corps).—Khaki-coloured cord. These should be made in the shape of pantaloons, and loose in the thigh.

Head-dress.—A felt hat of khaki colour, with wide brim, to be fastened up on one side; no feathers or plume to be worn. (Optional for Garrison Artillery and Submarine Mining Engineer Volunteers.)

Field-service Cap.—Austrian pattern. These shall be made of same material as jacket. The naval pattern forage cap shall not be worn.

Leggings (Mounted Service).—Brown leather, laced on outside through five holes with brass eyelets.

Leggings (Dismounted Service).—Same as for mounted service, only shorter, and with only four eyelets.

Badges.—Initials of battalion and distinguishing company letters or numbers to be of brass, $\frac{1}{2}$ in. long, and to be worn on shoulder-strap by all ranks. No other badges to be worn. Rifle Club badge shall be the letters "N.Z.R.C."

Submarine Mining Engineer Volunteers may wear a working-dress of blue-serge trousers, blue jersey, and blue peaked cap.

609. GREATCOAT.

Greatcoat is to be made of rainproofed drab-mixture cloth, the material being of more open texture than the blue and grey greatcoat cloths lately in use, and thus more easily folded. The coats are to be unlined, of the same general pattern for mounted and dismounted services, and of the same quality for all ranks. The coats for mounted services are to be made much larger in the skirt than the dismounted pattern; detachable capes are not to be worn, being replaced by a short cape with shoulder-flaps attached to the coat, and the arm-holes are to be made large, to facilitate the garment being put on and taken off. Side slits are to be provided to enable the wearer to get at his pockets, haversack, &c., and there is to be an adjustable waist-strap at the back.

* It is optional with companies bearing the designation "Naval" whether they adopt the above or retain their present uniform as full dress.

FORMS.

610. The Minister may from time to time prescribe forms and returns, certificates and other documents for the purposes of these regulations, and direct by whom the same are to be furnished.

As witness the hand of His Excellency the Governor, this eighth day of February, one thousand nine hundred and six.

R. J. SEDDON,
Minister of Defence.

[D./1906/2.] [C.O.F./06/A./154.]

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